RESEARCH AND ENTERPRISE

Updates and Announcements from week commencing 3 June 2024

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Health Research Council portal update - NEW
All HRC opportunities are now listed under three focus areas: People-focused funding, Ideas funding, and Priorities funding. These focus areas reflect HRC’s core investment areas and help the HRC contribute to improved health outcomes for all New Zealanders. See further information [here](#).

Changes to Health Research Council Career Development Award application forms - NEW
Health Research Council have updated the application forms for the following grants

- Sir Charles Hercus Fellowship
- Clinical Practitioner Research Fellowship
- Clinical Research Training Fellowship
- Foxley Fellowship

Refer to the Funding Calendar for further information regarding these CDA awards.
Note: the HRC and Girdlers’ UK Fellowship will not be offered this year.

New Zealand Association of Scientists (NZAS) 2024 Science Medals - NEW
Applications are invited for the four NZAS 2024 Science Awards: Hill Tinsley, Shorland, Marsden, and Cranwell Medals. Applicants can apply directly or can be nominated by a third party. Team applications are also eligible for the Shorland and Cranwell Medals. Closing date is 5pm 31 July 2024. Full guidelines, application forms and past awards are available [here](#).

Royal Society Te Apārangi postgraduate scholarships – closing date 31 August 2024 - NEW

RHT Bates Postgraduate Scholarship is a study award of $6,000 for a PhD in the Physical Sciences and Engineering in a New Zealand university. Preference will be given to those whose research aims to apply information/image processing to studies in medicine, the physical sciences, astronomy or engineering.

The Call for Applications is now open with a closing date of 31 August 2024. Information about how to apply is available on the Society’s [website](#).

The Sir Hugh Kawharu Masters Scholarship for Innovation in Science is a $10,000 scholarship for study by Māori at masters level in the sciences. The Scholarship is applicable across a broad range of science disciplines including the physical, mathematical and computational, earth, environment, marine, social, health, biological, biomedical, human, and behavioural sciences.

The Call for Applications is now open with a closing date of 31 August 2024. Information about how to apply is available on the Society’s [website](#).

Otago Innovation – 2024 Proof of Concept Competition – due 21 June 2024
Otago Innovation’s annual Proof of Concept Competition is now open. See the flyer for more information.

Applications close: 5pm 21 June 2024
Proof of Concept Grant: $100k
Open to all University of Otago academics, post-docs and PhD candidates

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**Neurological Foundation – 2 new funding opportunities**

The Neurological Foundation has announced expressions of interest for the following grants:

**Platform Grant EOI**
These grants are intended to support the establishment or expansion of a research platform of national and international relevance, based in New Zealand.

**Programme Grant EOI**
These grants are intended to support a programme of research undertaken by a multidisciplinary team based in New Zealand. International collaboration is encouraged and team members can be based overseas as long as this leads to building capability in New Zealand.

Further information can be found on the [Neurological Foundation website](http://www.neurologicalfoundation.org) and the [grants portal](http://grantsportal.org). Expressions of interest should be submitted through the grants portal.

Please see the funding opportunities calendar for due dates. The information provided in the online information and Q&A sessions will be published when available.

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**Lund University Get Started Funding**

Lund University (LU) has launched a call for Get Started Funding. The funding is designed to foster collaboration between researchers at LU and select partner universities in countries newly associated or soon to be associated to Horizon Europe.

While the LU researcher is the main applicant, the funds aim to support networking activities such as visits and meetings for researchers at both our institutions. Funds of up to SEK 60 000 (≈EUR 5 500) per award are available for non-European partnerships and SEK 25 000 (≈EUR 2 200) for partnerships with Swiss, UK and Ukrainian partners.

Interested researchers should connect with colleagues at LU to learn more about the funding opportunity and to plan the application. The application deadline is 21 August 2024. Applicants will be notified of outcomes during September 2024. Funded collaborative activities must take place before 31 July 2025.

For any questions, contact Richard Stenelo [richard.stenelo@er.lu.se](mailto:richard.stenelo@er.lu.se) or Teresia Rindefjall ([Teresia.rindefjall@er.lu.se](mailto:Teresia.rindefjall@er.lu.se)).

