

**University of Otago  
Christchurch Fellowship & Scholarships Fund  
Payroll Authority to Deduct**

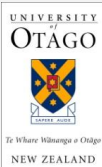
<b>Name (in full)</b>		<b>Employee Number</b>	
<b>Title</b>		<b>Job No</b>	
<b>Department</b>		<b>Phone (work)</b>	

<b>Signature</b>		<b>Date</b>	
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Please deduct the amount of \$ \_\_\_\_\_ per pay commencing from my next pay

**Two week's notice is required to change the deduction amount**

<b>Please return the completed form</b>  <b>By scanning and emailing to:</b> <a href="mailto:hrp-queries@otago.ac.nz">hrp-queries@otago.ac.nz</a>  <b>By mailing to:</b> University of Otago Payroll Services St David II Building PO Box 56 DUNEDIN 9054	<b>Office Use Only</b>			
	<b>Deduction Code</b>	UOOF	<b>Reference</b>	1644



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