Application for Admission with Advanced Standing to the Degree of Bachelor of Dental Surgery in 2017

Applications close on 1st October in the year preceding entry to the course and should be addressed to:

Associate Dean for Undergraduate Studies
Faculty of Dentistry
University of Otago
PO Box 647
Dunedin 9054, New Zealand
GUIDELINES FOR ADMISSION WITH ADVANCED STANDING

Candidates in this category will only be admitted if space is available in the appropriate year. It is likely there will be no spaces in 2017, but applications will be taken in case this situation changes. Applicants are strongly urged to contact the Dental Council of New Zealand to inquire about alternative means of gaining registration in New Zealand.

(a.) This category is for New Zealand citizens and permanent residents who have a degree in Dentistry awarded by a university outside of New Zealand and Australia.

(b.) Candidates admitted with advanced standing will normally undertake three years of the course to graduate BDS (Otago).

(c.) Applications will be considered by the Advanced Standing Dental Admissions Subcommittee and a shortlist of candidates to be interviewed will be selected.

(d.) Selection is based on performance in the applicant’s undergraduate programme, the similarity of the undergraduate programme to that at the University of Otago, the applicant’s postgraduate qualifications and experience and experience in the dental field in New Zealand.

(e.) Interviews will normally take place in December prior to the year for which admission is sought.

(f.) A ranked list of candidates will be considered by the Dental Admissions Committee in December.

(g.) Candidates who have not been selected for interview will be advised as soon as possible after the December meeting that their application has been unsuccessful.

(h.) Candidates who do not attend the interview in the year in which admission is sought will not be considered.

(i.) Candidates who were interviewed will be advised of the result of their application as early as possible in February when the number of places in third year available for advanced standing applicants, if any, is known.

Notes:

• All costs incurred by the candidate in attending an interview are the candidate’s responsibility.

• Because of space constraints within the School we may not be able to admit candidates from the advanced standing category in any one year. You are strongly advised to apply to the Dental Council of New Zealand to sit their registration examinations. You should write to:
  The Secretary
  Dental Council of New Zealand
  PO Box 10-448
  Wellington
  New Zealand

Further information is available at the Dental Council of New Zealand website
  http://www.dentalcouncil.org.nz/
PLEASE READ THE FOLLOWING CAREFULLY

Please also work through the checklist at the end of this document to ensure you have enclosed all the necessary information needed to accompany your application.

English Language Requirements

All applicants for entry into the Faculty of Dentistry must supply evidence of their competence in English. This should be included with the application form, or forwarded to the Associate Dean for Undergraduate Studies as soon as possible. The tests listed below are the only ones we will accept. Failure to supply the results of one of these tests, to be required standard, will normally mean that your application will not be successful.

Candidates will be required to have demonstrated an acceptable level of oral English language ability prior to admission to any year of the undergraduate dental course. This may be achieved by:

(i) A pass in the English papers English 124 or English 126:

   or

(ii) A B pass or better in each of the four individual components of the Occupational English Test (OET):

   or

(iii) The International English Language Testing System (IELTS), academic module, with an overall score of no less than 7.0 with a score of 6.0 or better in each of the individual components (bands).

Note: Failure to supply evidence that you fulfil one of the English requirements to the required standard will normally result in you not being considered for admission.

Practicing in New Zealand

To register with the Dental Council of New Zealand to practise Dentistry in New Zealand all applicants whose first language is not English and who have not completed a minimum of three years secondary schooling in English will be required to satisfy the English language requirements of the Council as follows:

• IELTS score of 7.5 in the academic module (with no individual band below 7.0):

   or

• OET with a B pass or higher in each of the four components

For further information contact Dental Council of New Zealand  www.dcnz.org.nz or inquiries@dcnz.org.nz

Curriculum Vitae

All applications must be accompanied by an up-to-date Curriculum Vitae. This must include name, qualifications with dates of award and source, distinctions (such as prizes, scholarships); present position and dates held, previous positions held and experience; details of any research activities, publications, or scientific or clinical presentations; memberships of professional organisations.
Academic Transcripts and Certificate of Good Standing

Applicants must send or arrange to have sent to the Associate Dean for Undergraduate Studies, certified transcripts of their University academic record(s) which must include the grades and/or marks awarded. Also required is a Certificate of Good Standing issued by the applicant’s most recent registration authority, attesting to their registration and good standing status.

Citizenship

Applicants must include with their applications certified evidence of their New Zealand citizenship or permanent residence status. We require a Permanent Resident Visa. Applications will not be processed unless satisfactory proof of residence status or citizenship is provided.

Completing the Application Form

Ensure all questions are answered neatly and correctly, and all supporting documents are attached and correctly certified. You must complete all sections. You must sign the appropriate declarations yourself: no-one else may sign for you.