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**Matariki Network of Universities' Travel Awards**

Applications are invited for the University of Otago's Matariki Network of Universities’ (MNU) Travel Awards. The purpose of these Awards is to enable academic, professional and research only staff at the University of Otago to meet with colleagues from MNU member universities to develop and/or enhance collaboration. That collaboration can be research or teaching/curriculum related. Further information regarding the MNU, member institutions and its objectives, is available at [www.matarikinetwork.org](http://www.matarikinetwork.org).

Applications are available from Lynda McIver ([dvc.ee@otago.ac.nz](mailto:dvc.ee@otago.ac.nz)). Applications will be considered at the June Internationalisation Committee meeting (due date for applications **10 June 2024**).
A maximum of $2000 is available for each award. Please note, due to the popularity of these Awards only $2,977.00 of funding remains for 2024, but applications are very welcome.

Research funding opportunity in Chile: National Agency for Research and Development's (ANID) Call for Strengthening International Links for Research Institutes 2024

The New Zealand Embassy in Chile would like to share the current Chilean research cooperation funding opportunity through Chile’s National Agency for Research and Development (ANID) under the Call Strengthening International Links for Research Institutes 2024 (link in Spanish): Concurso de Fomento a la Vinculación Internacional para Instituciones de Investigación 2024 - ANID.

The final date for applications is Thursday 6 June at 16:00 Chilean time. Institutional Sponsorship for applications must be confirmed by Thursday 13 June, 16:00 Chilean time. The estimated date of decision is September 2024. Please click here for further information.

Aotearoa New Zealand Tāwhia te Mana Research Fellowships - Updated

The Aotearoa New Zealand Tāwhia te Mana Research Fellowships are administered by Royal Society Te Apārangi on behalf of the Ministry of Business, Innovation and Employment.

The Aotearoa New Zealand Tāwhia te Mana Research Fellowships consists of three schemes, targeted at early, mid- and established career researchers. The schemes are:

- **New Zealand Mana Tūāpapa Future Leader Fellowships** are for **early-career researchers** looking to build the foundations of their reputation in their field.
- **New Zealand Mana Tūānuku Research Leader Fellowships** are for **mid-career researchers** looking to build an extensive reputation for research and leadership in both their field and the wider system.
- **New Zealand Mana Tūārangi Distinguished Researcher Fellowships** are for **distinguished researchers** to build an expansive reputation that extends beyond on their own career span.

Refer here and the Funding Calendar for further information regarding these fellowships. Further information to follow regarding roadshows.

Please note if the grant you have been nominated for requires Host Support Template please contact your RA – R&E are preparing a template for this and HoDs can add further relevant information to this. HoDs must sign the application CCW to ensure they commit to the support as required by the funder.

Horizon Europe, Crowdhelix and UO Horizon Europe MS Teams Channel - updated

If you want to learn more, please refer to the Special Research News and talk with your Research Advisor as soon as possible.

Marie Sklodowska-Curie Actions (MSCA) Postdoctoral Fellowships 2024

New Zealand can access some aspects of the Marie Sklodowska-Curie Actions (MSCA) given our Associated Country status within Horizon Europe (the EU’s largest funding programme). There are essentially two types of MSCA Fellowships open to New Zealand participation: (1) European Postdoctoral Fellowship and (2) Global Fellowship open to New Zealand entities.

1. The **European Postdoctoral Fellowship** is a great way for researchers to get experience in the European Research and Innovation ecosystem. **Given NZ is not an Associated Country to Pillar I of Horizon Europe**, where MSCA Postdoctoral Fellowships sit, the NZ researcher applies through “Host” institution that is an Associated Country to Pillar I.
2. The Global Fellowship is a great way for NZ-based academics/researchers to supervise an individual from an EU Member State or Associated Country. Global Fellows spend 12-24 months in a Third Country (e.g., NZ) and 12 months (return phase) in the EU Member State or Associated Country.

2024: Introduction to Marie Sklodowska-Curie Actions Postdoctoral Fellowships (Overview recording).

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**Human Ethics applications and assessment via Conduit**

A new way of submitting and processing human ethics applications is now live. The new system – Conduit – has replaced Word-based application templates with online applications. You can access the web-based system via this link and then use your Otago University log in and password.

You can find recorded online training sessions, further resources and more information about Conduit on this SharePoint site: https://otagouni.sharepoint.com/sites/Conduit/SitePages/training-home.aspx

If you have any questions, please contact orisproject@otago.ac.nz

A reminder that Conduit relates only to human ethics. Processes for submitting animal ethics applications through IARMS (Integrated Animal Research System) are not changing.

