

**Minutes of the Canterbury Comprehensive Cancer Centre Meeting  
held Wednesday 3 October 2012 at 11.00am in the Oncology Tutorial Room,  
Ground Floor, Oncology Service, Christchurch Hospital**

**Present:**

Bridget Robinson, Val Davey, Mark Hampton, Logan Walker, Ann Richardson, Jeff Upton, Deb Hamilton, Ants Parder, John Evans and Alice Milnes

**1. Welcome and Apologies**

Bridget welcomed everyone to the meeting, and introductions were made.

Apologies received from: Vickie Hanrahan, Margreet Vissers, Liz Horn, Lisa Whitehead, Jinny Willis, Steve Gibbons, Sarah Pascoe, Gabi Dachs, Helen Morrin and Koral Fitzgerald

**2. Minutes of the previous meeting**

Minutes from the meeting held on 10 August 2012 were approved.

**3. Matter arising from the minutes**

- Item 4.2, Point 4: Bridget emailed Peter Joyce (UOC Dean) about being involved with the new building planning and the response indicated that the timing was premature.
- Item 9.1: Logan indicated that NZ Genomics are looking at producing an information resource about genome sequencing, which may meet our needs. . Item carried over to next meeting.

**4. Plan for C4 moving ahead**

**1. Discussion re taking forward options raised at last meeting**

The following items were discussed:

- *Website:* Alice will organise a meeting with the UOC Dean to discuss hosting. Once approved there is written content ready to go on the site.
- *Request to members for brief information, Directory:* Deferred until C4 website is live.
- *Research Centre:* On hold at present. Bridget is watching for the next round of funding.
- *Nursing Involvement:* Bridget welcomed Deb to the meeting. Deb reported about 3 new nursing positions created including community outreach positions which are likely to focus on colorectal cancer patients.
- *Hui:* Progress for the Hui is being made through the Local Cancer Network and it is hoped C4 members will also attend. The current concept is that Maori and Pacific groups will speak about what they would like for cancer care, support and information.
- *Branding:* A logo design was agreed upon.
- *Diagram of Position of C4:* Bridget created the diagram of where the C4 sits when she was recently asked to speak at the Radiation Therapists weekly meeting. The C4 links in research aspects, while the Southern Cancer Network covers a greater area than Canterbury.

## **2. Involvement in planning for re-development of CDHB and UOC campuses**

- UOC staff recently received an email from the Dean outlining timelines for planning the new building. Bridget read out relevant parts of the email. The consultation process is from now until the end of the year with a strategic planning day on 23 November.
- CERA confiscated the land the University purchased but UOC will be given space within the Health Precinct.
- Bridget shared a list of requests CcAN created in 2010 which included high visibility space, an accessible patient information area, research wet labs, seminar/office/lecture theatre areas, and a tissue bank location.
- There was discussion about where the C4 would be best to position itself, in the new UOC building or the current one next to the Hospital. Being close to the hospital reflects the translational (ie, close to patient care) emphasis of C4, and would be an advantage, especially for the tissue bank, while wet lab space might need to be in the new building.
- Bridget encouraged everyone to send any ideas to Alice so they can be circulated and a list of our key requests can be collated. The C4 will meet again before the 23 November.

## **5. Opportunities to involve community**

Deferred due to absence of relevant people.

## **6. Cancer Research**

### **1. C4 seminars, currently part of Tuesday Pathology series (4 per year)**

There will be one more seminar this year. Logan is in the process confirming guest speaker, Aleksandra Turp from the Imperial College in London on 30 October 2012.

### **2. Cancer Research Canterbury**

Jeff reported that David Gibbs gave a great talk last week. Jeff will talk later this month on 25 October.

### **3. Cancer Research Workshop, 8 November**

Gabi and Logan will have all speakers finalised in the next two weeks. This session will be held in the Oncology Lecture Theatre on Thursday, 8 November from 2.30pm to 7.00pm.

## **7. Reports from members**

### **1. Cancer Society Tissue Bank**

Helen sent through a report to be read at the meeting:

- Still in restricted collection mode. Relocation timeframes back into the UOC building indicate the last week of December. Planning for this shift is underway.
- Numbers of donations are consistent with other years.
- The emergency response plan was tested when a large ultralow temperature freezer's alarm went off on 19 September due to a 2 degree rise in temperature. Samples were quickly and efficiently removed, still at optimal storage temperature to a backup freezer nearby after a quick response from the Lab Manager and nearby tradesmen.

### **2. Southern Cancer Network**

- Bridget reported that the Government has funded 4.1 Care Co-ordinators in Canterbury. A meeting about these roles will be held next week.

### **3. UC Health Sciences Centre**

- Ann reported that Canterbury University is starting a new undergraduate degree in 2013 for the non-clinical workforce, a Bachelor of Health Sciences.

#### **8. Email list (“network”): new editions**

Anyone is welcome to be included on the C4 list. If you know of someone not on the list, approach them about joining and then send their email address through to Alice.

#### **9. Other business**

##### **1. *Cancer Control NZ***

Bridget will follow up with Dr Chris Atkinson about current Cancer Control NZ activities re cancer research.

##### **2. *Survivorship***

Chris Harrington has talked to Bridget about his interest in survivorship issues. A short discussion concluded that there is potential for a group to form with others interested or already working on the subject.

#### **10. Next Meeting**

Next meeting will be on Wednesday, 14 November 2012 at 11.00 or 11.30am (TBC).