

University of Otago Faculty of Law

Funding Support for PhD Candidates

The Faculty of Law allocates a provisional grant of up to \$500 per year for each PhD candidate (three years for a full time PhD or equivalent for a part time candidate). Each year is calculated from the date you started rather than the calendar year. Please note that this sum cannot be carried over from year to year.

It is important to check with our postgraduate administrator before incurring any costs, if you intend to apply for funding.

On-site candidates

For each PhD candidate the Faculty deducts \$300 per year to cover costs such as internet access, photocopying, printing and binding of theses, interloans and use of the postgraduate suite and facilities. Up to \$200 is available to cover other research-related expenses (such as travel or koha). Reimbursement of expenditure requires approval from the Faculty and the completion of an application form accompanied by original receipts.

Off-site candidates

For off-site PhD candidates the Faculty deducts \$100 per year to cover costs such as printing and binding of theses, interloans, intermittent use of the postgraduate suite and facilities, and use of the University's audio-visual facilities for supervision and postgraduate review meetings. Up to \$400 is available to cover other research-related expenses (such as printing, photocopying or koha, but not travel to meet with supervisors). Reimbursement of expenditure requires approval from the Faculty and the completion of an application form accompanied by original receipts.

Conference funding for PhD candidates

Conference funding for PhD candidates is available through the Division of Humanities which offers contestable funding for up to one conference per three year degree programme (subject to acceptance of a conference proposal). Please see the below web-page for information regarding this.

<https://www.otago.ac.nz/humanities/about/otago788867.html#phd-conference-funding>

March 2023

**UNIVERSITY OF OTAGO
FACULTY OF LAW
Application for PhD GRANT**

Name: _____ STUDENT ID: _____

Address: _____

Email: _____

Expense Description	Amount
_____	_____
_____	_____
_____	_____
_____	_____

(Receipts are to be attached for all items) **TOTAL \$** _____

Attach a copy of your account details on your bank's letterhead, this can be a PDF from online banking (for NZ bank accounts only).

I confirm that I am a PhD law student.

Signature: _____

Contact Phone Number: _____

Date: _____

Note: A maximum grant of **\$200 for on-site candidates** or **\$400 for off-site candidates** is available to each PhD student for research-related expenses. ***All expense claims must be accompanied by original receipts.***

Applications from international students must be received at least one month prior to departing New Zealand.

Take / send this form with receipts to 9th Floor Reception Richardson Building P.O. Box 56 Dunedin or email to postgraduate.law@otago.ac.nz for processing.

FACULTY OF LAW, UNIVERSITY OF OTAGO
PO Box 56, Dunedin 9054, Phone 03 479 8857