



## Visitor Photography in the Hocken Gallery Policy

Category or Type	Policy
Originally approved by, date	Executive Management Group, 13 March 2018
Date Policy took effect	13 March 2018
Last approved revision	13 March 2018
Sponsor	Hocken Librarian
Responsible Officer	Hocken Registrar Pictorial Collections
Review date	1 June 2021

### Purpose

To outline the policy for photographing and filming in the Hocken gallery by visitors.

### Content

- Photography and filming in the Hocken Exhibition Gallery and foyer displays is allowed for personal, non-commercial purposes only. No photographs or videos may be reproduced, distributed, or sold without permission from the Hocken Librarian.
- Close-ups of any artwork or object, or photography of artworks/objects displaying the “no photography” sign is prohibited. In some exhibitions, photography, filming, and videoing are completely prohibited. A sign at the exhibition entrance will make this clear.
- The use of tripods, flash or other means of artificial lighting is prohibited. Check with one of our staff if in doubt.
- The Hocken reserves the right, at its sole discretion, to withhold and/or withdraw permission to photograph on its premises or to reproduce photographs of objects in our collection, or in our care.
- Unauthorised *commercial* publications or reproduction of any part of the Hocken’s Collection, or work on temporary loan to the Hocken is prohibited and in breach of the Copyright Act.
- We will not be liable for unauthorised photography by our visitors.

### Contact for further information about this Policy

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