**APPLICATION FORM FOR RESEARCH FUNDING**

* Applications can be submitted at any time and should be emailed to Liam Willis, Executive Officer, Gut Cancer Foundation (GCF): [liamw@gutcancer.org.nz](mailto:liamw@gutcancer.org.nz)
* Applications should be no more than 4 pages (as a guideline) with a one-page spreadsheet as an attachment, showing budget detail. The GCF Research Budget template can be used.
* An electronic version of the study protocol should accompany the application
* Applications will be forwarded to the Scientific Advisory Committee who will review the application and make a recommendation to the GCF Board
* During the review process the applicant may be contacted to provide additional information
* A response to the application can be expected within 8 weeks or by the date specified in the Request for Proposal
* Successful applicants will be required to:
  + Submit a brief report every 6 months, using the GCF Research Funding Report template
  + Acknowledge GCF funding in presentations and publication credits

The application should include the following information (as applicable to the nature of the research project):

|  |  |
| --- | --- |
| **Section 1: Applicant details (applicant should be Principal Investigator)** | |
| **Full name (incl title)** |  |
| **Position** |  |
| **Phone** |  |
| **Email** |  |
| **Where will the study be conducted?** | |
|  | |
| **Are any other New Zealand sites participating? If yes, and they are not included in this application, please state why.** | |
|  | |

|  |  |
| --- | --- |
| **Section 2: Research project details** | |
| **Protocol title** |  |
| **Sponsor (responsible for the overall conduct of trial)** |  |
| **Lay summary of the study** |  |
| **Study schema (pictorial and/or description)** | |
|  | |
| **Study timelines (set-up, recruitment, follow-up, close-out). If the study is an international study, how do NZ timelines match with global study timelines?** | |
|  | |
| **Expected recruitment numbers (global and per NZ site for all sites included in the application) if applicable.** | |
|  | |

|  |
| --- |
| **Section 3: Reasons for doing the study** |
| **Outline the importance of the study question, its relevance to the New Zealand population, the impact the study outcome will have on gastro-intestinal cancer prevention or treatment, and how the study fits with GCF’s key aims** |
|  |

|  |
| --- |
| **Section 4: Equitable aims of the study** |
| **Outline how this study contributes to more equitable access and outcomes for Māori and Pacific communities** |
|  |

|  |  |
| --- | --- |
| **Section 5: Resources available** | |
| **Outline the resources available to conduct the study (e.g. staff, facilities, research expertise, availability of the study population)** | |
|  | |
| **Section 5: Study budget (excl GST)** | |
| **Total cost of running study** |  |
| **Total cost per patient (if applicable)** |  |
| **Amount GCF is being asked to contribute** |  |
| **Other funding sources? (list sources and amounts)** |  |
| **Provide a breakdown of the study costs using the attached spreadsheet, for example:**  **Staff time**   * **Set-up** * **Patient-related tasks (e.g. treatment, follow-up visits)** * **Non-patient-related tasks (e.g. HDEC reporting, maintaining study files)**   **Protocol-related costs, e.g.**   * **Pharmacy** * **Laboratory** * **Radiology**   **Other costs, e.g.**   * **Statistical analysis** * **Institutional overhead (*note GCF will not fund overheads*)**   *Please use the attached spreadsheet providing budget detail should be attached to the application.* | |