

FORM 2

Template 08/17

(Please retain the small font prompts for submission to the Board of Undergraduate Studies and Board of Graduate Studies.)

UNIVERSITY OF OTAGO**Proposal to Amend Regulations or Schedules**

Name of Division/School/Department	Division of Commerce Department of Management
Calendar Reference (page numbers)	Pages 449 and 451 (2017 Calendar)
Heading/Title/Subject	Commerce Schedule A Major and Minor Subject Requirements
Year of Introduction (Year Proposal Takes Effect)	2018

Deadlines for proposals:

- a) For significant amendments to existing programmes requiring CUAP approval for introduction in the following year to ensure their inclusion in the Guide to Enrolment:
- the March meetings of the Divisional Boards;
 - April meetings of the Board of Undergraduate Studies and the Board of Graduate Studies;
 - April Senate
- b) For minor amendments to schedules and regulations for the following academic year:
- the May meetings of the Divisional Boards;
 - June meetings of the Board of Undergraduate Studies and the Board of Graduate Studies;
 - June Senate.
- c) For programme regulation changes that do NOT affect the papers in the clause "Structure of the Programme" or associated schedules or require CUAP approval to ensure inclusion in the Calendar:
- The October meetings of the Divisional Boards
 - November meetings of the Board of Undergraduate Studies and the Board of Graduate Studies
 - November Senate.

Purpose of Proposal

(A succinct description of the purpose of the proposal)

To include MANT 217 International Management and MANT 330 Leadership and Change as optional papers for the Human Resource Management Major and Minor.

Qualifications Affected

(List all qualifications for which the amendments to regulations or schedules will apply)

Bachelor of Commerce (BCom)

Justification for Proposal

(State reasons for amendment(s))

There are two main reasons for adding MANT 330 Leadership and Change to the schedule for the Major and Minor in Human Resource Management (HRM). First the introduction of MANT 252, Developing Responsible Leadership, has resulted in a change to the content (less than 25%) of MANT 330. This paper now includes Change Management and will be retitled Leadership and Change (see Form 4 – request to change name to Leadership & Change). Change Management is a core element

of HRM practice and one which the professional body, the Human Resource Institute of New Zealand, specifically sought clarification on in the original proposal to introduce the Major and Minor in HRM. This was offered in MANT 339 (now suspended for 2018 – see below).

Second, the HRM Major has two core papers and a further three elective papers listed at 300 level. Due to MANT 339 (one of the three elective papers) not being offered in 2018 there are now only two elective papers to choose, which essentially makes these compulsory. Adding MANT 330 gives the students a further relevant option to choose from.

There are two key reasons for adding MANT 217 to the schedule for the Major and Minor in HRM. First the the content will benefit HRM students and second, it will enable further choice at 200 level and prevent students from having to take 300-level papers prior to completing their 200 level papers.

The reason for the late submission of changes to the HRM Major and Minor is an unanticipated and unplanned staffing issue. In 2018 we cannot offer MANT339: Human Resource Development. This limits the choice of papers for students studying the HRM Major to, essentially, four compulsory papers at 300 level. By adding MANT330: Leadership and Change, they will now have two compulsory papers and a choice of two from three optional papers at 300 level. We are cognisant of timetable issues if all papers are compulsory. This is also an appropriate addition to the offerings.

MANT217: International Management does not need to be added at this time, but given we were processing the paperwork for MANT330 we included this change.

Regulation/s Number/s, or Schedule

(Clause number and heading)

Commerce Schedule A – Part 1: Major Subject Requirements

Commerce Schedule A – Part 2: Minor Subject Requirements

Old Regulation/s or Schedule

(Include all portions being amended. Include any other references in the Calendar which will need amending. Include current Calendar page number.)

Commerce Schedule A – Part 1: Major Subject Requirements (page 449, 2017 Calendar)

Major subject	Papers required	
Human Resource Management	100-level	MANT 101
	200-level	MANT 250, 251; one of MANT 222, 252
	300-level	MANT 345, 346; two of MANT 339, 343, 347

Commerce Schedule A – Part 2: Minor Subject Requirements (page 451, 2017 Calendar)

Minor subject	Level	Papers required
Human Resource Management	100-level	MANT 101
	200-level	MANT 250
	300-level	MANT 345, 346
	Plus	One of MANT 222, 251, 252, 339, 343, 347

Proposed Regulation/s or Schedule

(Include amendments to all relevant regulations including Schedules and any other references in the Calendar to the regulations that need to be changed)

Major subject	Papers required	
Human Resource Management	100-level	MANT 101

200-level	MANT 250, 251; one of MANT 217 , 222, 252
300-level	MANT 345, 346; two of MANT 330, 339, 343, 347

Commerce Schedule A – Part 2: Minor Subject Requirements

Minor subject	Level	Papers required
Human Resource Management	100-level	MANT 101
	200-level	MANT 250
	300-level	MANT 345, 346
	Plus	One of MANT 217, 222, 251, 252, 330 , 339, 343, 347

Implications

(Describe any academic, administrative and resource implications of this amendment. If limitation of numbers is involved, state maximum to be accepted and any change to the method of selection. Any student contact with children should be assessed for Vulnerable Children Act (VCA) relevance; please state if VCA relevance has changed. VCA changes should be reflected in amended regulations)

It is not expected that this change would have far ranging implications on the way we operate. Administratively for the 2018 academic year, we will send a memo to all Department and Divisional Course Advisors as well as UCAS and concerned academic services to allow these papers to be selected, approved and counted for the major.

Transitional Arrangements

(Describe the effect of this amendment on students currently enrolled and how this will be managed.)

No effect.

Consultation with Other Departments/Other Divisions

(Details of consultation with departments, Divisions and the student body if appropriate. Please attach any emails and/or letters of support as appropriate.)

N/A

Staff Member Responsible for Drafting Proposal

(Please give the name and contact details of the staff member who drafted the proposal if different from the Head of Department):

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