

## Summary of changes to the Academic Staff Promotions Policy effective 1 March 2024

<b><i>Policy updates</i></b>	
<b>1.</b>	Part A 3.1 and Part C 26.1.1 Clarification that Divisional Committees may not make decisions, only recommendations with respect to promotional steps higher than that originally sought. Applicants are advised to discuss with their Head of Department about the appropriate level of promotion they should seek.
<b>2.</b>	Part A Section 13 Renamed from "Research Metrics" to "Publicly available information". Clarification on what information can be considered from publicly available information.
<b>3.</b>	Part C Section 26.1.2 Clarification on who seeks Observers for promotion committees. Sentence added "Observers cannot sit on the promotion committee for their own division."
<b>4.</b>	Part C Section 26.6 Clarification added that the Divisional Committee no longer evaluates progressions for Senior Lecturers or Senior Research Fellows if promotion is unsuccessful.
<b>5.</b>	Part C Section 27.1 Where an application for promotion is declined by the Academic Staffing Advisory Committee, and a lesser promotion is available, the Divisional Committee's decision on the lesser promotion will take effect. The final authority rests with the Vice-Chancellor.
<b>6.</b>	Part C Section 27.4 Clarification on the process for Divisional Chairs who wish to make a submission about ASAC's preliminary assessment.
<b><i>Forms updates</i></b>	
<b>7.</b>	The format of the referee form has been updated.
<b><i>Process updates</i></b>	
<b>8.</b>	The outcomes of applications will be available on 10 October, the second week of October.