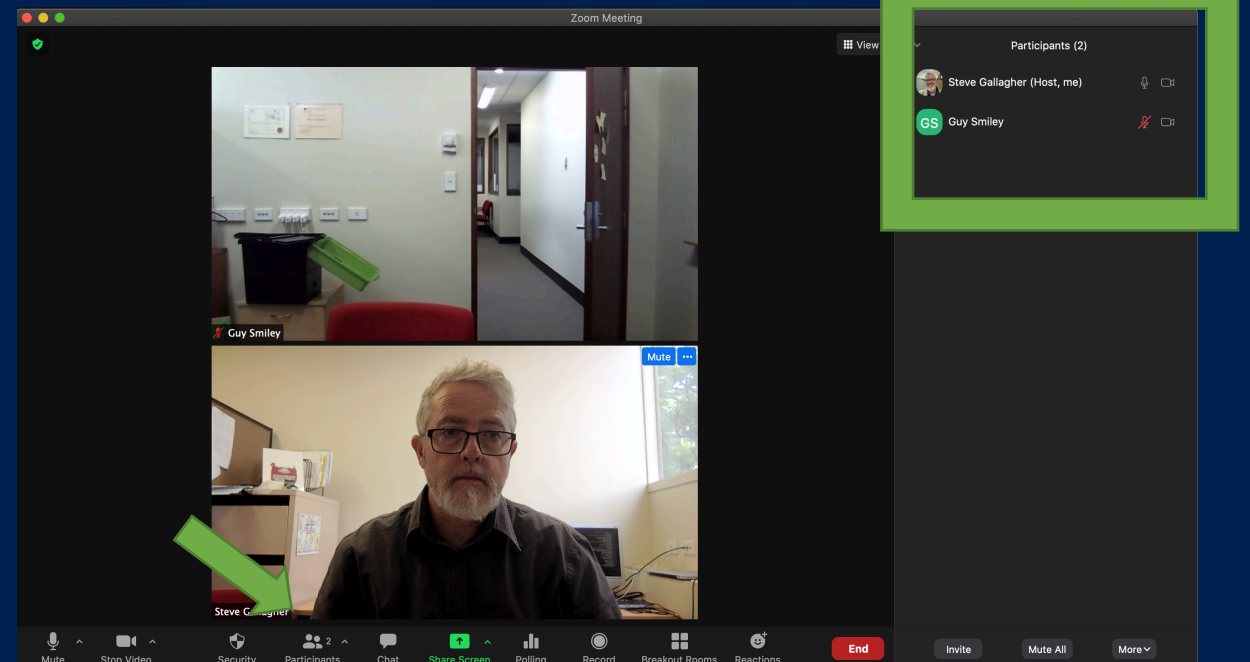


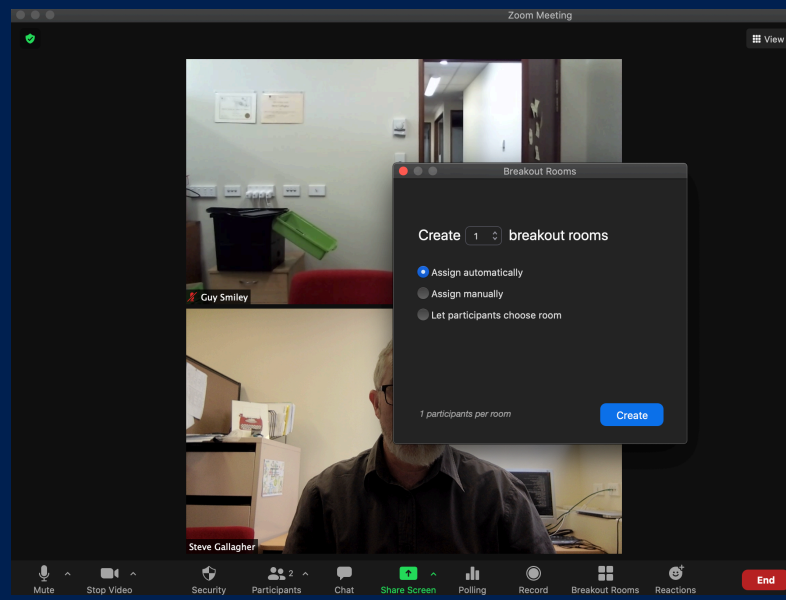
# Breakout Session 2 **Sharing screens and breakout room management** Steve Gallagher

- Use view to swap between speaker and gallery (galley useful to see all particapnts.)
- Use participants button to see list of who is online and to monitor reaction

