

**University of Otago Health Surveillance Matrix**  
**For use by Departments to identify health surveillance requirements**

Health surveillance	Initial monitoring	Departments/ Staff	Frequency	Health surveillance tool	Conducted by
Health and hazard assessment	<p>At commencement of employment and change of duties/position.</p> <p>Health status assessment in relation to potential exposures (e.g.: biological agents and current health status, immune compromised individuals, etc.)</p> <p>Review hazard register to identify any requirements.</p>	All		Various – depending on situation	<p>DHSO/Dept – part of induction.</p> <p>Protocol/project identification.</p> <p>Consult with Occupational Health.</p>
Manual Handling	High risk jobs to be identified in hazard register, and as/if high risk job tasks are identified	<p>Union</p> <p>Property Services</p> <p>ITS</p> <p>Couriers/mail room</p> <p>Other departments based on Hazard ID</p>			Occupational Health
Audiometric testing	Pre-placement testing, within 3 months of starting position.	<p>Noise levels to be assessed where there is the potential of exposure e.g.: Mechanical workshop staff,</p> <p>Cage wash operations. Record levels in hazard</p>	Annual	Audiometry	Occ health – may be contracted.

		register. Where noise levels >85dBA over 8 hours or equivalent, audiometry required.			
Respiratory testing – LAA monitoring	Pre-placement testing within 3 months of starting position.	Animal House Staff Animal Research staff and post-graduate students.	LAA monitoring regime for animal house staff	LAA Questionnaire and testing regime	Occ health – may be contracted.
Vaccination requirements	At commencement of employment and change of duties. Post-potential exposure monitoring (blood& body fluid policy) Travel vaccinations On risk assessment of projects/work involving biological pathogens – contact H&S to discuss with PI.	As per Immunisation Policy	Check serology and immune status in relation to the vaccine.	Refer public health immunisation material.	Occ health – may be contracted, GP services.
Diving Medicals	For those staff/students who are required to dive for work/research/study	SCUBA diving Code of Practice	Initial medical, followed by annual health questionnaire. 5 year full medicals	Designated Diving Doctor only.	Dr Heydon, University of Otago Occupational Physician (DDD).