



UNIVERSITY
of
OTAGO
Te Whare Wānanga o Otāgo
NEW ZEALAND

Otago Medical School
Te Kura Hauora o Ōtākou

1875-2021



OTAGO
MEDICAL
SCHOOL

146
YEARS

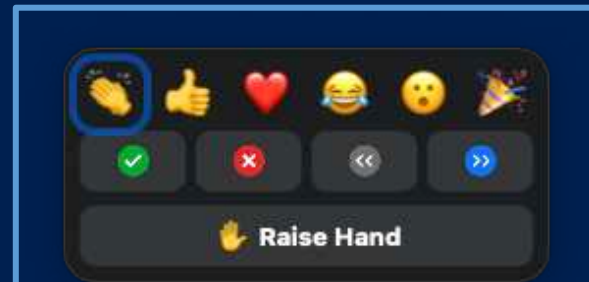
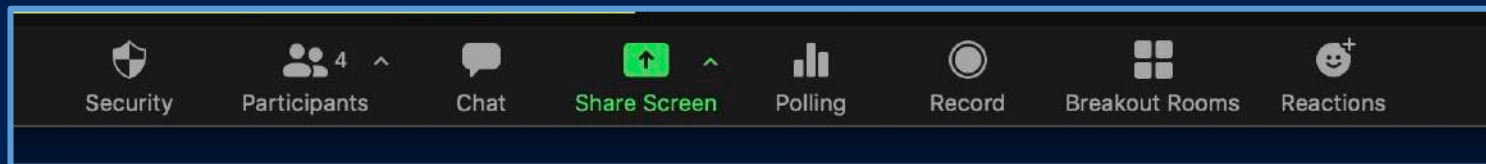
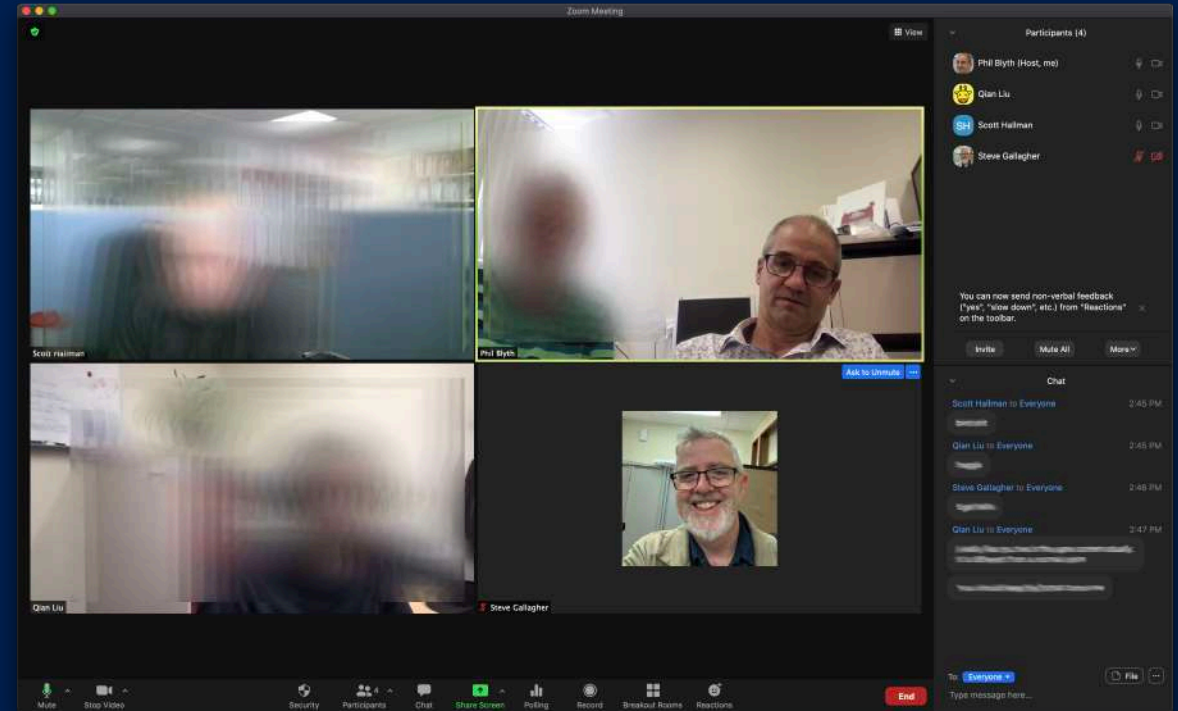
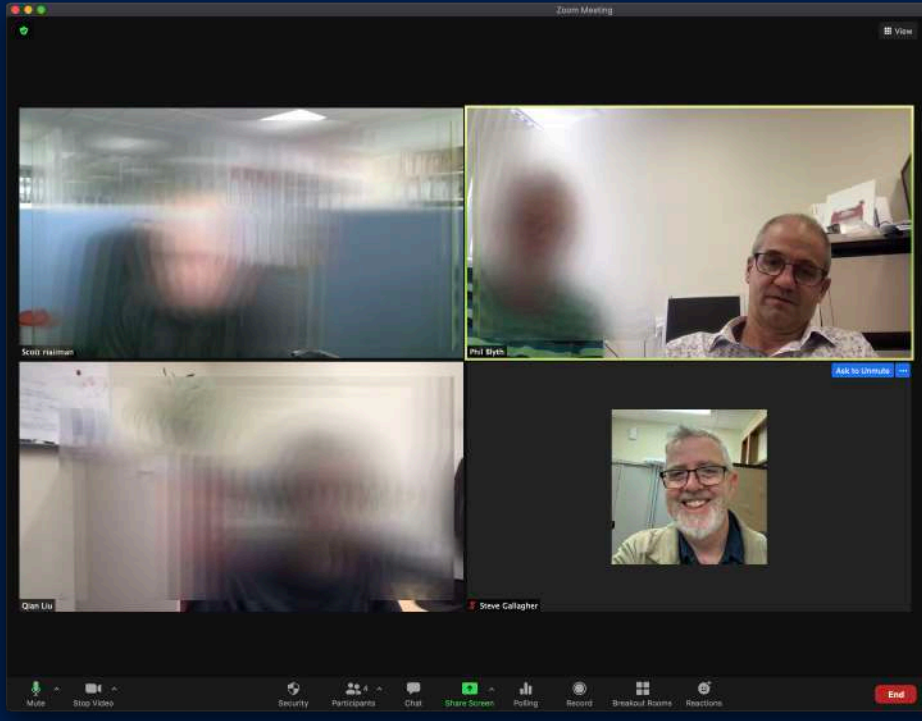
Core Teaching and Staff Development Workshop