Documentation

Where you are asked to provide documentation of academic achievement, citizenship and so forth, please do not send originals. Photocopies, which are suitably certified as copies of the originals, are to be sent. The certification must be done by a person of some standing in your community, for instance Solicitor, Bank Manager or Justice of the Peace.

You should retain the information pages and return the application form, along with all requested documentation. If we already have some or all of your documentation you should not send further copies to us unless you wish to update it. Please do not fold the forms.

Please inform us if you change your address or telephone number, and please ensure you include a reliable email contact address.

All Enquiries and Applications should be addressed to the:

Associate Dean for Undergraduate Studies
Faculty of Dentistry
PO Box 647
Dunedin 9054
New Zealand
Fax: (03) 479 7046
International Fax: (64) (3) 479 7046
APPLICATION FOR ADMISSION
WITH ADVANCED STANDING TO THE DEGREE OF
BACHELOR OF DENTAL SURGERY (OTAGO)

Personal Details
Family Name (Dr/Mr/Mrs/Miss/Ms)
___________________________________________________________________________

First Name(s)
___________________________________________________________________________

Male ☐ Female ☐ (please tick)

Address
___________________________________________________________________________
___________________________________________________________________________
___________________________________________________________________________

Phone (work) __________ (home) _______________ (cell) _______________

Email ______________________________________________________________

Ethnicity ______________________________________________________________

Citizenship ____________________________________________________________

Country of Birth _______________________________________________________
(tick your answer)

Are you a New Zealand citizen? YES ☐ NO ☐

Do you have NZ permanent resident status? YES ☐ NO ☐
(If you are not a New Zealand citizen please attach certified copies of relevant passport entry, and explain your circumstances of entry to New Zealand).
___________________________________________________________________________
___________________________________________________________________________
___________________________________________________________________________

If not born in New Zealand, give date of arrival
Qualifications
First Degree or Diploma:
_____________________________________________________________

College or University:
_____________________________________________________________
_____________________________________________________________

Dates of Attendance:
_____________________________________________________________

Date of Graduation:
_____________________________________________________________

Postgraduate Degrees or Diplomas ________________________________

College or University:_____________________________________________
_____________________________________________________________

Dates of Attendance:____________________________________________

Date of Graduation:_____________________________________________
1. State your reasons for wanting to undertake the BDS with Advanced Standing:

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________________________________________________________________________
________________________________________________________________________
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2. Summarise your clinical experience since you obtained your qualifying degree in Dentistry:

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3. Have you been accepted by the Dental Council of New Zealand to sit their registration examinations?

   YES / NO (circle your answer)

   If yes, what examinations have you sat and what were your results?

4. Evidence of competency in spoken English.
   Describe what method you are using to satisfy the English language requirements (see page 1). Evidence of English competency must accompany your application.

5. Describe what steps you have taken to become familiar with the practice of dentistry in New Zealand.
First Aid Certificate

6. To be considered you must have a current first aid certificate. This qualification must gained through an NZQA-registered training provider who is authorised to assess NZQA first aid standards.

The certificate should include at least NZQA Standard 6401 and NZQA Standard 6402 but students are recommended to obtain a qualification which includes the higher NZQA Standard 6400.

The following are a selection of recommended training courses:

- OUSA (Comprehensive First Aid)
- St John (First Aid Level Two)
- New Zealand Red Cross (Comprehensive First Aid Course)
- MediTrain (Comprehensive First Aid Course)

7. Please give the names and email address and postal address, of two people whom you have asked to supply confidential references to support your application if required. People you have worked with in a professional capacity are preferred.

Name 1:

______________________________________________________________

Address:

______________________________________________________________

______________________________________________________________

______________________________________________________________

______________________________________________________________

______________________________________________________________

Email:

______________________________________________________________

Name 2:

______________________________________________________________

______________________________________________________________

______________________________________________________________

______________________________________________________________

______________________________________________________________

Email:
INFORMATION FOR INTENDING HEALTH PROFESSIONAL STUDENTS REGARDING INFECTIOUS DISEASES

Students are required to read, understand and comply with this policy.

DECLARATION AND POLICE VETTING FORMS

Students must read, understand and comply with these requirements.

CHECKLIST

HAVE YOU ANSWERED EVERY QUESTION, AND INCLUDED ALL DOCUMENTATION?

- Evidence immunisation status
- Certified copy of passport
- Certified copy of academic transcripts
- Curriculum Vitae
- Certified copy of English language proficiency test
- First Aid Certificate
- Name of your referees and provided email addresses
- Signed Declaration and Police Vetting Forms
  - Part 1: Health and Conduct Self-Declaration Form
  - Part 2: A – New Zealand Police Vetting Request
  - Part 3: Declaration of Immunisations and Infectious Disease

Do not send original documents, as they will not be returned to you.

(“Certified” means copies of documents signed by a Notary Public / Justice of the Peace)