



Application to Open New Research (Cost Centre Funded) Project Form

Application Details				
Cost Centre *				
Funding Type *	S – Cost Centre Funded			
Account Description *				
Short Name				
Status	Active			
Research Unit *				
Allocation Overheads	N/A			
Research Type *				
Funder Group *				
Grant Type <i>(please refer to Finance One for list)</i>	N/A (e.g. nn)			
Field Names:	Sub-Contractor	Year of Award	Debtor Name	Research Funding Met
Principal Investigator *				
Administrator *				
Field Names:	Funder Body Name:	Total Amount Applied For:	Total Amount Awarded:	
Field Names:	Funder Contract Number:	Original Funder:	Start Date:	
Field Names:	End Date:	Previous Project/Suffix:	PBRF Eligibility:	
Old Counterbalance Number *				
Application Date				
Applicants Name				
Applicants Telephone No.				
Applicants email address				
Applicants Signature				
Cost Centre Head Name				
Cost Centre Head Telephone No.				
Cost Centre Head email address				
Cost Centre Head Signature				
FSD Authorisation				
Authorised by: (Financial Accountant)			Date	
FSD – DMU Office Use Only				
Date Application Received	Date Application Processed	Project Number Allocated	Date CC Head and Applicant Advised	

Upon Completion of this form, the signed form needs to be returned to the Financial Accountant, Financial Services Division.

Or Scan the completed and signed form and email to: financial.accountant@otago.ac.nz