Making Zoom Sessions Interactive

Wednesday 17th February 2021

With: Phil Blyth, Steve Gallagher, Scott Hallman, Qian Liu

Introductions!



Plan

- **Welcome** (5 mins) Joy Rudland
- **Intro activity** (5 mins) Phil Blyth
- **Survey feedback** (5 mins) Qian Liu
- **Student zoom complaints** (3 slides – 5 mins) Phil Blyth
- **Zoom management (where to get help)** (5 mins) Steve Gallagher
- **Breakout rooms (4 rooms, choose 2 then swap)** (2x10 mins)
 - Scott Hallman, Qian Liu, Steve Gallagher, Phil Blyth
- **Feedback/discuss** (10 mins) Joy Rudland

Learning Outcomes

- All sessions will be planned
- Practice will occur so focus is learning not the technology
- Some tips and tricks

Survey feedback (Qian)

Managing zoom sessions

- Dealing with low engagement
 - Zoom *might* help, but :
 - Student motivation and attitudes are not zoom issues
 - Use zoom for what it's good for – synchronous activity
 - If you're in lecture mode, record it and use a shorter zoom session for Q&A etc
- Plan your session, vary the experience, check in with learners
 - (this is true of all teaching and learning!)
- Get the basics right first

Managing zoom session

- Where to get Zoom help?
 - The econferencing team are *awesome*
econferencing@otago.ac.nz
 - They have a great help site
<https://blogs.otago.ac.nz/zoom/>
- Campus contacts
 - UOC:** Dean Pester and Anna Young
(dean.pester@otago.ac.nz ; av.uoc@otago.ac.nz)
 - UOW:** Hadley Thompson, Darryl Sell & Fabrizio Facchini
(avvcsupport.uow@otago.ac.nz)
 - Southland:** Marni Stone (marni.stone@otago.ac.nz)

Managing zoom sessions

- Tricky stuff to plan for:

- Consent / privacy when recording

- Guest teachers

- Joining

- Chat monitoring

- Breakout groups

- Navigating as host

- PRACTICE. THEN PRACTICE AGAIN.