**From Tuesday, 16th April 2024: important notes for applications**

- If you have already submitted an application – including response to a Committee decision or an amendment - you do not have to re-submit in Conduit.
- If you are submitting an application on or after 16th April 2024 – including response to a Committee decision or an amendment - please do this in Conduit.
- All communications from 16th April 2024 will be via Conduit.
- If you have any questions regarding applications for the May meetings of the UOHEC and UOHEC (Health) please email jo.farrondediaz@otago.ac.nz

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**Royal Society Te Apārangi - 2024 Fellowship nominations**

The Academy of the Royal Society Te Apārangi is now calling for new Fellowship, Ngā Ahurei a Te Apārangi, and Honorary Fellowship, Ngā Ahurei Honore a Te Apārangi, nominations for 2024 Closing date is 30 June 2024. Please visit here for more details.

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**Virtual Space Biosciences Training Course: STAR (Spaceflight Technology, Applications, and Research – NASA Call for Applications**


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**Save the date – Aotearoa New Zealand Infectious Diseases and Pandemic Preparedness Summit**

Save the date for the 3rd Te Niwha-hosted research hui:

**Date - Raa:** Tuesday 12th to Thursday 14th November 2024
**Venue - Waahi:** Rutherford House, Victoria University of Wellington Pipitea Campus, e Whanganui a Tara, Wellington.

See further details here

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**Fulbright New Zealand**
Fulbright NZ offers a variety of awards throughout the year, some of these awards are in conjunction with Ngā Pae o te Māramatanga. Awards will be advertised below in due course. Professor Phil Bremer is the Fulbright New Zealand Campus Advisor for the University of Otago; should you wish to seek further information please find Phil’s contact details [here](#).

**Upcoming Fulbright Deadlines**
- Fulbright Ngā Pae o Te Māramatanga Graduate Award – Applications close 11pm 1 August 2024
- Fulbright Specialist Awards – Applications close 1 August 2024
- Fulbright Scholar Awards – Applications close 1 October 2024 – NEW
- Fulbright Ngā Pae o te Māramatanga Scholar Award - Applications close 1 October 2024 – NEW
- Fulbright US Graduate Awards - Applications close 8 October 2024 – NEW

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**2024 AINSE Research and Education Opportunities**

**Scholarship AINSE ANSTO French Embassies (SAAFE)** supports early career researchers at PhD and Postdoctoral level to foster research collaborations between France and Australia, in nuclear science and engineering in research areas of Health, the Environment and the Nuclear Technologies. Applications close 1 July 2024

**Early Career Researcher Grant (ECRG)**  Up to A$10,000 to persons in the first five years (full-time equivalent) of their postdoctoral research career. at an AINSE Member Institution and planning to undertake work in collaboration with ANSTO in the period 1st October 2024 – 31st December 2025. Applications close 31st July 2024.

Click on the above links for further information, and please discuss with your supervisor

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**FUNDING OPPORTUNITIES from Week Commencing 3 June 2024**

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<tr>
<th>TYPE</th>
<th>AF</th>
<th>RE</th>
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<tbody>
<tr>
<td></td>
<td>Awards and Fellowships</td>
<td>Research projects and Equipment grants</td>
<td>Funding for Travel and Conferences (attendance/registration)</td>
<td>Other grants (including research support for proposal development, dissemination of findings through hui or stakeholder meetings, running conferences/workshops, etc)</td>
</tr>
</tbody>
</table>

**ONLINE APPLICATIONS** Where applications are to be submitted through an online portal, please note that a signed CCW still needs to be submitted to your Research Advisor by the due date detailed below.

**DUE DATE (Internal Deadline):**
Deadline, for Dunedin Researchers, for the final signed hard copies of the Application and Costings and Consents Worksheet (CCW) to be received by your Research Advisor. Register your interest in a fund with your Research Advisor, who can assist you in the development of these documents, in the weeks prior to the DUE DATE.

