MINUTES OF THE MEETING OF THE BOARD OF UNDERGRADUATE STUDIES

3 June 2009

Present: Professor D G Jones (Convener), Professor G D Baxter, Associate Professor J Clark, Dr P A Cragg, Professor J D Drummond, Professor S Grover, Professor K L Shephard, Professor V A Squire, Professor S J Todd, and Associate Professor D A Wharton

In attendance: Associate Professor S E Court, Ms B H Jackson, Mr J S Price, Miss R M Taylor, and Mr S E Walker

Apologies: Dr W G Anderson

1 Minutes

The Board confirmed the minutes of a meeting of the Board of Undergraduate Studies held on 6 May 2009.

2 Intimations from the Senate

The Board noted that the Senate, 27 May 2009, considered the recommendations from the meeting of the Board of Undergraduate Studies held on 6 May 2009 and recommended that all proposals be approved.

3 CELS 199

The Board

RECOMMENDED that the recommendations contained in a report from the working group established to consider the advantages and disadvantages of coding the second semester version of the CELS paper as CELS 199, amended in light of the discussion, be approved.

4 Literacy Implementation Group

The Board received a report from the Literacy Implementation Group, in response to the Working Party on Literacy report, and
RECOMMENDED that the recommendations in the report, as amended, be approved.

5 Multilevel Paper Guidelines

The Board

APPROVED the amended 300/400 Multilevel Paper Guidelines.

DIVISION OF HUMANITIES

6 New Papers and Amendments to Teaching Modes

The Board

RECOMMENDED that the following proposals from the Humanities Divisional Board, 20 May 2009, be approved:

*Chinese*
To change the teaching period of CHIN 131 from Semester One to Semester One and Summer School

*History*
To change the teaching period of HIST 230 Special Topic: Topics in European History from Semester One to Summer School

*Māori, Pacific & Indigenous Studies*

i) To change the teaching period of MAOR 105 Raranga Kete *(subject to clarification of the contact hours, and assessment)*

ii) To change the teaching period of MAOR 115 Kete Whakairo *(subject to clarification of the contact hours, and assessment)*

*Politics*
To introduce POLS 332, a Special Topics paper, and to make a consequential amendment to Schedule C of the Calendar

*Theatre Studies*
To change the teaching period of THEA 251 Mask and Scenario to Summer School

*Theology and Religious Studies*
To change the teaching period of RELS 231/331 Special Topic: Women in Islam and RELX 231/331 Special Topic: Women in Islam from Semester One to Summer School

The Board asked Mr Price to bring a paper to the next meeting concerning approval, at Divisional Board level, of changes to teaching periods and modes of teaching.
DIVISION OF SCIENCES

7 Amendments to Regulations

The Board

RECOMMENDED that the following proposal from the Sciences Divisional Board, 18 May 2009, be approved:

Aquaculture and Fisheries
To amend the regulations for the Aquaculture and Fisheries major in the BAppSc and the BAppSc(Hons) to include CHEM 365 Marine Biogeochemistry in the third year course

DIVISION OF COMMERCE

8 New Papers

The Board

DEFERRED the following proposal from the Commerce Divisional Board, 20 May 2009:

BCom Core
To introduce BSNX 301 Internship Practicum, and to make consequential amendments.

The Board sought clarification of funding issues, prerequisites (including grade point average) and co-requisites, the period the paper would be offered, prescriptions, and whether international students would be able to take the paper.

9 Convener’s Business

Professor Jones, on behalf of the Board, thanked Professor Drummond for his many and valued contributions to the work of the Board.

10 Date of the Next Meeting

The Board noted that the next meeting of the Board of Undergraduate Studies is scheduled for Wednesday 1 July 2009 at 2.00pm.
Board of Undergraduate Studies Distribution List:
Professor Gareth Jones (Convener)
Dr Bill Anderson Director, Distance Learning
Professor David Baxter – School of Physiotherapy
Associate Professor John Clark - Department of Mathematics and Statistics
Associate Professor Suzanne Court – Division of Humanities
Dr Pat Cragg - Department of Physiology
Professor John Drummond - Division of Humanities
Professor Steven Grover - Department of Management
Mr Jos Hadfield - OUSA
Professor Kerry Shephard - HEDC
Professor Vernon Squire - Division of Sciences
Professor Sarah Todd – International
Associate Professor David Wharton – Department of Zoology

Vice-Chancellor
Professor Don Robertson
Professor Majella Franzmann
Ms Jacqui Bradshaw
Ms Philippa Hoult
Mr Bryan Johnston
Ms Amanda Mabon
Mr Gregor Macaulay
Dr Claire Matthewson
Ms Margaret Morgan
Mr Luke Morrison
Mr John Price
Mr William Purdie
Ms Lynn Saunders
Ms Tracey Sim
Miss Ruth Taylor
Mr David Thomson
Mr Mark Wilesmith
Mr Mike Wilson
Mr Gary Witte