Top 3 'Zoomplaints' from students

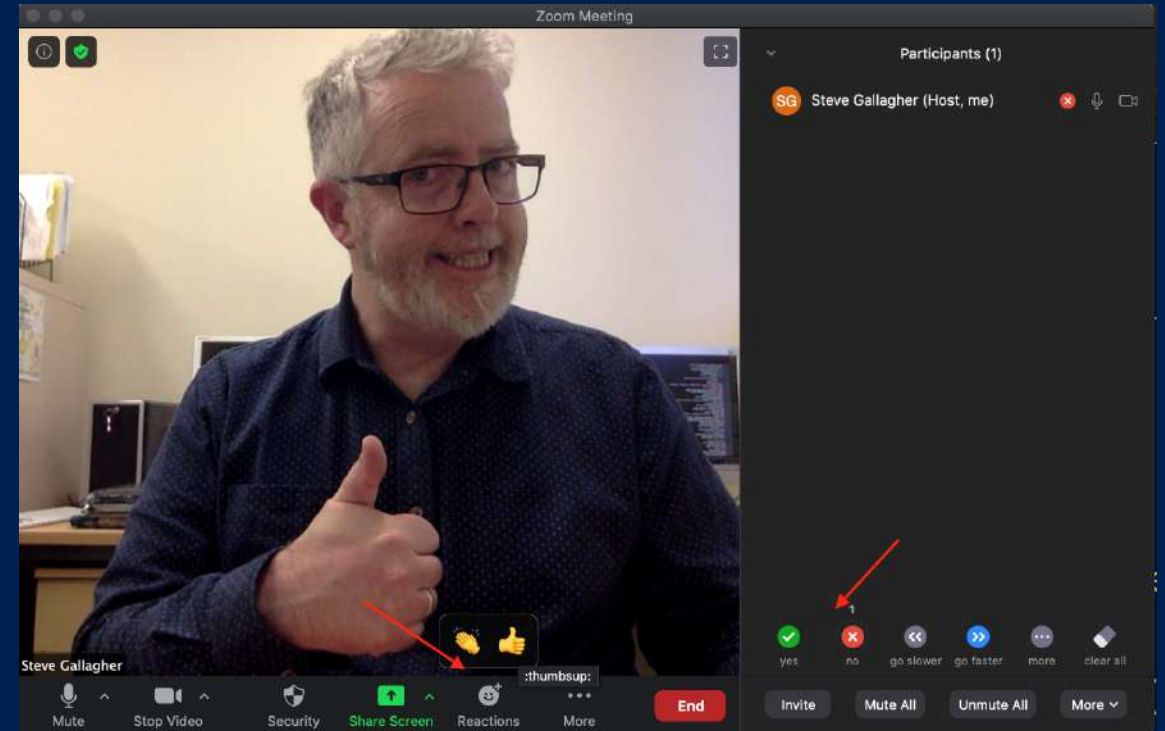
Small groups might have some or all participants on zoom. Plan how you will engage them

Most common zoomplaints are:

- I can't hear or see you
- I don't know why I'm here or what's coming next
- I feel forgotten

Addressing Zoomplait 1

- I can't see or hear you
 - Remember to turn on your camera & microphone.
 - Check that zoomers can hear you (and that you can hear them)
 - Agree how they can let you know if there are issues (eg chat, reaction, non-verbal)
 - If you're writing on the whiteboard, make sure zoomers can see or use an alternative method