**University of Otago, Christchurch Researchers:** To confirm your ‘Due Date’ please contact
- EJ Sinclair, Research Advisor, University of Otago, Christchurch - ej.sinclair@otago.ac.nz
- Suzanne Benjes, Research Advisor, University of Otago, Christchurch – suzanne.benjes@otago.ac.nz
- Ian Cooke, Research Advisor, University of Otago, Christchurch - ian.cooke@otago.ac.nz
Kosta Tabakakis, Research Advisor, University of Otago, Christchurch – Medicine Department
re.research.uoc@otago.ac.nz (Please note Kosta is working remotely based in the UK time zone. Hence correspondence from Kosta will be outside the normal NZ working hours. Hours (NZ time): approx. 8pm-4am)

University of Otago, Wellington Researchers: to confirm your ‘Due Date’ please contact
Christine Groves, Research Advisor, University of Otago, Wellington - christine.groves@otago.ac.nz
Nina Barton, Research Advisor, University of Otago, Wellington – nina.barton@otago.ac.nz

Please note, internal due date advertised below may differ for University of Otago, Wellington, and University of Otago Christchurch researchers. Please liaise with your respective Research Advisors for further clarification.

<table>
<thead>
<tr>
<th>NEW</th>
<th>TYPE</th>
<th>FUNDING BODY</th>
<th>FUNDING OPPORTUNITY</th>
<th>INTERNAL DUE DATE</th>
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<tbody>
<tr>
<td>RE</td>
<td>Otago Medical Research Foundation</td>
<td>Annual Grants and Otago Community Trust Grants</td>
<td>7-Jun-2024</td>
<td></td>
</tr>
<tr>
<td>RE</td>
<td>Birds New Zealand</td>
<td>2024 Research Fund</td>
<td>Students to discuss application with supervisor</td>
<td>7-Jun-2024</td>
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<tr>
<td>RE</td>
<td>Capstone Editing</td>
<td>Capstone Editing Early Career Academic Research Grant for Women</td>
<td>14-Jun-2024</td>
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<tr>
<td>RE</td>
<td>New Zealand Brain Tumour Trust</td>
<td>NZBTT Annual Research Grant 2024</td>
<td>14-Jun-2024</td>
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<tr>
<td>RE</td>
<td>Leukaemia and Blood Cancer New Zealand</td>
<td>National Research Grant</td>
<td>20-Jun-2024 (Note internal date is earlier due to Public Holidays)</td>
<td></td>
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<tr>
<td>TC</td>
<td>Leukaemia and Blood Cancer New Zealand</td>
<td>Travel Grant</td>
<td>20-Jun-2024 (Note internal date is earlier due to Public Holidays)</td>
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<tr>
<td>RE</td>
<td>Prostate Cancer Foundation of New Zealand</td>
<td>Research Grant</td>
<td>20-Jun-2024 (Note internal date is earlier due to Public Holidays)</td>
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<tr>
<td>RE</td>
<td>MedTech – CMDT</td>
<td>RAP (Research Acceleration Programme) Stage II Concept Seeding Fund</td>
<td>20-Jun-2024 (Note internal date is earlier due to Public Holidays)</td>
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<td>RE</td>
<td>BRANZ</td>
<td>Building Research Levy 2024/2025 – EOI</td>
<td>20-Jun-2024 (Note internal date is earlier due to Public Holidays)</td>
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</table>
| ✓ | AF | Health Research Council of NZ | 2024 Career Development Awards – General  
• Clinical Research Training Fellowship  
• Foxley Fellowship  
• Clinical Practitioner Research Fellowship  
• Sir Charles Hercus Research Fellowship | 24-Jun-2024 |
| ✓ | AF | The Royal Australasian College of Physicians New Zealand | Research Establishment Fellowship | 1-Jul-2024 |
| ✓ | RE | Health Research Council of NZ | Projects – Expressions of Interest  
portal opens – 6 June 2024, 1pm  
Portal registration due 3 July 2024, 1pm | 3-Jul-2024 |
| ✓ | RE | Ministry of Business, Innovation and Employment | Catalyst: Strategic – NZ-China Strategic Research Alliance 2024 | 4-Jul-2024 |
| ✓ | AF | The Royal Australasian College of Physicians New Zealand | Research Entry Scholarships | 8-Jul-2024 |
| ✓ | RE | Ovarian Cancer Research Foundation | Research Grant | 9-Jul-2024 |
| ✓ | RE | Health Research Council of NZ | 2024 NZ-China Biomedical Research Alliance  
Portal registrations due 19 June 2024, 1pm | 10-Jul-2024 |
| ✓ | TC | Royal Society of New Zealand | Catalyst Fund: Seeding  
• General  
• Dumont d’Urville NZ-France Science and Technology Support Programme | 10-Jul-2024 |
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<th>NEW</th>
