



**Minutes of the Canterbury Comprehensive Cancer Centre Meeting
held on Wednesday, 13 May 2015 at 11.30am in the Oncology Tutorial Room,
Ground Floor, Parkside West, Christchurch Hospital**

Present:

Bridget Robinson, Maree Johnston, Wendy Davie, John Evans, Jeff Upton and Alice Milnes.

1. Welcome and Apologies

Bridget welcomed everyone to the meeting.

Apologies received from: Matthew Strother, Siobhan Cross, Robin Fraser, Ann Richardson, Ruth Spearing, Amanda Landers, Logan Walker, Ants Parder, Jinny Willis, Margreet Vissers, Ruth Gerring, Scott Babington, Margaret Currie, Mark Hampton.

2. Minutes of the previous meeting

Minutes from the meeting held on 28 November 2014 were approved.

3. Matters arising from the minutes

Matters arising will be discussed under various agenda items.

4. Plan for C4 moving ahead

- a. *Administrative matters: Website; Branding, labelling; Directory*
 - Bridget and Alice still need to meet with the Dean to obtain approval for members to use C4 branding.
- b. *Involvement in planning for re-development of CDHB and UOC campuses*
 - Bridget noted that Health Precinct progress is still slow.
 - Terrace House at 4 Oxford Terrace is to be repaired and extended.
 - The Health, Research and Education Facility building is going ahead.
- c. *C4 Newsletter*
 - We will put together a newsletter based on the Cancer Research Workshop held last week.
 - Alice will ask Gabi Dachs or Margreet Vissers to write something about the hypoxia conference they are attending in Dublin.
- d. *Nursing involvement*
 - We need to continue to look at ways to involve nurses.

5. Opportunities to involve community

- a. *Hui*
 - Bridget feels that a hui is not currently necessary as there are groups representing Maori health needs that we can talk to.

- Lovey Ratima-Rapson spoke at the Cancer Research Workshop last week about their programme for Maori which was adapted from the Cancer Society's Living Well programme.
- Maree noted that she and Ruth are very keen to refer patients to this programme.

b. Exercise Project

- Bridget noted that the Exercise 2015 group met yesterday.
- The Cancer Society is creating maps with walking routes from their accommodation facilities to the Hospital to encourage exercise. These maps will include toilets and places where food or drink can be purchased.

c. C4 Outreach Seminars

- Bridget will see if it is feasible to hold one at Ashburton Hospital.
- There was a short discussion about holding both a clinical and a public seminar at Kaikoura Hospital when the new hospital opens. Maree and Wendy will explore this possibility.

6. Cancer Research

a. Discuss objectives and possible changes to seminar/workshop series

- Refer to sections 6.b-6.d.

b. C4 Seminars

- Currently part of the UOC Research Seminars on Monday's. Alice emails any cancer related talks to the C4 list.
- Alice noted that the UOC Seminar Series still has empty slots towards the end of the year. The C4 will recommend some speakers to the organisers.

c. Cancer Research Workshops

- A Cancer Research Workshop was held on Wednesday, 6 May 2015. Bridget acknowledged the organisers and bakers for their efforts.
- Feedback Bridget has received indicates that one of these workshops for researchers and clinical staff per year is sufficient.
- The New Zealand Society of Oncology Conference will be held in Christchurch in early November. This could provide an opportunity to hold a public lecture from a visiting speaker.

d. Cancer Research Canterbury Seminars

- There was a short discussion about whether and how to revive these seminars, with no conclusion reached.
- Jeff is retiring at the end of August. Bridget thanked Jeff for his contributions to the C4 and for his effort co-ordinating the CRC seminars.

7. Reports from members

a. Cancer Society Tissue Bank

- Helen is currently at the ISBER meeting in Phoenix Arizona.
- Bridget noted that banking continues at the usual rate.
- Bridget and Helen are investigating how to take the Tissue Bank forward.

b. Southern Cancer Network

- Bridget senses that budget constraints have led to a downsize of the SCN.
- c. Cancer Society
 - Wendy has been working to get NGOs involved in the Supportive Care Initiative. The government are allocating funding to DHBs for cancer patients to access to psychologists. The CDHB's plan for how this money will be used is due at the end of this month. Wendy noted it is an opportunity to formalise some referral pathways between the CDHB and NGOs.
 - A couple of research projects on survivorship are currently recruiting. One study is seeking men 3 months post-treatment aged between 20-55 years. The other study is looking for participants 5 years post-treatment of any cancer.

8. Email List

- Please email additions to the C4 email list to c4.uoc@otago.ac.nz.

9. Next Meeting

- Next meeting will be held in November 2015.

Meeting closed at 12.28pm