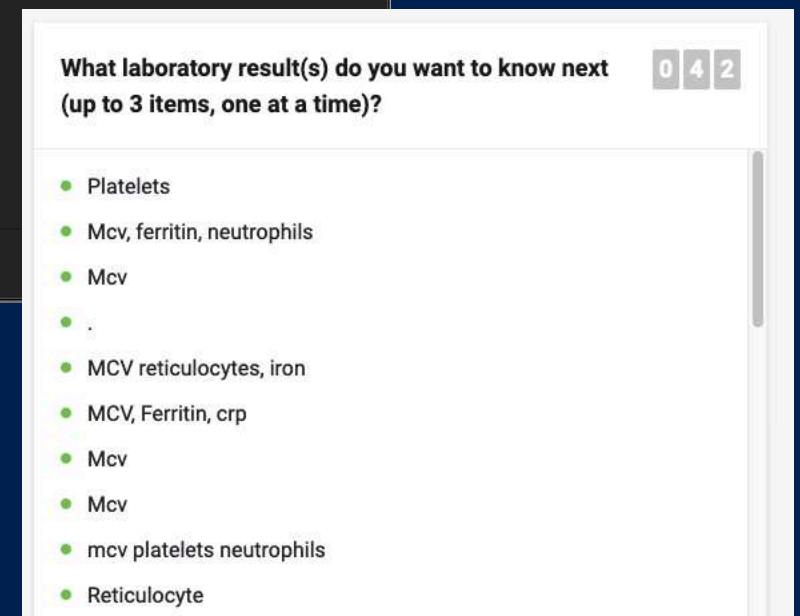
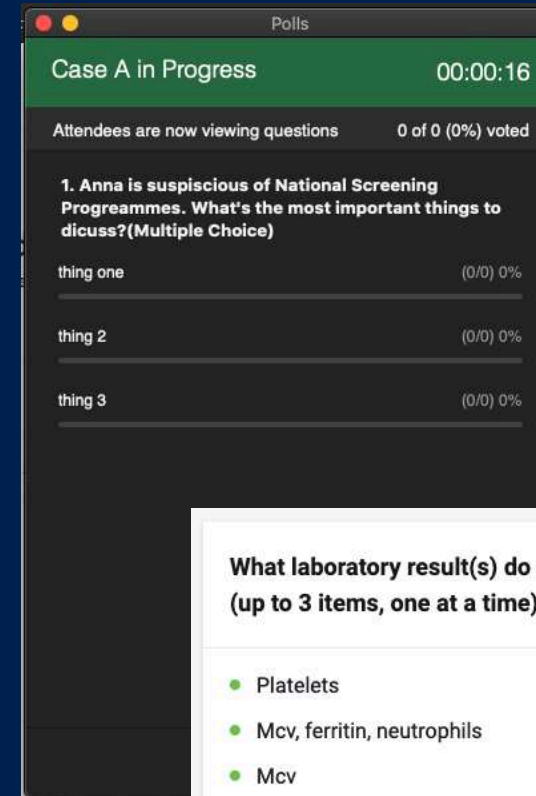
Addressing Zoomplaint 2

- I don't know why I'm here or what's coming next –
 - Be clear about purpose (why I'm here).
 - Be clear about process (how it's going to work).
 - Tell them in advance, including prep if needed
 - Signpost / re-orient to objectives

BE PREPARED AND
SET
EXPECTATIONS

Addressing Zoomplait 3

- I feel forgotten –
 - Plan how to engage participants, whether f2f or on zoom
 - Have a way to get feedback (polls, chat, interactive tools such as SLIDO)
 - If you ask for feedback, respond
 - Explicitly check in with zoomers, call them by name if needed



What's next

4 breakout sessions. Each offered twice, you choose!

