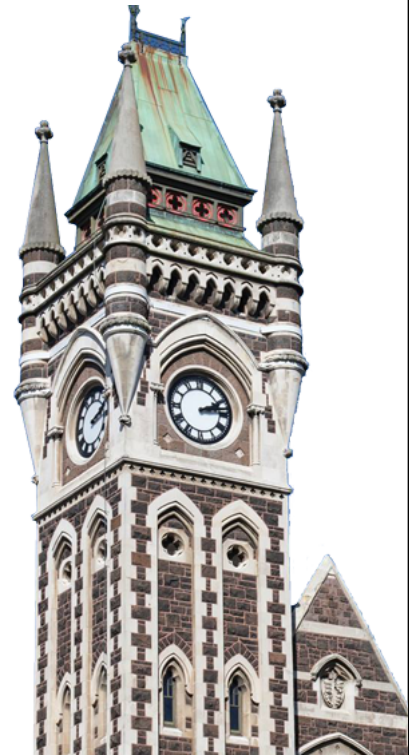


Welcome to the University of Otago

University of Otago is the oldest University in New Zealand with a long history of excellence in teaching and research and a world class learning environment.

We are highly committed to providing students with a safe and exciting place to live while you study.



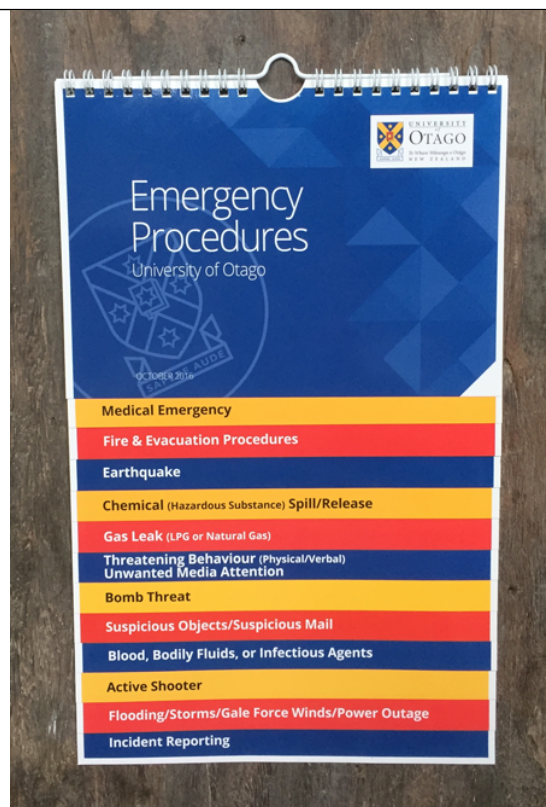
Page 1

Emergency Procedures

Keep an eye out for the Emergency Procedures Flipcharts located around the campus.

These contain information on several emergency situations and also include the location of the nearest defibrillator.

Call 111 for all emergencies (1-111 from University phone)



Page 2

Campus Watch

Campus Watch are readily available to offer assistance and advice 24 hours a day, 7 days a week.

You'll recognise them by their distinctive uniforms of blue and gold, with fluorescent vests/jackets walking around campus and North Dunedin.

Their duties include providing the Safety Patrol, providing “walks home” and ensuring that student behaviour is kept to a reasonable level. They will also assist with any emergencies on campus.

Campus Watch Contact Number: Please enter this number into your cellphone

0800 479 5000 or dial **5000** from any University phone



Page 3

Emergency Phones

Emergency phones are found throughout the campus.

They consist of a two way, intercom style phone that connects to Campus Watch 24/7 at the push of a button.

During an emergency situation, a warning siren can be broadcasted from these units. Please follow the instructions given.



Page 4

First Aid

First Aiders and First Aid kits are available in each department across campus. Call out for the assistance of a First Aider if you are not confident or trained. Call 111 (1-111 from University phone) and state type of Medical Emergency.

Incidents

If you have an incident on campus, please report this through to Health and Safety. You can do this via the University of Otago website or by notifying a member of staff.



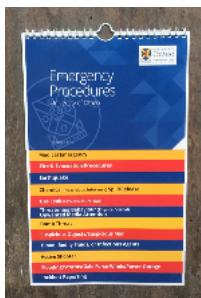
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Evacuation

On the sounding of the building alarm or in the event of an evacuation:

- Leave the building immediately by the nearest escape route. Please note this may be different from the way you entered the building.
- Report to your designated assembly area.
- Remain until the "ALL CLEAR" is given by either the Fire Service or Building Warden.

