

FOUN001 Academic English I

Section 1: General Information

1.1 Administrative Details

Subject:	Academic English One
Code:	FOUN001
Stream	All streams
Points	12
Pre-requisite	None

1.2 Subject Workload

Number of timetabled hours per week	Number of Personal study hours per week	Total workload hours per week
One lecture and three tutorials	At least 4	At least 8

1.3 Pre-requisites

Students are **not** required to have undertaken a pre-requisite subject.

1.4 Other resource requirements

List specialist facilities and/or equipment required for the delivery of this subject:

Access to the Independent Learning Centre, the Student Learning Centre, The Robertson Library and any other of the university libraries and computer labs.
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Section 2: Academic Details

2.1 Subject Overview

In FOUN001 Academic English One students will develop and extend their English skills from previous study of English so that they can write, read, listen and speak more competently for the purposes of preparing for FOUN 002 Academic English Two.

2.2 Learning Objectives and Outcomes

The aims of this paper are to provide students with the necessary knowledge and skills to successfully progress to study Academic English Two (FOUN002). In accordance with University of Otago Literacy Policies, "students will develop sufficient fluency in English in an academic context to enable the student to develop discipline literacy or literacies."

By the end of this paper students will be able to:

1. Produce learning journal entries
2. Orally present a summary to the class
3. Understand the importance of paraphrasing
4. Understand the dynamics of group work
5. Write in the report, explanation, and argument genres
6. Comprehend and take notes in a lecture

7. Comprehend a range of academic texts
8. Demonstrate an ability to write comprehensibly, using accepted English grammar and punctuation

2.3 Subject Content

For each of the learning outcomes, the content is:

Learning Outcome 1

- Write 4 reflective learning journals focused on aspects of learning
- Develop the ability to make critical, intelligent and relevant observations on aspects of the course

Learning Outcomes 2 and 3

- Develop the ability to comprehend and summarise a pre-selected article
- Understand and apply the requirements of an oral delivery
- Understand how to reference an author
- Prepare a relevant PowerPoint presentation

Learning Outcome 4

- Produce a researched report on a given topic
- Work in groups of 3 or 4
- Understand the format and style of an academic report

Learning Outcome 5

- Analysis of question and key words
- Logical development of ideas
- Use of concrete relevant evidence
- Understand report, explanation, and argument essay writing genres and structures

Learning Outcome 6

- Be able to listen to an academic lecture and take effective notes
- Listen to student presentations and make notes of key points

Learning Outcome 7

- Address the credibility of arguments, authors and evidence
- Be able to read and comprehend academic articles in the specific subject areas

Learning Outcome 8

- Communicate effectively in English by utilising basic academic writing standards which include spelling, punctuation, syntax
- Follow paragraph and essay formats including topic sentences and supporting evidence
- Understand principles of referencing and avoid plagiarism

2.4 Teaching Method/Strategies

This subject is conducted in face to face and online classes. Content will be delivered within a lecture/tutorial environment using a variety of teaching strategies (e.g. set exercises, in-class discussion, working with a partner, group work, online research) to ensure a high level of student engagement. Working by themselves and in a group situation will develop independent work habits and time management to meet deadlines. The skills of research will be introduced.

Use will be made of students' ICT skills including presentation and word processing software. Turnitin software will be used to identify plagiarised content with the aim of raising awareness and identifying possible consequences of unreferenced material.

2.5 Assessment

Assessment Type	When	Weighting	Learning Outcomes Assessed
Internal: Journals Essay Test Group Report Oral Summary	Weeks 3, 6, 9, 11 Week 5 Week 8 Weeks 9 & 10	8% 6% 14% 12%	1 & 8 5, 7 & 8 3, 4, 5, 6, 7, & 8 2, 3, 6, & 7
External: Final Examination	Week 13	60%	3, 5, 7, & 8

2.5.1 Assessment Strategy

Assessment will include a variety of methods from timed tests, oral presentations, participation in discussions and group work, and prepared research report.

2.5.2 Hurdle Requirement

In order to pass this paper, students must get a final mark of 55. If a student scores between 50 and 54 in the final exam they will be offered a special exam.

2.5.3 Assessment Details

Assessment	Content/ Format	Time	Details
Reflective learning Journals 8%	4 journal entries on selected subjects	Every 3 weeks	Write 4 journal entries critically analysing progress
Essay Test 6%	Writing an explanation essay	50 minutes	A 5 paragraph essay written in 50 minutes based on a seen text
Group Research Report 14%	A group project researching a chosen topic	4 weeks	To produce an academic report of high-quality using a prescribed format
Oral summary presentation 12%	An oral presentation of a summarised article	Up to 15 minutes with a class discussion	Present an oral summary of a pre-selected article Lead a discussion after the presentation

2.6 Prescribed and Recommended Reading

Prescribed Text: In-House produced workbook

Recommended Reading: Use of the Independent Learning Centre and the University of Otago libraries.

Websites: University of Otago Library databases.

Section 3: Subject Details

3.1 Delivery Style

Lecture and tutorial format, with Extra English classes once or twice a week for students that have been identified as requiring more support.

3.2 Weekly Schedule

One lecture and three tutorials, plus consultation times depending on need and numbers.

WEEKLY OUTLINE

Week	Lecture	Tutorial 1	Tutorial 2	Tutorial 3	Assignment Due
1	Introduction and Diagnostic Writing	Introductory Speeches	Introductory Speeches continued	The Learning Journal	
2	Academic Reading Skills	Features of academic writing	Reading selected articles	Reading selected articles	
3	Explanation Essay	Structure and analysis of explanation essays	Writing different parts of an explanation essay	Brainstorming and writing a full explanation essay	First Journal
4	Group Report	Group dynamic	Brainstorming and resource gathering	Revise explanation essay for week 5 test	
5	Explanation Essay Test	Group report: note-taking and paraphrasing	Group Report: note-taking and paraphrasing	Group Report: Checkpoint 1 – Progress checkpoint	Explanation Essay Test (6%)
6	Time Management, Study Skills and Stress Control	Group Report: Check justifications	Group Report: Writing conclusions and recommendations	Group Report: Writing abstracts and introductions	Second Journal
7	Mid-term Tests	Mid-term Tests	Group Report: Checkpoint 2 – Turnitin submission	Group Report: Final editing of report	
8	Summary Presentation	Summary articles are distributed	Drafting summary presentations	Summary Presentation: Finalising structure and PowerPoint guidelines	Group Report (14%)
Recess					
9	Practice Reading Exam	Summary presentation: PowerPoint checkpoint	Summary presentation: Final preparation	Summary Presentations begin	Summary Presentations (12%) Third Journal
10	Argument Essay	Summary presentations continued	Summary presentations continued	Summary presentations continued	
11	Top Academic English 2 Presentations	Argument Essay: Analysing structure	Argument Essay: Planning an argument essay	Argument Essay: Writing an argument essay	Fourth Journal

12	Final Exam Preparation	Revise final exam – Practice essay writing	Revise final exam – Practice reading skills	Revise final exam - Practice exam feedback	
<p>EXAM</p> <p>A 2-hour exam which is comprised of two sections. The reading section has two texts with a variety of comprehension questions. The writing section requires students to write one essay. Both sections are worth 30 marks each.</p>					