

FACULTY OF LAW, UNIVERSITY OF OTAGO

POST-GRADUATE PROGRAMME

Instructions for referees

Please include the following information in your reference letter:

1. Full name of candidate
2. Degree applied for (LLM, MBHL, or PhD)
3. Your academic rank or position
4. How long you have known the applicant and in what capacity.
5. The name and address of your university or institution and a telephone number and email contact.

We are principally interested in reference letters which speak to the candidate's academic ability. Please comment, if possible, directly on the student's skills in:

1. independent research, that is, in searching for and organizing relevant material;
2. analyzing and criticizing the positions of others;
3. developing his or her own arguments; and
4. (for doctoral students only) the candidate's capacity for original work.

Please advise whether you have reviewed the candidate's research proposal and, if so, comment directly on the proposal and the ability of the candidate to undertake the proposed research project.

If you have written references for other students who have gone on to graduate work at a University comparable to the University of Otago, it would also be helpful to know how you think the candidate compares to the others.

Please place your reference letter into a sealed envelope and sign the back of the envelope. You may return it to the applicant who will include it, sealed, with his or her application or, you may send your reference (either hard copy or electronic copy) directly to:

Dr Struan Scott
Faculty of Law
University of Otago
P.O. Box 56
Dunedin
New Zealand
email: struan.scott@otago.ac.nz

PLEASE DIRECT ANY INQUIRIES TO struan.scott@otago.ac.nz

Thank you.