Refer to the nearest Emergency Procedure Flipchart for information on evacuation procedures for your building.



Page 6

Earthquake

During an earthquake

If you're inside, stay inside. Take only a few steps and take shelter under desks, or down beside an internal wall. Keep away from windows or objects that could fall on you.

If you're outside, stay outside. Take only a few steps and take shelter clear of buildings, trees, power lines or other potential hazards.

After an earthquake

Do Not Use Lifts - Use Stairwells

Await instructions

Expect Aftershocks



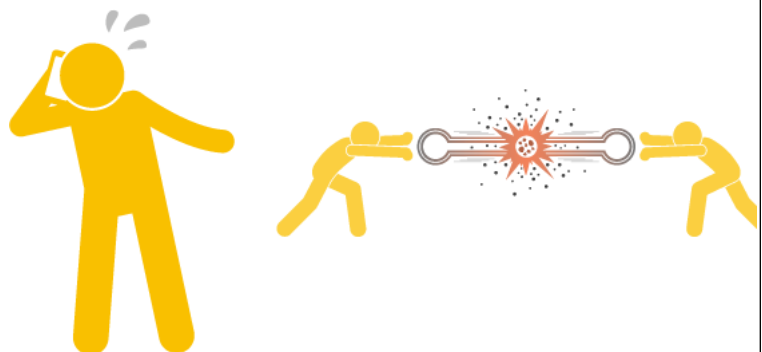
Threatening Behaviour

Remove yourself and others from immediate danger if possible and it is safe to do so. Do not argue or try to negotiate – do what is asked. DO NOT take risks – do not try to disarm or struggle with the person.

Observe the aggressor for: physical features or clothing worn; distinguishing features, voice or tattoos; any weapons; anything touched or taken; an escape route, or vehicle.

If you feel unsafe at anytime immediately CALL 111 (1-111 from University phone) or call Campus Watch on 0800 479 5000.

If you are near an Emergency Phone, press the red button for direct contact with Campus Watch.



Active Shooter

RUN to a place of safety.

Have an escape route planned.
Leave your belongings behind.
Keep your hands visible.

HIDE out of the shooters view.

Block entry to your hiding place.
Silence your cell phone.
Turn off any sources of light.

FIGHT as a last resort.

Act with physical aggression using
whatever items you can to try and
overpower them.

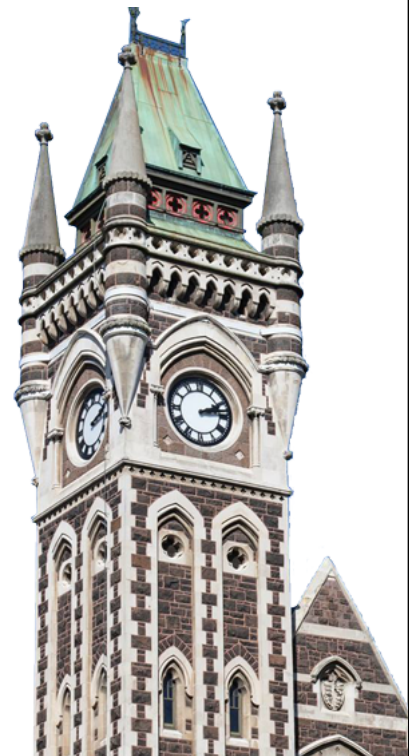
For further information and links to training video go to: otago.ac.nz/proctor/emergencymanagement/videos/



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Other Hazards

Some further information regarding other hazards you
may encounter at the University of Otago...



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Traffic

Please be aware that vehicles are permitted on campus. Look and listen for vehicles and move out of their way.

Cycling is only permitted in designated areas.

Skateboarders please only travel at Pedestrian pace and watch for vehicles.



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Electric Scooters

The University of Otago is treating electric scooters in the same way as bicycles.

Stickers have been created to advise all scooter riders to dismount on the central campus.

Scooters are not to be charged on University of Otago property.

We also strongly recommend riders take care of their own safety by wearing a helmet to help prevent injuries in the event of an accident.



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Construction Safety

There are a number of large construction projects underway at UoO.

Students are not permitted on site at any time.

Watch for Vehicle Movements and follow the pedestrian pathways.

