

University of Otago Staff Justices of the Peace (JP)

IMPORTANT NOTES – PLEASE READ

- **The JP is first and foremost a University employee. Their JP role is a community service which they fit around their University work commitments.** Contact JPs as per the contact information on this sheet.
- **When making the appointment to see the JP, please state what service you are seeking** i.e. “Certification of copied documents from an original”, “An Affirmation” etc. and state the number of documents you wish the JP to assist with.
- **When visiting the JP please have all your documents in order** (original followed by the copy) and **do not** pre-sign any documents before you visit the JP.
- **Wednesday “drop in” JP service** (9am-3pm) is available in the Information Services Building (ISB), in the AskOtago space.

James Lindsay
Campus and Collegiate Life
Services
Divisional Office

100 St David Street,
Black Sale house

Available Tuesday’s 2pm – 3pm
To make an appointment phone Kerri Fraser on
479 4069 or email
campus.collegiatelife@otago.ac.nz

Mohammed Rizwan
Anatomy, School of
Biomedical Sciences, Health
Sciences

290 Great King Street,
Dunedin Centra

Available from appointment only. To make an
appointment phone Mohammed on 03 470 3442 or
email on mohammed.rizwan@otago.ac.nz

Glenn Summerhayes
Archaeology, School of Social
Science, Humanities Division

2C25 2 nd Floor
Richardson Building

Available from appointment only. To make an
appointment email Glenn on
glenn.summerhayes@otago.ac.nz
