

College of Education

Confidential referee report

School leavers (only for students in their final year of secondary study)

Applicant details (to be completed by applicant before giving to the principal, careers adviser, or dean)
Applicant's full name
Name by which previously known (if applicable)
University of Otago Student ID
Programme(s) applied for
Bachelor of Teaching (Early Childhood Education) (3 Year)
Bachelor of Teaching (Primary Education) (3 Year)
Bachelor of Teaching Te Pōkai Mātauranga o te Ao Rua (Primary Bicultural Education) (3 Year)

Guidelines for referees completing this form

The purpose of this report is to get comments on the suitability of the applicant to undertake the programme(s) of their choice as indicated above. Programmes involve academic study at a tertiary level and practical work with people in professional settings.

- · Confidential referee reports (School leavers) should be completed by the School Principal, Careers Adviser, or Dean.
- This report is confidential to University of Otago admission personnel, and will not be released to the applicant.
- This report is carefully considered at all stages of the admission process. The College relies upon schools to provide us with accurate information about applicants and their suitability for College programmes.
- · An application cannot be processed without this form.
- · Please return the completed form within 14 days.

Phone number

Return the completed form to confidential.se@otago.ac.nz

Referee's name	
School	
Position in school	
Email address	

Communication skills

Please comment on the applicant's particular personal qualities by ticking the appropriate box.

	Outstanding	Above average	Average	Below average	Comment
Reading					
Written language					
Spoken language					

Further comments (e.g., al	bility to speak and	other language, p	oublic speaking)
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Personal qualities

Please comment on the applicant's particular personal qualities by ticking the appropriate box.

	Outstanding	Above average	Average	Below average	Comment
Leadership					
Co-operation					
Maturity					
Social Skills					
Adaptability					
Perseverance					
Initiative					
Reliability					
Integrity					
Flexibility					
Resilience					

Working with children
Would you trust the applicant in roles of responsibility over children?
To your knowledge, has the applicant ever been subject to formal disciplinary action or complaints regarding their behaviour towards children?
Is there any reason, in your view, why this applicant should not work with children?

Cultural and community				
Comments on the applicant's ability	to work in a range of cultural	and/or geographic settir	ngs.	
Comments on involvement in school	ol and community activities			
Comments on involvement in school	or and community activities.			
Academic qualification				
Please list current subjects, level or	f study and credits likely to be	achieved by the applica	ant this year.	
	Subject		Level of study	Credits likely to be achieved
Comments				
Tertiary study				
Is the applicant likely to succeed w	ith independent study at terti.	arv level?		
	Doubt	ful Unli	ikely	
Comments				

Suitability of applicant to undertake a teacher education programme

Qualities (Please tick as appropriate. Leave blank if not known)

	Outstanding	Above average	Average	Below average
Motivation				
Commitment				
Ability to relate to others				
Emotional stability				
General appearance				

General comments		

Please rank the applicant with regard to their overall suitability for the programme for which they have applied.



Overall recommendation

In support of your overall recommendation, please detail experience that has not been covered in the body of this report, e.g., medical/health, personal qualities, additional skills/training, general suitability, personality traits, interpersonal and/or communication skills.

Signed	Date	

Thank you for your assistance. Please return the completed form within 14 days to <u>confidential.se@otago.ac.nz</u> An application cannot be processed without this form.