If the session you want looks over full, please choose another

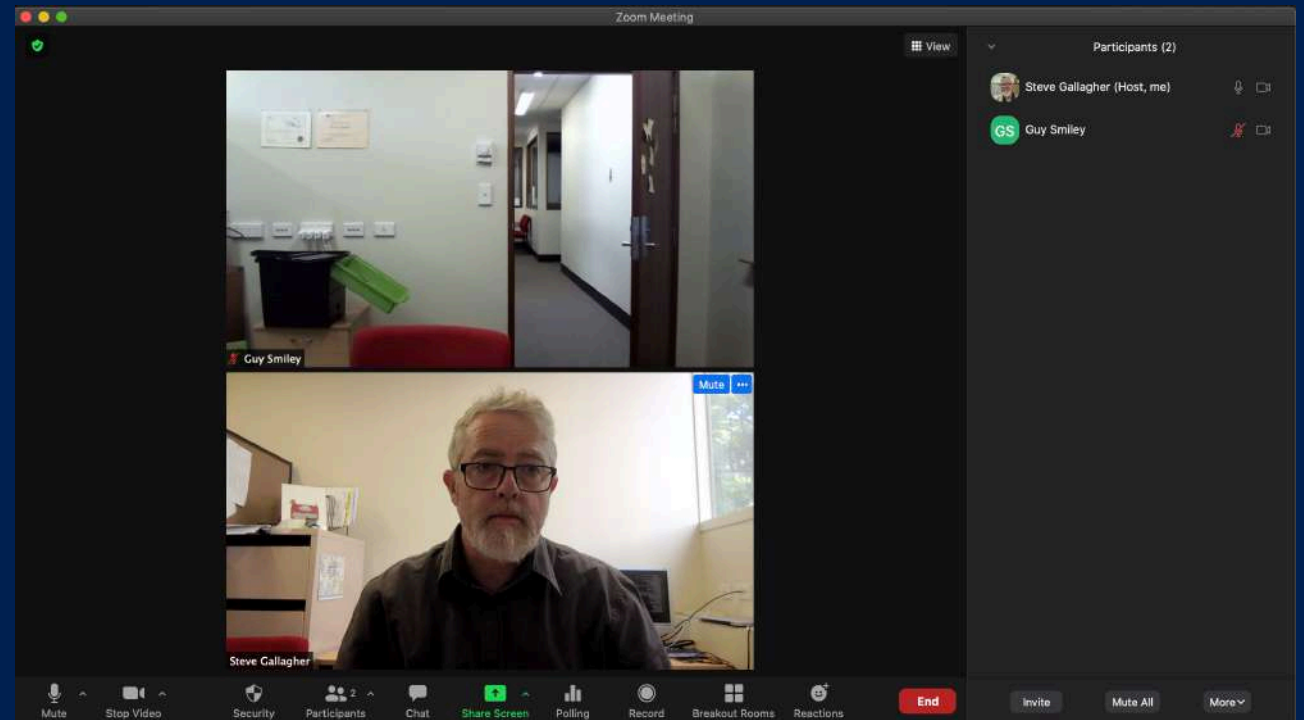
1. Using GoogleDocs (or any web-based docs) for collaboration [Qian Liu](#)
2. Sharing screens and breaking out [Steve Gallagher](#)
3. Polling while zooming [Scott Hallman](#)
4. Annotate and whiteboard tools [Phil Blyth](#)

Breakout session 1

Students Collaboration using GoogleDocs

Qian Liu

Breakout Session 2 **Sharing screens and breakout room management** Steve Gallagher





Breakout Rooms - In Progress

- Unassigned 0
- The best room 1
 - GS Guy Smiley → Move To

View

Participants (2)

- Steve Gallagher (Host, me) [Microphone icon] [Video icon]
- Guy Smiley [Microphone icon] [Video icon]

