

THEOLOGY PROGRAMME

APPLICATION FOR AN EXTENSION

- Please complete and email this form to your Lecturer **in advance** of the set deadline.
- **Documentary evidence may be required for an extension to be granted.** Please be prepared to supply this evidence if requested.
- Applications for extension will only be considered for the reasons listed below.
- You will be notified to your University email address of the outcome within two working days after we receive your application.

Name	
Student ID	
Email address	
Course Code (e.g. BIBSXXX/CHTHXXX)	
Essay due Date	
Length of extension requested	5 working days maximum unless exceptional circumstances apply
Reason for Extension (please tick one):	
<input type="checkbox"/>	Ill-health
<input type="checkbox"/>	Job interview
<input type="checkbox"/>	Provincial or national representative activities
<input type="checkbox"/>	Personal difficulties of a serious nature
<input type="checkbox"/>	Bereavement

Please provide additional detail in support of your application:

Office Use Only

Extension Approved: _____

New Due Date: _____