Timeline of action points prior to the Review

- Select Panel Members
- Confirm availability
- Set review dates and confirm with Panel Members
- Start drafting the Self-Review document

- Confirm the Terms of Reference
- Complete the Proposal form and obtain approval

- Compile list of staff and other interested parties and send to Review Secretary to invite submissions

- Send completed Self-Review to Secretary
- Meet with Review Convenor and Secretary

- Be available for meeting with the Panel and for answering any queries during the review