



User Application Form

Please return your completed form to: iarms.admin@otago.ac.nz

First name: _____

Surname: _____

University username: _____

Email address: _____

Mobile: _____

Department: _____ Campus: _____

Primary supervisor/Research team: _____

Secondary supervisor/Research team: _____

Other than general animal management, user will be responsible for:

Creating AUPs (Please tick the relevant boxes)

Ordering animals

Breeding animals

PI signature: _____

Date: _____

HOD signature: _____

Date: _____

Note: The User must read, sign, and date the Confidentiality and Non-disclosure agreement overleaf.

Confidentiality and Non-disclosure agreement

This Agreement is effective on and from the _____ day of _____ 20_____.

Between: The University of Otago, Health Sciences Division, "the University"

And: _____

Whereas:

1. The University and _____ may enter into a working relationship which will entail access to confidential and sensitive information.

Definitions:

Confidential Information means all information, data, procedures, know-how, processes, ideas, concepts, and all other information and material of any nature that the University makes available, relating to business, operations, or customers that is identified as confidential at the time of disclosure or is reasonable to infer that it is of a confidential nature.

Agreement:

I, _____, hereby agree and undertake that from the date of executive of this agreement I will:

1. Not disclose or otherwise publish by any means whatsoever any Confidential Information.
2. Be responsible for maintaining the secrecy and confidentiality of the Confidential Information and, without limiting the generality hereof, will throughout the term take all appropriate steps to ensure that all material in their possession which contains or incorporates Confidential Information shall be securely kept and stored, and shall return, destroy, or otherwise deal with all such material containing or incorporating Confidential Information in such a manner as to ensure that it cannot be disclosed or otherwise published by any means whatsoever.
3. Not use the Confidential Information or any part thereof for any purposes other than that for which the information was obtained or provided.

This agreement shall survive termination of any other agreements between the parties.

User signature: _____

Date: _____