

University of Otago Council

Venue - Council Chamber, First Floor, Clocktower Building



09 April 2024 01:00 PM - 05:00 PM

Agenda Topic	Presenter	Page
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Council Briefings These will take place prior to the meeting and include a Council only session.		
Opening Karakia		
Part 1 - Open Committee		
1. Disclosure of Interests To receive the current Register of Interests for members of the University of Otago Council. Members are referred to Section 10 of the Council's Standing Orders relating to Disclosure of Interests and reminded to advise of any conflicts that might arise in relation to any items on this agenda.	Information	3
2. University Council Minutes To confirm Part 1 of the Minutes of the meeting of the University Council held on 12 March 2024.	Confirmation	7
3. Communications from the Senate To receive Communications from the Senate, dated 27 March 2024 and to consider the recommendations relating to academic proposals, scholarships and prizes and moving the Biostatistics Centre from the Health Sciences Divisional Office to the Department of Preventive and Social Medicine.	Decision	13
4. Schedule of Financial Delegations To receive and consider a memorandum from the Senior Solicitor, dated 14 March 2024 on the amendment to the Schedule of Financial Delegations.	Decision	33
5. Finance and Budget		42
5.1 Financial Review Part 1 To receive a Financial Review Part 1 for the period ended 29 February 2024.	Information	42
6. Vice-Chancellor's Business		60
6.1 Vice-Chancellor's Report To receive a report from the Vice-Chancellor (Acting), dated 3 April 2024.	Information	60
6.2 Emeritus Professor To ratify the decision made by the University Council by email resolution in February 2024 to award the title of Emeritus Professor to Anthony Dowell and Nancy Longnecker.	Decision	64

7. [Exclusion of the Public](#)

Decision

65

To approve a motion under Section 48 of the Local Government Official Information and Meetings Act 1987, that the public be excluded from the specified parts of the proceedings of this meeting.

**UNIVERSITY OF OTAGO COUNCIL
REGISTER OF INTERESTS**

(As disclosed on appointment to the Council and updated as necessary)

All University of Otago Council members are Trustees of The Hocken Collection.

Professor Ralph W Adler

Entity	Nature of Interest
University of Otago	Employee
Adler Family Foundation	Trustee
Dunedin Community Accounting	Trustee

Frazer B Barton

Entity	Nature of Interest
ALC Trustees No 1 Limited	Director / Shareholder
Anderson Lloyd Shareholding Company Limited	Director / Partner / Shareholder
Anderson Lloyd Partnership	Partner
Anderson Lloyd Trustee Company Limited	Director / Shareholder
Anderson Lloyd Trustee Company (2011) Limited	Director / Shareholder
Anderson Lloyd Trustee Company (2013) Limited	Director / Shareholder
Anderson Lloyd Trustee Company (No. 2) Limited	Director / Shareholder
Anderson Lloyd Trustee Company (No.3) Limited	Director / Shareholder
Calvert & Co Trustees Limited	Director / Shareholder
Naseby Development Trust	Trustee
New Zealand Law Society / Te Kāhui Ture o Aotearoa	President and Board Member
New Zealand Law Society / Te Kāhui Ture o Aotearoa – CLE Ltd (Continuing Legal Education)	Director
Otago Law Practitioners Benevolent Fund	Trustee
TCP Holdings Limited	Director / Shareholder
University of Otago Foundation Trust	Trustee

Brendan J Boyle

Entity	Nature of Interest
Brendan Boyle Limited	Director / Shareholder
Fairway Resolution Holdings Limited	Director
Fairway Resolution Limited	Director

Mark Brunton

Entity	Nature of Interest
University of Otago	Employee

Hon Clare E Curran

Entity	Nature of Interest
Curran Consultants Ltd	Director / Shareholder
Life Matters Suicide Prevention Trust	Co-General Manager
Ōtākau Mental Health and Addictions Network	Chair
The Network for Learning Ltd	Director
The Network for Learning Board – HR and Remuneration Committee	Chair