Mute Stop Video Security Participants 2

Broadcast Message to All Close All Rooms

End Invite Mute All More

Breakout Session 2

Sharing screens and breakout room management

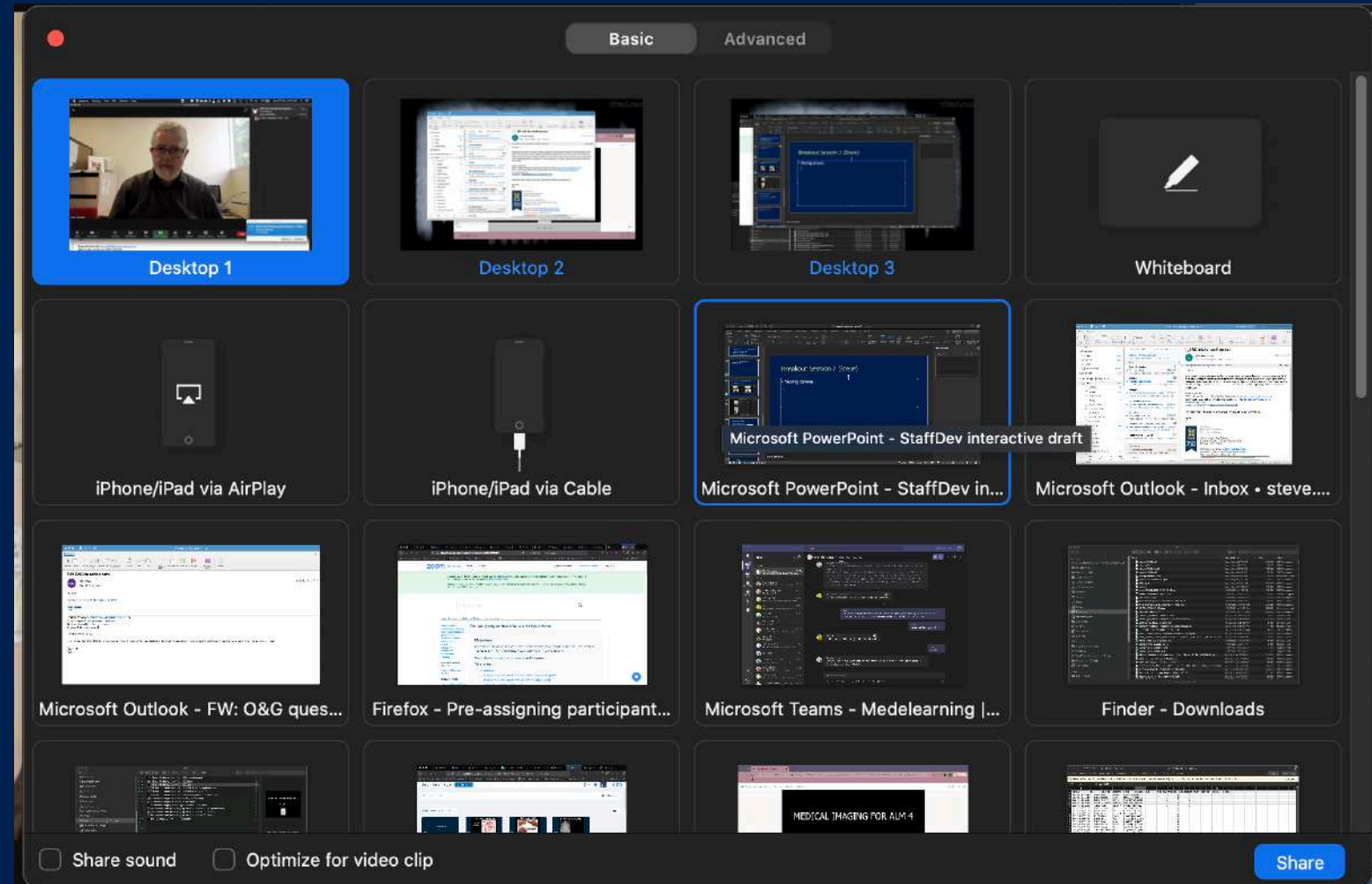
Steve Gallagher

- You can pre-assign breakout rooms
- <https://support.zoom.us/hc/en-us/articles/360032752671>
- Useful for large groups – give yourself plenty of time

