

DIVISION OF HUMANITIES

Schedule of Approvals Required for All Appointments

1. Permanent Appointments

PVC approval on the recommendation of the Head of Department.

2. Fixed-term Appointments

Academic

PVC approval on the recommendation of the Head of Department.

General (other than Research Assistants employed on UORG and externally funded research)

Director, Administration approval on the recommendation of the Head of Department.

Research Assistants employed on UORG and externally funded research grants

Head of Cost Centre approval

3. Casual contracts, Tutors and Demonstrators

On-Scale

Head of Cost Centre approval

Off- Scale (Lump Sum)

All individual academic and general staff employment contracts require the PVC or Director, Administration approval on the recommendation of the Head of Department.

4. Contracts for Service

Head of Cost Centre approval