11 March 2024

UNIVERSITY OF OTAGO COUNCIL
REGISTER OF INTERESTS

Martin R Dippie

Entity	Nature of Interest
Abingdon Treasury Limited	Director / Shareholder
Cardrona Alpine Resort Ltd	Director
Central Land Holdings Limited	Director / Shareholder
Derby Street Limited	Director
Fiordland Travel Ltd	Director
Hoveton Trustees Limited	Director / Shareholder
International Antarctic Attraction Ltd	Director
Ironside Properties Limited	Director / Shareholder
Jacks Hardware and Timber Limited	Director / Shareholder
Lagonda Capital Limited	Director / Shareholder
M10 IP Holding Company Limited	Director
M10 IP Trust Limited	Director
Milford Sound Flightseeing Ltd	Director
Mitre 10 (NZ) Limited	Director / Shareholder
Mitre 10 Holdings Limited	Director
Mitre 10 Imports Limited	Director
Olea Properties Limited	Shareholder
Orange and Black Limited	Director
Orchard Road Holdings Limited	Director / Shareholder
Otago Business Park Limited	Director / Shareholder
Otago Land & Merchants Limited	Director / Shareholder
Otago Land Group Limited	Director / Shareholder
ORHT Limited	Director
Otago Southland Rescue Helicopter Trust	Trustee
Queenstown Rafting Limited	Director
Real Group Ltd	Chair / Shareholder
Real Journeys Ltd	Director
RealNZ Ltd	Director
Sebring Treasury Limited	Director / Shareholder
Soho Ski Area Limited	Director
Telopea Properties Limited	Shareholder
Three Parks Properties Limited	Director / Shareholder
University of Otago Holdings Ltd	Director
Wanaka Hardware and Building Supplies Ltd	Director / Shareholder

Suzanne L Ellison

Entity	Nature of Interest
Kati Huirapa Runaka ki Puketeraki	Runaka Manager
Karitane Māori Tours Limited	Director

UNIVERSITY OF OTAGO COUNCIL
REGISTER OF INTERESTS

Stephen J Higgs

Entity	Nature of Interest
BPAC NZ Limited	Director
GMC LP Management Limited	Director
Mitern Limited	Director / Shareholder
Nexus Global Ltd	Director
New Zealand Formulary Ltd	Director
Otago Federated Farmers Charitable Trust	Trustee
Otago Federated Farmers Trust	Trustee
Polson Higgs Wealth Management Limited	Director
South Link Education Trust	Trustee
University of Otago Foundation Trust	Trustee
University of Otago Holdings Limited	Director
Vetlife Limited	Director
Comhla Vet Ltd	Director

Professor Helen D Nicholson

Entity	Nature of Interest
A A W Jones Custodian Limited	Ex officio Director and Shareholder?
A A W Jones Charitable Trust	Ex officio Trustee?
McMillan Nominees Limited	Ex-officio Director
NZ Vice-Chancellors' Committee (Universities NZ)	Committee Member
University of Otago	Employee
University of Otago Foundation Trust	Ex officio Trustee
University of Otago Holdings Limited	Ex officio Director
Ageing Well National Science Challenge	Member of Governance Group
Healthier Lives National Science Challenge	Member of Governance Group
National University of Samoa	Council Member

UNIVERSITY OF OTAGO COUNCIL
REGISTER OF INTERESTS

Patricia (Trish) A Oakley

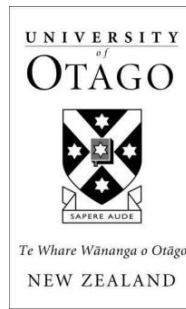
Entity	Nature of Interest
Forsyth Barr Limited	Employee / Shareholder
Financial Services Council - Investment and KiwiSaver Committee	Co-Chair
Financial Services Council - Strategic Research Committee	Chair
Institute of Directors NZ - Board	Director
Institute of Directors NZ – National Council	Vice President
Institute of Directors NZ – Otago Southland Branch	Committee Chair
New Zealand Lotteries Commission - Board	Member
Global Women	Member
The Food Club Limited	Shareholder
University of Otago Holdings Limited	Director

Keegan L Wells

Entity	Nature of Interest
Otago University Students' Association	President
NZ Union of Students' Associations	Ex officio Board Member; Council Member