Breakout Session 2 Sharing screens and breakout room management

Steve Gallagher

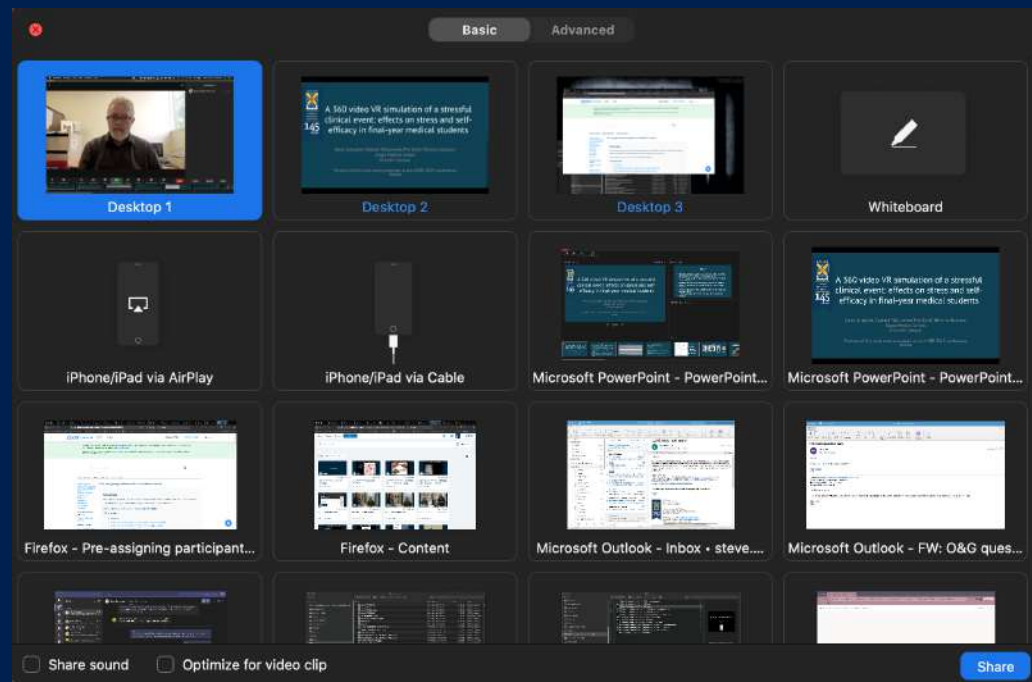
- Sharing screens



Breakout Session 2 Sharing screens and breakout room management

Steve Gallagher

- Have two screens if possible when sharing powerpoint
- Start your presentation, then share screen



Breakout Session 2 Sharing screens and breakout room management

Steve Gallagher

- Otherwise....

The screenshot displays a Zoom meeting interface with several windows overlaid on a presentation slide. At the top, the Zoom control bar includes icons for Mute, Stop Video, Security, Participants, Polling, New Share, Pause Share, Annotate, and More. A green notification bar indicates "You are screen sharing" with a "Stop Share" button. The background slide features the University of Otago logo (1875-2020) and text including "OTAGO MEDICAL SCHOOL", "14th YEAR", and "VR simulation of...".

Overlaid windows include:

- Polls:** A window titled "Polls" showing "Poll 1: Case A" with the question "1. Anna is suspicious of National Screening Programmes. What's the most important things to discuss?" and three options: "thing one", "thing 2", and "thing 3". A "Launch Poll" button is at the bottom.
- Participants:** A window titled "Participants (1)" showing "Steve Gallagher (Host, me)" with icons for video, audio, and chat. "Invite", "Mute All", and "More" buttons are at the bottom.
- Chat:** A window titled "Chat" showing "To: Everyone" and a text input field "Type message here...".

At the bottom of the slide, text reads: "Portions of this work were presented at the AMEE 2019 conference, Vienna".

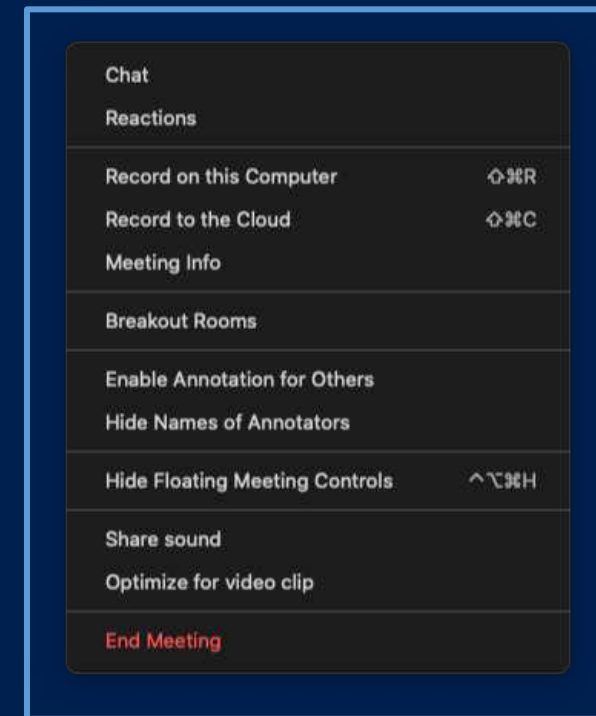
Breakout session 3 **Polling** Scott Hallman