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<td>2024 Māori Career Development Awards</td>
<td>16-Jul-2024</td>
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<td></td>
<td>AF</td>
<td>Health Research Council of NZ</td>
<td>• Māori Health Research Postdoctoral Fellowships</td>
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<td>• Māori Rangahau Hauora Training Grant</td>
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<td>• Māori Health Clinical Research Training Fellowships</td>
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<td>• Māori Health Research PhD Scholarships</td>
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<td>• Māori Health Research Masters Scholarships</td>
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<td>• Māori Health Research Knowledge Translation Grants</td>
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<td></td>
<td>• Māori Health Research Development Grants</td>
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<td>2024 Pacific Career Development Awards</td>
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<td>AF</td>
<td>Health Research Council of NZ</td>
<td>• Pacific Health Research Postdoctoral Fellowships</td>
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<td>• Sir Thomas Davis Te Patu Kite Rangi Ariki Health Research Fellowship</td>
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<td>• Pacific Clinical Research Training Fellowship</td>
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<td>• Pacific Health Research PhD Scholarships</td>
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<td>• Pacific Health Research Masters Scholarship</td>
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<td>• Pacific Health Research Summer Studentships</td>
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<td>• Pacific Health Research Knowledge Translation Grants</td>
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<td>NEW</td>
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<td>Royal Society of New Zealand</td>
<td>• Mana Tūāpapa Future Leader Fellowship</td>
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<td>• Mana Tūānuku Research Leader Fellowship</td>
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<td>• Mana Tūārangi Distinguished Researcher Fellowship</td>
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<td>RE</td>
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<td>Vic Davis Memorial Trust</td>
<td>Research Grant</td>
<td>23-Jul-2024</td>
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<tr>
<td>AF</td>
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<td>Vic Davis Memorial Trust</td>
<td>Postgraduate Scholarship</td>
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<td>Lottery Environment and Heritage (Round 1)</td>
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<td>Grant and Scholarship Programme</td>
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<tr>
<td>RE</td>
<td>RE</td>
<td>Cure Kids</td>
<td>Project Grant</td>
<td>31-Jul-2024</td>
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<td>RE</td>
<td>RE</td>
<td>John Templeton Foundation</td>
<td>Small Grants – Online Funding Enquiry</td>
<td>8-Aug-2024</td>
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</table>
| RE  | RE   | Neurological Foundation of New Zealand | • Project Grant  
• Small Project Grant  
• Conference or Training Course Grants  
• Catwalk Trust Project Grant  
• Catwalk Trust Translational Award  
• Summer Studentships | 23-Aug-2024 |
| RE  | RE   | Prime Minister’s Science Prizes Secretariat | • Prime Minister’s Science Communication Prize  
• Prime Minister’s Science Prize  
• Prime Minister’s MacDiarmid Emerging Science Prize | 20 Sept 2024 |
| RE  | RE   | Brian Mason Scientific and Technical Trust | Project Grant | 20 Sept 2024 |
| NEW | RE   | Maurice and Phyllis Paykel Trust | Project and Equipment | 23-Sept-2024 |
| NEW | RE   | Maurice and Phyllis Paykel Trust | • Travel  
• Conference | 23-Sept-2024 |
| AF  | RE   | Neurological Foundation of New Zealand | • First Fellowship  
• VJ Chapman Fellowship  
• Dawn Fellowship  
• Neurology Postgraduate Scholarship  
• Doctoral Scholarship  
• Catwalk Trust Postdoctoral Fellowship  
• Catwalk Trust Doctoral Scholarship | 23-Sept-2024 |
| RE  | RE   | Neurological Foundation of New Zealand | • Platform Grant EOI  
• Programme Grant EOI | 24-Oct-2024 |