Malcolm A Wong

Entity	Nature of Interest
Aylesbury Investments Limited	Director / Shareholder
Chinese Poll Tax Heritage Trust	Trustee
CNW Trustees (2007) Limited	Director / Shareholder
CNW Trustees (2017) Limited	Director / Shareholder
CNW Trustees (2020) Limited	Director / Shareholder
CNW Trustees Limited	Director / Shareholder
Cook North & Wong Limited	Director / Shareholder
Dornoch Dunedin Investments Limited	Shareholder (Trustee)
Dunedin Casinos Charitable Trust	Trustee (Advisory)
Dunedin Chinese Gardens Trust	Trustee (Chairman)
Kotahitaka Trust Board	Trustee
Nasico Limited	Shareholder
Palmer Oliver Holdings Limited	Shareholder
Sun Gum Saan Limited	Director (from 27/09/2021)
P M Yelavich Anaesthetics Limited	Shareholder
Technology Holdings Limited	Shareholder
Wychwood Holdings Limited	Shareholder



COUNCIL

Minutes of a meeting of the University Council

12 March 2024

Present	The Pro-Chancellor (in the Chair), the Vice-Chancellor (Acting), Professor R W Adler, Mr B J Boyle, Mr M Brunton, Hon C E Curran, M R Dippie, Ms S L Ellison, Ms K L Wells and Mr M A Wong.
Apology	The Chancellor and Mr F B Barton
In attendance	The Deputy Vice-Chancellor (Academic) the Deputy Vice-Chancellor (External Engagement), the Chief Operating Officer, the Chief Financial Officer, the Director of Strategy, Analytics and Reporting, the Registrar and Secretary to Council and the Deputy Secretary to the Council Mr H Paul (Item 12) and Ms K Schmidt (Item 14)
Welcome	Professor S Brock, Mr M Brunton and Ms K L Wells were welcomed to their first meeting of the University Council
Thanks	It was acknowledged that Prof Tony Ballantyne was attending his final meeting as the DVC External Engagement. He was thanked for his contributions at Council, noting his significant contribution to the Tuakiritaka project.
Acknowledgment	On behalf of the Council, the Pro-Chancellor acknowledged the passing of Mr David Mervyn Richardson, former Director of Student Services

Part 1: Open Committee

Opening Karakia led by Mr B J Boyle

1. Disclosure of Interests and Register of Interests

The Council received the current Register of Interests for members of the University of Otago Council and the Chancellor reminded members to declare any changes to the Deputy Secretary to the Council.

2. Council Membership

Council noted the membership of the University of Otago Council for 2024 with a minor amendment.

3. University Council Minutes

Part 1 of the Minutes of the meeting of the Council held on 12 December 2023 were confirmed with a minor amendment.

4. Communications from the Senate

The Council received Communications from the Senate, dated 28 February 2024 and

APPROVED the following recommendations of:

- i) **Academic Proposal**
to amend the structure of the Master of Public Health, including the addition of a two-year papers-and-thesis or papers-and-dissertation option.

and

- ii) **Scholarships and Prizes**

New prizes

- Institute of Cadastral Surveying Chris Hoogsteden Memorial Prize
- Jack Skellett Memorial Prize

Amended Scholarship

- University of Otago 71-73 Alumni Frank Leong Entrance Scholarship

5. Finance and Budget

5.1 Minutes

The Council received Part 1 of the Minutes of the meeting of the Finance and Budget Committee held on 22 February 2024.

5.2 Financial Review Part 1

The Council received a Financial Review Part 1 report for the period ended 31 December 2023 from the Chief Financial Officer and

NOTED the Chief Financial Officer commented that the forecast deficit for the year ended was \$21.6 million, which is \$9.2 million higher than the budgeted deficit of \$12.4 million.

Mr Trott commented that if one-off voluntary redundancy costs were removed, the forecast deficit would be favourable to budget.

6. Capital Development

6.1 Minutes

The Council received Part 1 of the Minutes of the meeting of the Capital Development Committee held on 28 November 2023 and 20 February 2024.

6.2 Capital Projects Report Part A

The Council received a Campus Development and ITS Portfolio Report Part 1, dated 12 February 2024.

The Chief Operating Officer provided commentary on the report including Aquinas College Extension, UOW Lecture Theatre Strengthening, Arana Seismic/Fire, UOC Campus Development, IT Portfolio for 2024 and the Air Travel Project.

