

2026 James Hume Bequest Travel Round – (Psychiatry)

Applications are invited for grants to support travel to conferences or meetings.

Completed applications must be submitted electronically to hrs@otago.ac.nz
by: **Monday 3rd August 2026 at 5pm.**

Eligibility: Applications are invited with Applicants who are:

- Staff of either
 - the University of Otago Faculty of Medicine – Dunedin (FoM-D), Faculty of Biomedical Sciences and particularly the Dunedin, Department of Psychological Medicine. Whose appointment at the University of Otago (previous and future) is at least two consecutive years, or
 - Staff of Ashburn Hall.
- AND who
 - Anticipate presenting their work at a conference or meeting. or
 - Seek to attend a meeting for professional development reasons.

Applicants should note:

- Applications will be considered by a panel including non-specialists and you are advised to write to this audience.
- Applications for travel will be considered by the panel with a maximum of two travel awards made each year in total. The date of travel should be no earlier than 1st January 2027 with the aim of the travel being completed within the calendar year.
- You are welcome to contact your Research Advisor prior to the submission date for advice or review.
- A final report will be required within two months of the completion of the travel.
- Applications received from applicants who have not submitted satisfactory final reports for previously completed FoM-D administered funding will not be considered.
- All relevant information should be included in the application form and CV submitted. Cover letters or other documents will not be forwarded to the assessment panel.
- Applications must be signed by your Head of Department. Please ensure you allow adequate time for them to review your application.
- Final and interim reports of projects will be made available to the James Hume panel members.

Late or non-compliant applications not compliant with guidelines, including those unsigned by HoD or missing a CV, will be withdrawn from consideration.

Guidelines

NOTE: Applicants who have **overdue** final reports for previous FoM-D administered funding are ineligible for consideration.

1. While experienced researchers are encouraged to participate, special consideration will be given to applications by:
 - a. those presenting at their first overseas or international meeting
 - b. those presenting work that was previously funded by the James Hume Bequest
2. A maximum of \$10,000 will be awarded per person towards travel costs.
3. An “international” conference should have an international audience and contributors. This may on occasion include conferences that are held in New Zealand. Conferences in Australia would be expected to attract at least some contributors from outside Australasia.
4. It is recognised that staff involved in Māori research may wish to use this funding for travel within New Zealand.
5. Where conference abstracts have not yet been accepted at time of application, you may still apply but, if successful, funding will not be released until the abstract has been accepted for presentation.
6. If the travel does not proceed, the funds must be returned in their entirety, except in extenuating circumstances.

Application Form follows. Please delete the information above

Faculty of Medicine - Dunedin

Te Kaupeka Whaiora - Ōtepoti

Application to James Hume Bequest

Travel Round 2026



Applications must be submitted in PDF format and emailed to: hurs@otago.ac.nz

Any application that does not comply with the stated limits, HoD endorsement, and HRC CV template will be withdrawn from the funding round.

Closing date: 5pm Monday 3rd August 2026

SECTION 1: Overview and Applicant

Project title	
Applicant details	[Title] [Name] [Current position] [Department, Institution] [Email address] [Phone number]
Travel Dates	[start month to end month]
Total funds requested ex. GST	
Have you attended an international conference or meeting before?	
Conference title, venue, and country	

SECTION 2: Description of travel

- 1. How will attendance at this conference/meeting benefit your research and your research group?** (please give details Maximum ½ Page)

[type here]

- 2. Submitted/approved abstract** (please submit a draft if not submitted yet).

[type here]

SECTION 3: Budget

Project Budget - Details of Financial Support Requested (ex. GST; delete examples provided; add or delete rows as needed)

Estimated Costs of:	Total Cost (in NZ\$)
Return travel	
Registration	
Accommodation	
Insurance	
Other expenses	
Specify nature of other expenses:	
Total Requested (ex. GST)	

Details of other applications under consideration of funders led by any named applicants on this application. Describe any overlap. Including financial support from Departments

[type here]

SECTION 4: Investigator team or teaching personnel and track record

- 1. Previous grants.** Please list previous grants awarded to the PI over the last 3 years, and grants provided to any member of the team to support **this** research project (including from FoM-D / DSM or other local funders, e.g., HCOC Trust, OMRF, UORG, Anderson Trust, Dean's Bequest, James Hume Bequest Fund).

Please include the project title, funding body, dates, \$ amount, and confirmation that the final report was / will be submitted to funder. Briefly describe the relevant outputs for any projects (papers published or accepted; policy documents; external grant applications). Provide a short update on progress of current projects.

[type here]

2. CVs

Please provide a standard NZ Standard CV (link below) for the travelling applicant.

<https://www.hrc.govt.nz/resources/hrc-standard-cv-template>

Send with the application as separate PDFs.

SECTION 5: Head of Department Endorsement

- Statement of support and an indication of specific strategic value to the Department

HoD name		
HoD signature		Date: