

# THE HEALTHCARE OTAGO CHARITABLE TRUST

## Call for applications for research project funding for 2018

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The Healthcare Otago Charitable Trust has funds available to invest in research and welcomes applications for research grants. All applications must be able to clearly demonstrate linkages to specific health outcomes and benefits to the communities of Otago in the short to medium term and as a matter of principle, the trustees will not fund national or international initiatives.

It is expected that requests will be for grants up to \$30,000, however larger amounts may be considered when there is sufficient justification or merit. Similarly it is expected that the projects be a maximum of one year in duration however longer projects may be considered.

Preference will generally be given to:

- Proposals to initiate new research of strategic importance to the health of communities in Otago; or
- Requests supporting development of projects which are not yet suitable for forwarding to grant-giving bodies. For example, applications for new projects which require some preliminary data to provide “proof of concept” prior to applying to an external funding body, or where the time frame of formal application to external funding bodies is unduly restrictive; or
- Staff with little research experience trying to begin their research.

Applicants are advised that funding from Healthcare Otago Charitable Trust is for direct costs of research only and does not include overheads or indirect salaries.

### **Assessment Process:**

Applications are considered by a panel appointed by the Health Research South Board and recommendations for funding are made to the Healthcare Otago Charitable Trust. In 2017 the Trustees will meet in late November and researchers notified of the outcome shortly afterwards. A University of Otago Costing and Consents Worksheet will be required for all successful projects (but is not necessary at the application stage). Therefore Researchers are advised that it is likely that successful projects could commence no earlier than February 2018.

*\*\*\*Researchers should be aware of the assessment timeline when planning their project applications.\*\*\**

### **Submission Requirements:**

Applicants should submit the following:

- one single-sided copy (unstapled)
- six double-sided copies (stapled)
- electronic version of application (either PDF or Word)

The closing date and time is **5pm Friday 29<sup>th</sup> September, 2017.**

All enquiries and applications should be directed to:

Corey Cunningham - [dsm.adminassistant@otago.ac.nz](mailto:dsm.adminassistant@otago.ac.nz)  
Hosp extn - 59841  
Administrative Assistant, Department of the Dean  
Dunedin School of Medicine  
Location: First Floor Dunedin Hospital Ward Block

**Application format:** All applications must be in 12pt font, with margins of at least 1.5cm

**An Executive Summary (1 page)**

- Name, title, position and department of principal investigator
- Contact details for principal investigator
- Title of the research project
- Succinct summary in lay language of the benefits expected from the research and how likely it is the benefits can be realized
- The total cost of the project including GST
- The proposed timeframe of the project

**An outline of the research (3 pages max)**

- A description of the project including: Background (brief), Methods to be used, Expected health outcomes & benefits to the communities of Otago
- Names, relevant experience and time commitment to the project of all staff involved
- Facilities available and where the project is to take place
- Any publications referenced in your application

**Budget (see budget table example below) showing costs exclusive and inclusive of GST**

This should clearly show (by year where appropriate):

- Time commitment and salary requested for staff to be employed by the grant
- Details of working expenses requested
- A list of other organisations to which funding applications for this project have been submitted and the current status of the applications
- Details of any **essential** equipment to be purchased. If funding for equipment is requested, the feasibility of borrowing or using such equipment should be explored. Quotes should be attached for equipment **priced higher than \$5,000**.
- *NB: Any equipment purchased shall revert to the relevant Dunedin Hospital Department and is not the property of the researcher.*

**CV of Primary Applicant To be attached**

Please use the New Zealand RS&T Curriculum Vitae Template

Available from <http://www.otago.ac.nz/research/forms/>

**Additional Information**

- External Funding Received (last 5 years)

An example budget table:

	Year 1	Year 2
<b>Salaries</b>		
Nurse	\$2,000	N/A
Interviewer	\$800	N/A
Data analysis	\$2,300	N/A
<b>Working Expenses</b>		
Widgets (3 per participant at \$10ea)	\$300	N/A
Photocopying	\$200	N/A
Travel (2 Trips to Patearoa)	\$200	N/A
<b>Equipment</b>		
Transcriber	\$200	N/A
Total	\$6,000	
GST	\$900	
<b>TOTAL (GST Inclusive)</b>	<b>\$6,900</b>	<b>N/A</b>