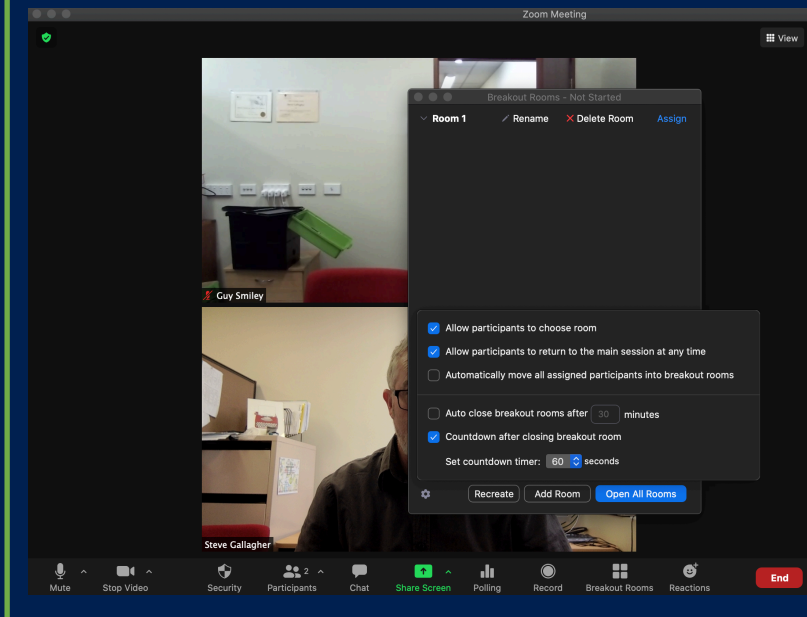


# Starting breakout rooms

- Click breakout rooms on the bottom panel
- Choose number of rooms, and allocate of allow participants to choose
- Pre-allocation is possible
- <https://support.zoom.us/hc/en-us/articles/360032752671>



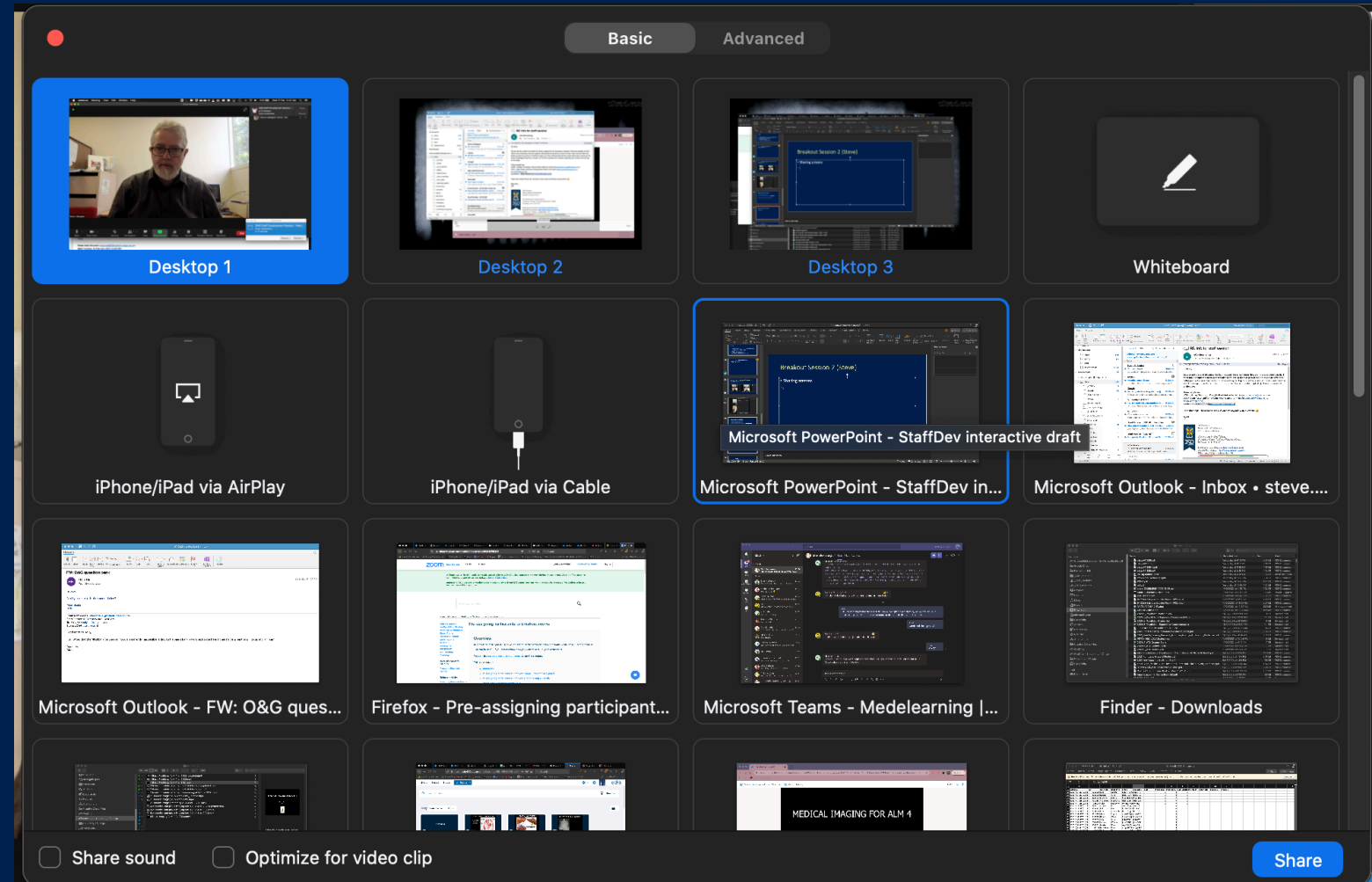
- Check your settings and click 'open all rooms'



# Sharing screens and breakout room management

Steve Gallagher

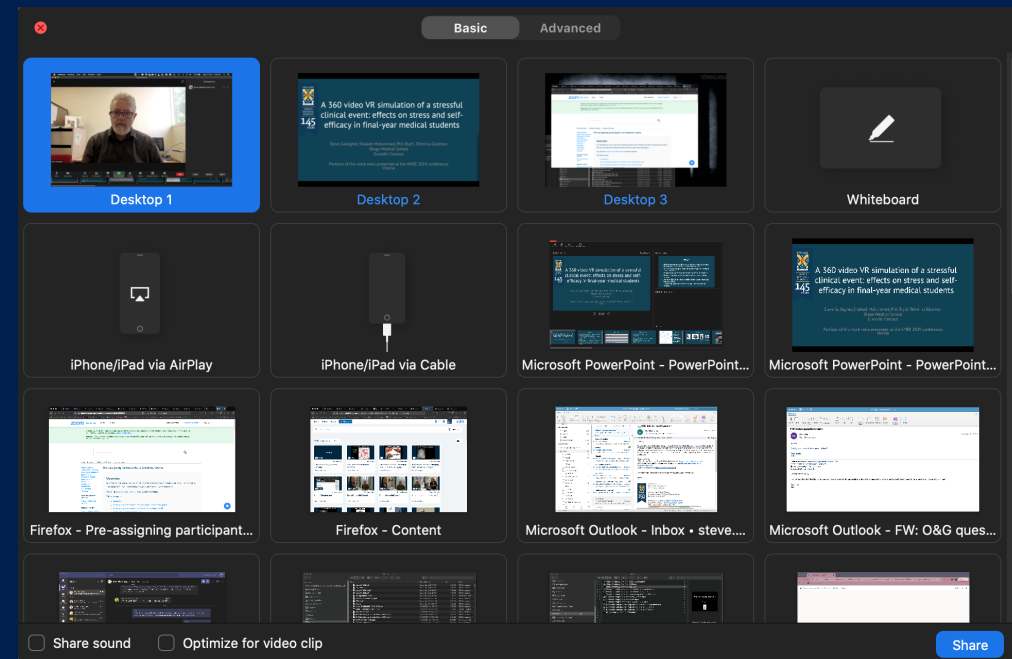
- Sharing screens



# Breakout Session 2 Sharing screens and breakout room management

Steve Gallagher

- Sharing powerpoint:
  - Have two screens if possible when sharing powerpoint
  - Start your presentation, then the presentation view



# Sharing screens and breakout room management

Steve Gallagher

- Otherwise....
- You may lose your presentation behind the zoom windows.
- Get familiar with minimizing these screens when forced to present with one screen

The screenshot displays a Zoom meeting interface with several windows overlaid on a presentation slide. At the top, the Zoom control bar includes options for Mute, Stop Video, Security, Participants, Polling, New Share, Pause Share, Annotate, and More. A green status bar indicates 'You are screen sharing' with a 'Stop Share' button. The background presentation slide features the University of Otago logo (1875-2020) and text including 'OTAGO MEDICAL SCHOOL', '14th YEAR', and 'Virtual simulation of... on stress and self-...'. Three windows are overlaid: a 'Polls' window titled 'Poll 1: Case A' with a question '1. Anna is suspicious of National Screening Programmes. What's the most important things to discuss?' and three radio button options ('thing one', 'thing 2', 'thing 3'); a 'Participants' window showing 'Steve Gallagher (Host, me)'; and a 'Chat' window with a 'To: Everyone' header and a 'Type message here...' input field. At the bottom of the slide, text reads 'Portions of this work were presented at the AMEE 2019 conference, Vienna'.