Recurring Funding Opportunities
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<td>RE</td>
<td>RE</td>
<td>AGMARDT</td>
<td>Various Research Grants, Scholarships &amp; Fellowships</td>
<td>Anytime (please note closing dates align to monthly meetings)</td>
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<td>AF</td>
<td>AF</td>
<td>Alexander von Humboldt Foundation</td>
<td>Humboldt Research Fellowship for: Postdoctoral &amp; Experienced Researchers (<em>For travel to Germany and research based there</em>)</td>
<td>Anytime (please note some awards do have closing dates)</td>
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<tr>
<td>RE</td>
<td>RE</td>
<td>Breast Cancer Foundation NZ</td>
<td>RES Research Grant (<em>This is for ad hoc time-dependent opportunities such as supporting clinical trials</em>)</td>
<td>Anytime</td>
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<tr>
<td>RE</td>
<td>RE</td>
<td>CMDT &amp; MedTech Research Network</td>
<td>Research Acceleration Programme – Stage 1 (Collaboration and Ideation Fund)</td>
<td>Anytime (Proposals reviewed every 2 months)</td>
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<tr>
<td>RE</td>
<td>RE</td>
<td>Embassy of France in New Zealand</td>
<td>French related Research Projects</td>
<td>Anytime until 15 Nov 2024</td>
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<td>Oth</td>
<td>Oth</td>
<td>NZ Lottery Grants Board</td>
<td>Lottery Minister’s Discretionary Fund</td>
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<td>TC</td>
<td>TC</td>
<td>Neurological Foundation of New Zealand</td>
<td>Travel Grants</td>
<td>Anytime</td>
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<td>RE</td>
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<td>Rule Foundation</td>
<td>Research Grants</td>
<td>Anytime</td>
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<td>RE</td>
<td>RE</td>
<td>Southland Medical Foundation</td>
<td>Research Grants</td>
<td>Anytime</td>
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<tr>
<td>RE</td>
<td>RE</td>
<td>Science and Engineering Research Board India</td>
<td>Visiting Advanced Joint Research Faculty Scheme (VAJRA) (<em>Adjunct/visiting faculty positions in Indian Institutions</em>)</td>
<td>Anytime (Considered twice a year in January &amp; July)</td>
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</tbody>
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RESEARCH AND ENTERPRISE

NEW | TYPE | FUNDING BODY | FUNDING OPPORTUNITY | DUE DATE
--- | --- | --- | --- | ---
RE | | The Association of Commonwealth Universities | Various Opportunities | As indicated on ACU grant Calendar

If you have any queries or would like further information regarding any of these Funding Opportunities, please contact your Research Advisor. Our contact details are available on the Research and Enterprise Website.

Research News and Upcoming Funding Opportunities
If you would like the Research Opportunities emailed out to you fortnightly, you can join the ResearchInfo List. To subscribe, please email research@otago.ac.nz, with subject line: ‘Subscribe to Research News’ and we will add your email address to the Research News mailing list.

GENERAL INFORMATION REGARDING RESEARCH FUNDING AT OTAGO

When you need to contact us
Staff are reminded that every application for external research funding must come through Research and Enterprise, via your Research Advisor. If you are not sure, please call and we will be able to advise you. All grant applications and proposals should be submitted by academic staff. Please inform your Research Advisor if you intend to apply as Principal Investigator for any contestable funding, whether advertised here or not, at the beginning of the development of your application. The same situation exists if you have been approached by researchers at another institution/organisation to collaborate on a funding proposal where Otago is not the lead institution and/or is not submitting the proposal.

Costings and Consents Worksheet – Please use the latest version on website
A UoO Costings and Consents Worksheet (CCW) is required for all applications, signed by the applicant, their Head of Department/Resource Centre and their Dean/PVC, in accordance with University policy on externally funded research. You can download the latest version of our CCW here. For advice on the use of the CCW to develop costings for your project, please contact your Research Advisor.

Requirement for Field of Research (FOR) and Socio-Economic Objective (SEO) codes
It is now a requirement that Universities report to the Ministry of Business, Innovation and Employment on FOR and SEO codes for all research and commercial projects. These codes must be entered in the relevant section of the costing and consent worksheet. A maximum of three codes can be selected for each category and percentages should be in blocks of 10. A full list of the codes is included in the electronic version of the ccw. Please talk to your Research Advisor or Business Development Manager if you have any queries regarding these.

The UoO Policy Document on Externally Funded Research, which outlines both the need for and the usage of the CCW, can be viewed here.

Panui Rangahau Māori – Māori Research Consultation
This message clarifies that The Ngāi Tahu Research Consultation Committee is not being disestablished. The University is providing new roles alongside existing support through the Research and Enterprise Office which will support researchers in developing your research ideas.

