

FOUN002 Academic English II

Section 1: General Information

1.1 Administrative Details

Subject:	Academic English Two
Code:	FOUN002
Stream	All streams
Points	12
Pre-requisite	FOUN001

1.2 Subject Workload

Number of timetabled hours per week	Number of Personal study hours per week	Total workload hours per week
4 – one lecture and three tutorials	At least 4	At least 8

1.3 Pre-requisites

Students are required to have undertaken a pre-requisite subject FOUN001 Academic English 1

1.4 Other resource requirements

List specialist facilities and/or equipment required for the delivery of this subject:

Access to the Student Learning Centre, The Robertson Library and any other of the university libraries and computer labs
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Section 2: Academic Details

2.1 Subject Overview

In FOUN002 Academic English Two students will develop and extend their English skills from FOUN001 so that they can write, read, listen and speak more competently for the purposes of tertiary study.

2.2 Learning Objectives and Outcomes

The aims of this paper are to provide students with the necessary knowledge and skills to successfully progress to study at undergraduate level. In accordance with University of Otago Literacy Policies, “students will develop sufficient fluency in English in an academic context to enable the student to develop discipline literacy or literacies.”

By the end of this paper students will be able to:

1. Present a seminar and lead a discussion
2. Correctly reference all sources used in academic writing
3. Understand the importance of paraphrasing and summarizing
4. Produce a research essay
5. Write in the discussion and compare and/or contrast essay genres
6. Comprehend and take notes in a lecture and from written and visual texts
7. Comprehend and critically analyse a range of academic texts

8. Demonstrate an ability to write comprehensibly, using accepted English grammar and punctuation

2.3 Subject Content

For each of the learning outcomes, the content is:

Learning Outcome 1

- Plan and organise an issue based seminar
- Research an issue in depth
- Support ideas with relevant research
- Logical development of ideas
- Support argument with audio visual resources
- Read and comprehend various sources on a selected topic

Learning Outcome 2

- Understand the purposes of academic referencing and what constitutes plagiarism
- Understand and apply the elements of a referencing system
- Understand how to in text reference and also compile a reference list
- Apply the use of Turnitin as a tool to avoid plagiarism

Learning Outcomes 3 and 6

- Identify main ideas, supporting points and examples
- Learn to recognise key information from general information
- Learn to transform the original source into a new format to avoid plagiarism
- Develop note taking skills appropriate to the task

Learning Outcome 4 and 5

- Analysis of question and key words
- Logical development of ideas
- Explore possible opposing views relating to an issue
- Use of concrete relevant evidence
- Apply appropriate referencing tools and systems

Learning Outcome 7

- Assess the credibility of arguments, authors and evidence
- Integrate ideas from a range of sources to form a coherent and well-argued position on an issue
- Identify flaws in texts

Learning Outcome 8

- Communicate effectively in English by utilizing basic academic writing standards which include: spelling, punctuation, syntax; paragraph and essay format including topic sentences and supporting evidence, referencing, understanding and avoiding plagiarism
- Identify the purpose of the writing task and respond in the appropriate genre

2.4 Teaching Method/Strategies

This subject is conducted in face to face classes. Content will be delivered within a lecture/tutorial environment using a variety of teaching strategies (e.g. set exercises, in-class discussion, working with a partner, group work, on-line research) to ensure a high level of student engagement. Working by themselves and with a partner and will develop independent work habits and time management to

meet deadlines. The skills of research will see the students take on the role of presenters and leaders in a specialised area.

Use will be made of students' ICT skills including presentation and word processing software. Turnitin software will be used to identify plagiarised content with the aim of raising awareness and identifying possible consequences of unreferenced material.

2.5 Assessment

Assessment Type	When	Weighting	Learning Outcomes Assessed
Internal	Week 5,	10%	3
	6&7,	15%	1 2 3 6 7 8
	11	15%	2 4 5 8
Final Examination	Week 13	60%	3 5 7 8

2.5.1 Assessment Strategy

Assessment will include a variety of methods from timed test, paired oral presentation, participation in discussions, and prepared research essay.

2.5.2 Hurdle Requirement

In order to pass this paper, students must get a final mark of 55. If a student scores between 50 and 54 in the final exam they will be offered a special exam.

2.5.3 Assessment Details

Assessment	Content/ Format	Time	Details
Internal Assessment Task 1 10%	Summary Writing and Critical Analysis Test	50 minutes	A 200 word summary to be written from a provided text. Short answer questions on critical analysis components
Internal Assessment Task 2 15%	Seminar with a partner	Up to 25 minutes	Present a seminar on a chosen issue with a partner. Lead a discussion after the seminar
Internal Assessment Task 3 15%	Research essay	2- 3 weeks	Write a research essay using the discussion structure based on the topic of the seminar
Final Examination 60%		2 hours	Section 1 – Write a summary and a critical analysis on unseen texts Section 2 – Write a discussion essay on a known topic

2.6 Prescribed and Recommended Reading

Prescribed Text:

Recommended Reading:

Websites:

3. Subject Details

3.1 Weekly Schedule

WEEKLY OUTLINE

Week	Lecture	Tutorial 1	Tutorial 2	Tutorial 3	Assignment Due
1	The Seminar	Advanced Presentation Skills, Seminar Requirements and topic choice.	Resource gathering.	Resources Checklist and seminar planning.	
2	WK 2 Summary Writing	LIBRARY VISITS WILL TAKE PLACE SOME TIME THIS WEEK. Reporting Verbs and note taking in class, resource checking.			
3	Wk3 Critical analysis of written texts	Analysing written texts.	Analysing written internet texts.	Analysing student's own written texts for seminars.	
4	Wk4 Referencing/ Academic Integrity and Turnitin	Reference List and In-text referencing exercises.	Written Text Critical Analysis.	Seminar workshop.	
5	Wk 5 Summary and Critical Analysis Test	Seminar workshop on structural devices.	Seminar visual resource checkpoint.	Rehearsal of seminars.	Summary and Critical Analysis Test 10%.
6	Wk 6 Time Management, Study Skills and Stress Control – Deans	Seminar Presentations.	Seminar Presentations.	Seminar Presentations.	Seminars start 15%.
7	Wk 7 Research Discussion Essay:	Seminar Presentations.	Seminar Presentations.	Seminar Presentations.	
8	Wk 8 Deconstructing an Essay	Discussion research essay workshop based on student's seminar.	Discussion research essay workshop based on student's seminar.	Critical Analysis of visual and electronic media Exercises.	
Recess					
9	Wk9 Documentary note taking OR	Writing of research essay.	Research Essay. Introduction and two body	Research Essay workshop.	

	Close Reading of forms – Deans		paragrahgs Checkpoint.		
10	Wk 10 Proofreading and Editing	Proofreading.	Turnitin Checkpoint.	Final Research Essay Workshop.	
11	Wk 11 Exam Practice - Discussion Essay	Summary Writing Practice.	Critical Analysis workshop.	Exam Essay Workshop.	Research Essay 15% Due Monday before 12.00pm
12	Wk 12 Exam Practice – Reading / Summary Writing	Exam preparation. Summary writing and critical analysis.	Exam essay writing revision based on sample exam.	Practice exam feedback.	
<p>EXAM Exam to comprise of one written summary (up to 200 words), and one critical review (up to 350 words) based on the provided readings, plus one Discussion essay (approx 500 words)</p>					