7. Vice-Chancellor's Business

7.1 Vice-Chancellor's Report

The Council received a report from the Vice-Chancellor (Acting), dated 4 March 2024 covering topical issues, divisional updates, volunteering and social impact, upcoming events, awards, and recognition.

The Vice-Chancellor (Acting) highlighted the recent New Year Honours, Senior Staffing Appointments including the appointment of the Deputy Vice-Chancellor Māori, the General Counsel, Pacific Professor of Psychology and the Chief Digital Officer, the launch of Technology Queenstown that recommends the establishment of an independent technology development agency, the Physiotherapy Honorary Fellow which has been awarded to Professor Leigh Hale and that Professor Hamish Spenser has been recognised as a new Fellow of the International Science Council.

The Council sought clarification regarding the administration costs/savings for professional services. The Council agreed that for a future Council meeting the recommendations from the Client Services Review will be provided.

7.2 Emeritus Professors

The Council

RATIFIED its decision, made via email resolution in December 2023, to award the title of Emeritus Professor to Peter Adams (School of Performing Arts), Tony Harland (Higher Education Development Centre) and Justin Roake (Surgery and Critical Care).

8. Exclusion of the Public

The Council

APPROVED a motion, under Section 48 of the Local Government Official Information and Meetings Act 1987, that the public be excluded from the remaining parts of the proceedings of the meeting as appended to the Minutes.

8. Exclusion of the Public

The Pro-Chancellor moves that the public be excluded from the whole of the proceeding of this meeting/the following parts of the proceedings of this meeting, namely, —

- Item 9 Pt 2 of the Minutes of the meeting of the University Council held on 12 December 2023.
- Item 10 University Council draft Work Plan 2024 and Action Follow-Register
- Item 11 Māori Strategic Framework
- Item 12 Tuakiritaka Project
- Item 13 Naming of New Building
- Item 14 Privacy Policy
- Item 15 Finance and Budget - Financial Forecast Report February 2024 and Financial Taskforce Report
- Item 16 Capital Development - Hākitekura Development and Richardson Building
- Item 17 Vice-Chancellor's Report
- Item 18 Te Ara Akitu – Pathway to Success (Learner Success Plan)
- Item 19 Health and Safety – report for December 2023 – January 2024.
- Item 20 Appeals Board Report
- Item 21 Academic Misconduct Reports 2023
- Item 22 Discipline Reports 2023
- Item 23 Council Information Pack which includes Communications from the Senate, matters for noting, the Financial Review Part 2 Report, Treasury Report, Foreign Exchange Report, Group Financial Report, University of Otago Foundation Trust Report, Capital Development Minutes, Capital Projects Report Part B, Property Disposal Tranche 1, Richardson Building, Staff Values and Behaviours Survey and Wellington Science City.
- Item 24 Council Only Business

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows: -

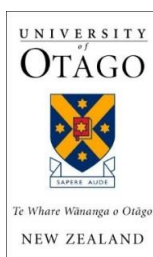
General Subject	Reason for passing this resolution	Ground under Section 48(1)(a) for the passing of this resolution
Items 9 - 24 Confidential Minutes and Reports	Good reason for withholding information under the Official Information Act	Section 48(1)(a)(ii)

This resolution is made in reliance on Section 48(1)(a)(ii) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Sections 6,7 and/or 9 of the Official Information Act 1982 (except Section 9(2)(g)(i)) as the case may require. The interests which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows (all references are to Section 9 of the Official Information Act):

Item 9	Pt 2 of the Minutes of the meeting of the University Council held on 12 December 2023	ss 9(2)(a), (i), and (k)
Item 10	University Council draft Work Plan and Action Follow-Register	ss 9(2)(i) and (k)
Item 11	Māori Strategic Framework	ss 9(2)(i) and (k)
Item 12	Tuakiritaka Project	ss 9(2)(i) and (k)
Item 13	Naming of New Building	ss 9(2)(i) and (k)

