



2017 Dean's Bequest Round Support for Research in the Dunedin School of Medicine

Applications are invited from Dunedin School of Medicine staff for grants from bequest funds to support research projects of 12 months duration, with an anticipated project start date of **1st January 2018**. Requests for funding in the range of **\$10,000 - \$25,000** will be considered.

Eligibility: Applications are invited from all staff

- who are PBRF eligible, AND
- whose appointment at the Dunedin School of Medicine (previous and future) is at least 4 consecutive years.

The Dean's Bequest Round is not a source for salary for applicants, overheads or funding to support stipends for summer research, Masters or PhD students. Requests which are primarily for a piece of equipment costing more than \$5,000 should be directed to the DSM Research Equipment Round (to be advertised mid-year). Requests for funding for conference related expenses including travel, accommodation and registration will be excluded.

Applications for research support will be considered by a panel convened by the Health Research South Board and should be submitted on the appropriate form, and be comprised of:

- Applicant details, project details, and lay summary
- Research Proposal including a budget table;
- Strategic Alignment
- Track Record of Team
- The CV of the applicant using the NZ Research, Science and Technology (RS&T) Curriculum Vitae Template.
- Endorsement from the Head of Department (which will form part of the evaluation)

The assessment criteria against which applications will be evaluated, and an application template are attached. It is recommended that all applicants consult with their Research Advisor prior to submission.

Application Submission

Due Date: 5pm Wednesday 6th September 2017.

- Six (6) double sided stapled copies, and
- One (1) single sided un-stapled original, and
- email an electronic version

To: Corey Cunningham, Administrative Assistant

Department of the Dean, Dunedin School of Medicine, 1st Floor Dunedin Public Hospital,

Phone: 470 9841, email: dsm.adminassistant@otago.ac.nz

Application Guidelines

Assessment Criteria

Assessment of the Study:

1. The feasibility and quality of the research idea and design of the study;
2. The extent to which the application represents the development of a research theme, idea or hypothesis that has potential for growth and funding by external organisations;
3. The degree of alignment with national health research priorities as outlined by HRC, MBIE and National Science Challenges.

The Applicant and Wider Team:

4. The research potential of the applicant. While experienced researchers are encouraged to participate, applications led by more junior colleagues will be given priority;
5. The potential for the team to complete the research including an evaluation of their track record particularly with regards outcomes from any previous grants made through this, or similar internal or local funds including HCO Trust, OMRF, UORG and Anderson Trust;
6. The collaborative expertise (local, national or international) that is brought in appropriately to strengthen the project;
7. The extent to which the wider team have demonstrated a culture of consistently applying for other internal and external research funding.

Please note: Studies in the areas below are encouraged since some bequests specifically target them.

- Cancer
- Haematology
- Musculoskeletal Medicine

Application Format

Please use the application template provided and use 10-12 point font

A. Heading

- Title of project
- Fund applied for

B. Applicant Details

- name of principal applicant,
- current position, and FTE for duration of project;
- name of department;
- contact details including phone number and e-mail address.

C. Project Details

- title of research project;
- specific area of study -if applicable;
- time frame of the study in months;
- total funds being applied for excluding GST;

- lay summary (100 words) of the proposed research outcomes;
- details of applications to other funders for this project, current status of the application(s) and description of any overlap.

D. Research Proposal (maximum 3 x A4 pages including budget table and references)

- the gap in the evidence and why is it strategically important to address it (brief);
- the overall design of the study and methods to be used;
- facilities available and where the project is to take place;
- budget table (see example below) clearly showing:
 - Salaries (duration and proportion of time to be spent on the project), and
 - Consumables.

E. Strategic Alignment

Please include statements specifically addressing the following:

- Explicit linkages to the funding priorities of external funders;
- How the project will build to a more substantial research endeavour;
- A list of grants previously awarded from the Dean’s Bequest Rounds, and/or other internal or local funds including HCO Trust, OMRF, UORG and Anderson Trust, with
 - relevant outputs from these works cited (only papers published or accepted, policy documents, external grant applications etc.);
 - names of team members (from this application) involved for each grant listed.

F. Structure and Track Record of the Wider Team

Provide the names of co-investigators or all other researchers with a time commitment to the project along with

- their relevant experience, and
- indication of their active role in the project.

G. CV of primary applicant only. Please use the New Zealand RS&T Curriculum Vitae Template Available from <http://www.otago.ac.nz/research/forms/>

H. Head of Department Endorsement including

- Statement of support and an indication of specific strategic value to the Department
- Declaration that the HoD undertakes that, to the best of their knowledge, their Department is able to secure sufficient funding for the applicant for the length of this study.

Reporting

Please note, on completion of this study a report will be required with emphasis on outputs and what this work led to.

An example budget table:

Salaries (for support staff)	
Research assistant (3 hrs p/w for 2 months)	\$6,200
Working Expenses	\$200
Photocopying (Info and Consent forms 100 participants)	
Laboratory Consumables (Reagents and test tubes)	\$2,000
Equipment (minor equipment only)	
Dictaphone (to record interviews)	\$500
Video Camera	\$1,800
Total excluding GST	\$10,700