- Poll everywhere
- Active Quiz
- Jazz Quiz
- Kahoot
- Echo Polling
- Zoom Poll

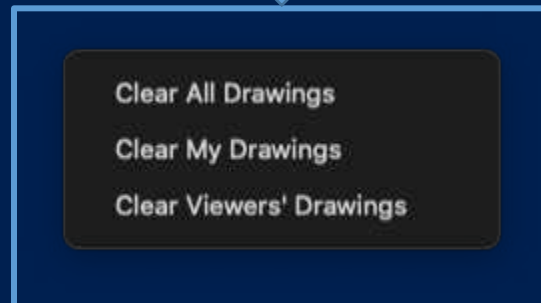
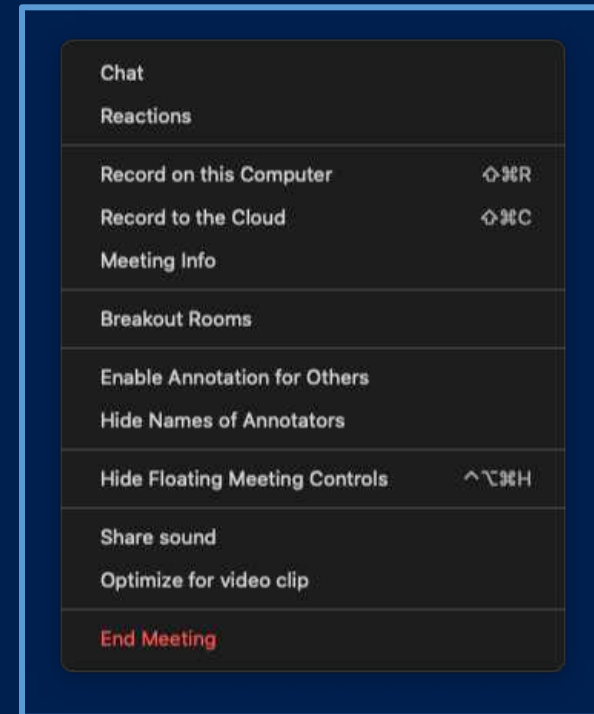
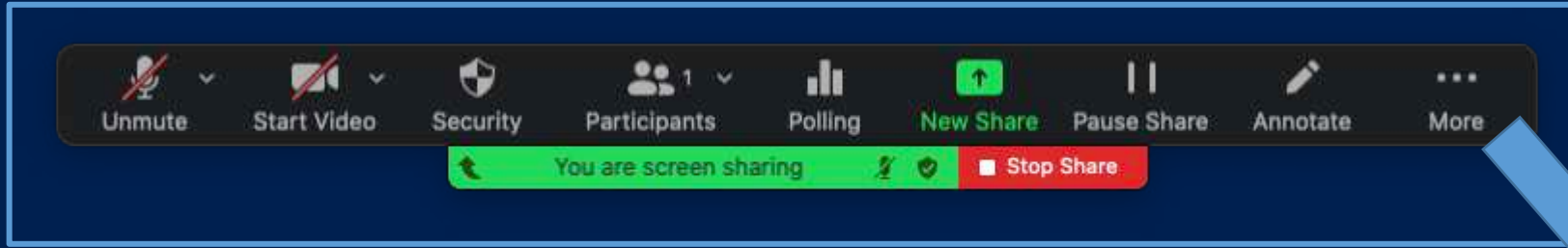
Breakout Session 2 **Annotate and whiteboard tools** Phil Blyth

- Why bother? Better than being in the room?
- Annotate your own screen
- Allowing your participants to annotate your screen
- Scribble neatly using iPad
- ShareTheAnnotate as quiz

Breakout Session 2 Annotate and whiteboard tools



Breakout Session 2 Annotate and whiteboard tools



Discussion

Thank you

Please give feedback on this session...

Making Zoom Sessions Interactive



Next workshop:
Engaging with Students
17 March 2021
Jon Cornwall