Item 14	Privacy Policy	ss 9(2)(i) and (k)
Item 15	Finance and Budget – Financial Forecast Report 2024 and Financial Taskforce Report	ss 9(2)(i) and (k)
Item 16	Capital Development – Hākitekura Development and Richardson Building	ss9(2)(i), (j) and (k)
Item 17	Vice-Chancellor’s Report	ss 9(2)(i) and (k)
Item 18	Te Ara Akitu – Pathway to Success (Learner Success Plan)	ss 9(2)(i) and (k)
Item 19	Health and Safety – the Health and Safety Report for December 2023 – January 2024	ss 9(2)(a), (ba) and (c)
Item 20	Appeals Board Report	ss9(2)(a) and (k)
Item 21	Academic Misconduct Reports 2023	ss9(2)(a) and (k)
Item 22	Discipline Reports 2023	ss9(2)(a) and (k)
Item 23	Council Information Pack which includes Communications from the Senate matters for noting, the Financial Review Part 2 Report, Treasury Report, Foreign Exchange Report, Group Financial Report, University of Otago Foundation Trust Report, Capital Development Minutes, Capital Projects Report Part B, Property Disposal Tranche 1, Richardson Building, Staff Values and Behaviours Survey and Wellington Science City.	ss 9(2)(i), (j) and (k)
Item 24	Council Only Business	ss 9(2)(a), (i), (j) and (k)

AND THAT for Items 1 - 23- Professors A Ballantyne, S Brock, Mr Stephen Willis, Mr D Thomson, Mr B Trott, and for Item 12 – Mr H Paul and Ms M McPherson be permitted to remain at this meeting after the public has been excluded because of their knowledge of the matters to be discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because it relates to aspects of the administration and/or knowledge of specific capital projects of the University of Otago for which these people are responsible. The Registrar and Secretary to Council, the Deputy Secretary to Council and Assistant Secretary to the Council is also permitted to remain at the meeting for Items 1-24 to provide secretarial support and advice.



COMMUNICATIONS FROM THE SENATE 27 March 2024

The Senate recommends for approval:

Academic Proposal

The following academic proposals, to be submitted to the Committee on University Academic Programmes:

- To introduce a new degree, the Master of Creative Writing (MCW).
- To amend the structure of the Bachelor of Theology (BTheol) and Bachelor of Theology with Honours (BTheol(Hons)), including the deletion of the optional endorsements for BTheol.
- To delete the Asian Studies major and minor subjects.
- To delete the European Studies major and minor subjects.
- To delete the Diploma in Global Cultures (DipGlobalC)

Scholarships and Prizes

The following new scholarships and disestablished prizes, as outlined in a manatu from the Scholarships and Prizes Committee, dated 18 March 2024 (attached):

New scholarships

- Dr Judith Johnston Scholarship for Women
- Dr Judith Johnston Scholarship in Geography

Disestablished prizes

- J Cowie Nichols Prize in Clothing and Textile Sciences
- J Cowie Nichols Prize in Design for Technology

Biostatistics Centre

Moving the Biostatistics Centre from the Health Sciences Divisional Office to the Department of Preventive and Social Medicine, as outlined in a manatu from the Deputy Pro-Vice-Chancellor of the Division of Health Sciences dated 1 March 2024 (attached).



Manatu *Memorandum*

Ki a The Senate
To

Nā Scholarships and Prizes Committee
From

Te rā 18 March 2024
Date

Te Kaupapa New, Amended and Disestablished Awards Proposals
Re

Preamble

The recommendation of the Senate is sought for the following new scholarships and disestablished prizes to proceed to the University Council for approval.

To note that the Scholarships and Prizes Committee has approved amended scholarships.

1. NEW SCHOLARSHIPS

a) Dr Judith Johnston Scholarship for Women

- **Department:** All Divisions
- **Value:** \$5,000
- **Background:** This is one of two new scholarships generously sponsored by Dr Judith Johnston, an alumna of the University of Otago. This new equity award seeks to offer assistance to female students in need who do not qualify for an entrance scholarship, and has two broad objectives. The first is to encourage female undergraduate enrolment in disciplines in which female students at Otago University are verifiably under-represented. The second is to support women returning to undergraduate study at Otago University after a break.
- **Recommended by:**
 - Professor Christina Hulbe, Chair, Equity Advisory Committee
 - Professor Richard Blaikie, Deputy Vice-Chancellor, Research and Enterprise

New Regulations

Dr Judith Johnston Scholarship for Women

Established in 2024 by the University of Otago and generously funded by Dr Judith Johnston BA(Hons) Otago, MA Toronto, PhD Auckland, this scholarship aims to support female undergraduate enrolment in disciplines in which female students at the University of Otago are under-represented. It also seeks to support women returning to undergraduate study after

a break. The scholarship is intended to assist candidates in need who are not in receipt of an entrance scholarship.