As many may be aware the Ngāi Tahu Research Consultation Committee (NTRCC) is experiencing significant delay due to continuing support staff shortages. Unfortunately, this has yet to be resolved.
The recommended course of action for researchers is to continue to submit to NTRCC as usual. Working within your divisions and department, work with your Research Advisors (who are there to help) to develop your Vision Mātauranga Policy statements and progress developing your ideas toward ethics approval. Document your thoughts regarding VM, relevance to Māori, and pathways to impact on society, this is all valuable thinking even in early stages. Your Research Advisors will be able to provide support in the first instance or may choose to escalate if necessary.

Please note for Christchurch researchers the Māori Health Advancement Programme for researchers at UOC has two components:
- a professional development programme
- a new research review process

For all information about how to complete the professional development programme and complete the research review process please head to this page: https://www.otago.ac.nz/christchurch/services/researchoffice/maoriconsultation

For any queries or pātai please email the Kaitohutohu Rangahau Māori/Māori Research Advisor at: maorihealthadvancement.uoc@otago.ac.nz

**Ethics and Regulatory Consents**
The University requires that any research involving human participants and/or animals is conducted in accordance with the highest ethical standards. Where appropriate, compliance includes ethical approval from the relevant ethics committee. Please refer to our Ethics and Regulatory Consents webpage for further information.

**Checklist for submitting grant proposals**
Remember to include:
- **Copy of the application** *(signed by applicant, and HoD/Dean if requested by funder)*
- **University of Otago Costing & Consents Worksheet (CCW)** *(signed by applicant, HoD and Dean/PVC)*
- **Evidence of Māori Research Consultation**
- **Ethical / Regulatory approvals** *(if required and already approved)*

Research and Enterprise then obtains the authorised signature of the University for you *(if required)*, copies the application, and sends it to the funding body by the due date.

**Contact Details for the Research Advisor Team**
For further information, advice, and assistance regarding anything to do with contestable research funding, please contact the Research Advisor for your Division/Department:

**Contact Details for General Enquiries**
**Dunedin Research Office:** research@otago.ac.nz
Fiona Seaton (Research Committee) – ph (03) 479 5967
Sharon Helm – ph (03) 479 8448
Nikki Shaw – ph (03) 479 5294
Sarah-Jane Robertson – ph (03) 479 9093
Melanie Adams – ph (03) 479 8468
Tegan Ferrier – ph (03) 479 8438
Laura Childs – ph (03) 556 8489

**Christchurch Research Office:**
Sarah-Jane Best - 03 364 1133

**Wellington Research Office:**
Administrative Details

Extension and Closure of Research Accounts – Notice to all Departments

**Extensions** - All requests for an extension should be done before the end date of the contract. Researchers will need to contact their Research Advisor or Business Development Manager in the first instance. This process replaces all previous notifications by Research and Enterprise. Research Finance Administrators, Research and Enterprise - Email: research.finance@otago.ac.nz

**Closures** - In order to help speed up the closure process of Research Projects, Research and Enterprise has provided a copy of the “Research Project Closure form” at [link](#). This form can also be found on F1 under the chart enquiry screen.

Finance Associates in each department need to download and complete this form for each account that is to be closed and save it down into the relevant CLOSURE FORMS folder accordance with the instructions issued by Research Finance. Research Finance will action any journals for surpluses or deficits and organise credit notes for the return of surplus funds where applicable. Research Finance will also close the accounts in REDs and Finance One.

**Closure Form for Internally Funded Research Grants:**

A form has been created and placed on the Research and Enterprise webpage - [link](#)
The sole purpose of this form is to instigate the closure and repayment of overspends within Internally Funded Research Grants (R accounts - University of Otago Research Committee funded grants).

**University of Otago Bridging Scheme Register and Continuation of Research Achievement Grant (CRAG) for External-Grant-Funded Research-Only Staff**

University of Otago Research Committee has introduced a Bridging Scheme to provide a mechanism to protect the continued contributions of Research-Only Principal Investigators. Further information regarding application for membership can be found [here](#).

The Continuation of Research Achievement Grant (CRAG) has also been introduced to support highly productive research leaders within the University in the event of significant grant failure. It is linked to the Bridging Scheme (see above) but also applies to academic staff with confirmed appointments. Application Forms and Guidelines can be found [here](#).

**Accounts Receivable Account Application Form (Research Funder):**

The current Accounts Receivable Account Application Form (Research Funder) can be downloaded [here](#).