

University Library Track your impact with...

**OUR** Archive

**Usage Statistics** 

### What is OUR Archive?

The Otago University Research (OUR) Archive http://ourarchive.otago.ac.nz/ is the institutional repository for the University of Otago. It includes both published and unpublished research. Usage statistics are available for all material in OUR Archive.

### **General information about OUR Archives Usage Statistics**

Usage statistics:

- are available from 2005 and are updated frequently
- comprise migrated data from School of Business e-Prints and data generated by OUR Archive
- do not require you to login to view them
- display can be changed from 2 to 100 the default display is 10 per page
- are available for top items, top authors, top research type, top collections and visitor's geographical locations (country and cities)
- can be exported to an MS Excel file

e views or to view usage	e statistics for a different
File downloads	Item page views
<u>5.171</u>	<u>6,214</u>
26,932	<u>40,442</u>
2,334,691	<u>2,354,160</u>
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# Some factors to consider when evaluating usage statistics

- Usage statistics record the number of times an item has been downloaded from OUR Archive. They do not record the number of times an item has been cited.
- Usage statistics are an indication of the popularity of a publication or author. They are not a measure of the quality of a work or author. They are not a ranking tool.
- If a publication is only available as an abstract, the number of downloads will not be shown.

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## **Accessing OUR Archive Usage Statistics**

#### To access usage statistics for a particular item:

- 1. Click the title of the item to open the record
- 2. Click the Usage Statistics link 'For this item'

#### To access usage statistics for a particular author:

- 1. Click the title of an item written by the author
- 2. Click the Usage Statistics link 'For this item'
- 3. Click the author's name within the Usage Statistics page

#### To access usage statistics on a particular area of study:

- 1. Click 'Divisions and Schools' listed in the right-hand 'Browse' menu
- 2. Click the area you are interested in
- 3. Click the Usage Statistics link 'For this collection'

#### To access usage statistics for all of OUR Archive:

1. From the main page click 'For OUR Archive'

# Exporting OUR Archive usage statistics to an MS Excel file

To export usage statistics:

- Open MS Excel and click the 'Data' tab, then click 'From Web' A window will open to the homepage within your web browser
- 2. Locate the particular usage statistics you want to export, copy the link and paste into the window that opened within Excel
- 3. You may get a script error, choose Yes
- 4. Click the yellow arrow at the top of the screen by the University of Otago logo
- 5. Click 'Import'
- 6. When the 'Import Data' window appears click 'OK' wait while the data is exported into your MS Excel spreadsheet
- 7. Delete any unwanted information from the spreadsheet
- 8. Save your spreadsheet

## More information about OUR Archive

View: http://ourarchive.otago.ac.nz/ Email: ourarchive@otago.ac.nz Contact: your Subject Librarian: http://otago.libguides.com/liaison







