

Request for a new or amended



Limitation of enrolment for a PAPER

This form is for requests to limit enrolment in a paper for resource-related reasons, as per clause 10 of the Admission to University Statute 2011. See the related [Limitation of Enrolment in a Paper or Programme Procedure](#).

Name of paper
e.g. PHIL 434

Proposed enrolment limit
Number of available places, e.g. 20

Paper version to which this limitation applies (tick one or both) Standard (non-Summer School) Summer School

If Summer School version has different limits and/or selection criteria, please complete an additional form

Resource-related reason for requiring a limitation on enrolment (please provide a brief justification)

Method for selecting students for limited places (tick one only)

As per the Admission to University Statute 2011 (clause 10), students must be selected for limited places based on academic merit and suitability for the paper. However, additional criteria may also be approved by Senate on the recommendation of the DVC (A & I)*

Academic merit and suitability for the paper

Academic merit and suitability for the paper plus additional criteria as detailed in the box below

For additional criteria please provide criteria and justification (if necessary, attach a separate sheet to this form)

**Approved alternative selection criteria may be used for Summer School papers or second semester papers applied for after the closing date for first semester enrolments. See the [Limitation of Enrolment in a Paper or Programme Procedure](#), clause 3(d).*

Optional web-link for info on limits/selection for this paper
To be displayed in eVision when applicants seek information on this paper

Optional due date for applications
Only if specific to this paper/non-standard

A limited enrolment paper requires Departmental Permission in eVision, which will standardly display a pop-up message on limits/selection for the paper based on the information provided here. **For a customised message, please attach proposed text of no more than 60 words to this form**, drafted so that annual updating is not required.

Departmental Contact for administrative queries relating to this request (if not Head of Department)

Name

Email

Head of department endorsement

Name

Signature

Date

PVC endorsement

Signature

Date

This form normally either accompanies an academic proposal form for approval (Division and BUGS/BoGS), or is provided as part of the annual collection of Limitations of Enrolment. Outside these processes, completed forms should be emailed to [Academic Committees and Services](#).