Any students caught entering a construction site or climbing scaffolding will be referred to the Proctor's Office or Police

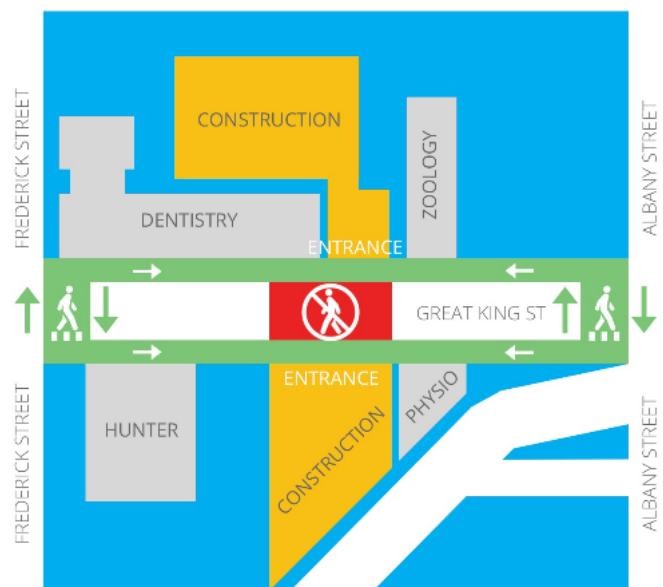


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Construction Safety

Due to the significant construction works currently underway on Great King Street, we ask that you follow the clearly marked pedestrian pathways.

This will help to keep you safe!

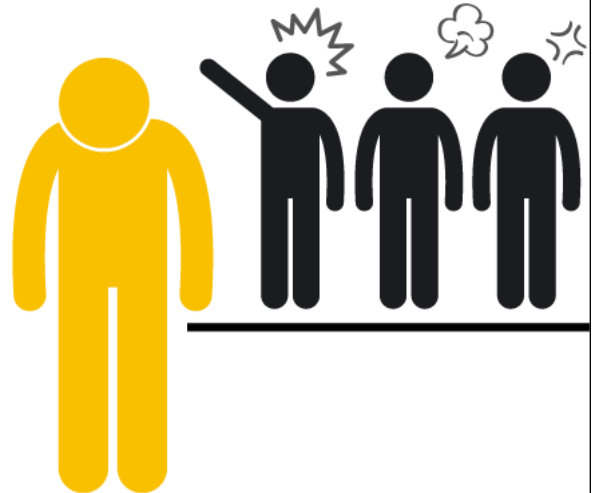


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Anti-discrimination

No discrimination is accepted at Otago University. Please report any concerns to Campus Watch or the Proctors Office.

Any reports of such behaviour will be investigated.



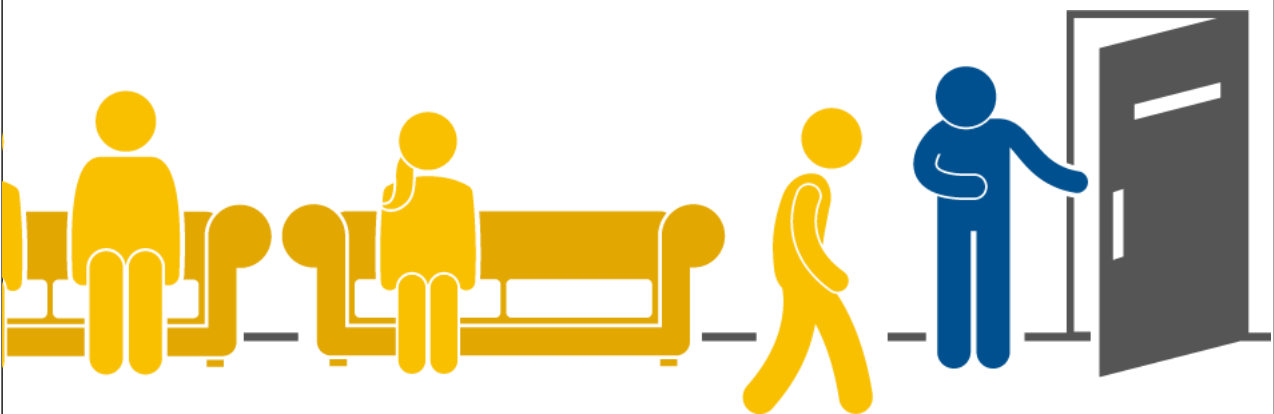
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Student Health

Student Health is available to all Students for any health related concerns.

They provide a comprehensive range of primary health care services to students including doctor, nurse, mental health & well-being and psychiatry appointments.

Location: Corner of Albany and Walsh Street
Contact numbers: **0800 479 821** or **03 479 8212**



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Well done!

You've made it to the end of the University of Otago student induction.

Please tick the box below to indicate that you have read and understood the information covered.

☐ I have read and understood this material.

Any further questions please contact the Proctor's Office on 0800 479 5000