Eligibility

Applicants must be:

- a New Zealand citizen or New Zealand Residence Class Visa Holder;
- enrolled as female at the University of Otago;
- disadvantaged in the pursuit of their studies by their financial or personal circumstances, and, in the year of proposed tenure, not be in receipt of an entrance scholarship; AND
 - be enrolled (or planning to enrol) in an undergraduate programme in a discipline identified as one in which female student numbers are lower than male student numbers; or
 - be returning to undergraduate-level study after a break.

Application Process

Every application for the Scholarship must be submitted to Student Administration (Scholarships) at the University of Otago by the specified closing date.

Every applicant must submit:

- a completed application form;
- an academic reference letter; and
- a copy of their academic transcript if not an Otago student or graduate.

The academic reference may be written by a high school or tertiary teacher, or in the case of return after a break, a person with appropriate knowledge of the applicant's academic achievements.

Selection Process

The selection panel will comprise the Chair of the Equity Advisory Committee, the Director, Development and Alumni Relations, and the Manager, Postgraduate Scholarships, Prizes and Awards (or their nominees).

The selection panel may consider the following in awarding the scholarship:

- the degree of financial or other disadvantage or need evidenced by the applicant;
- the extent of financial support the applicant will (likely) receive from other scholarships or awards;
- previous academic achievement, and potential for future academic success.

The selection panel shall reference annual University of Otago enrolment statistics to identify disciplines in which female students are underrepresented at undergraduate level at the University, to refer to when considering applications under the equity eligibility provision outlined above. Potential applicants will be provided with the same information, as requested.

The Donor will be given the opportunity to review the shortlisted applications and provide feedback to the selection panel for consideration.

The panel may require an interview with short-listed applicants for the scholarship.

Financial

- The scholarship will have a total value of \$5,000.

- There will normally be one scholarship offered each year.
- The number and value of scholarships available each year will be determined by the selection panel.

Tenure

- The scholarship may be held with full-time or part-time tenure.
- The scholarship must be taken up within one year of being awarded.
- The scholarship may be held concurrently with any other University of Otago (or external) award where its regulations also allow co-tenure.

Other Requirements

- Award of the scholarship is dependent on the recipient being admitted to the University of Otago.
- The University of Otago reserves the right to use the names, photographs, and details of successful applicants for advertising and publicity. Successful applicants must agree to be reasonably available to participate in interviews, promotional and stewardship activities if requested by the University.
- Upon receipt of the scholarship, the successful applicant shall provide the Stewardship Officer, Development and Alumni Relations, with a thank you letter addressed to the Donor.
- The successful applicant shall also provide an end-of-year report to the Stewardship Officer, Development and Alumni Relations, no later than 1 December in the year of tenure.

b) Dr Judith Johnston Scholarship in Geography

- **Department:** School of Geography
- **Value:** \$5,000
- **Background:** This is one of two new scholarships generously sponsored by Dr Judith Johnston, an alumna of the University of Otago. Its principal aim is to support female participation in 200 and 300-level Geography at the University, and will be awarded annually to one female undergraduate Geography student who does not qualify for an entrance scholarship and might otherwise find it too difficult to afford to (return to) study.
- **Recommended by:**
 - Professor Etienne Nel, Head of School of Geography, Division of Humanities
 - Professor Jessica Palmer, Pro-Vice-Chancellor, Division of Humanities

New Regulations

Dr Judith Johnston Scholarship in Geography

Established in 2024 by the University of Otago and generously funded by Dr Judith Johnston BA(Hons) Otago, MA Toronto, PhD Auckland, this scholarship aims to support and encourage female enrolment in 200- and 300-level papers in Geography at the University of Otago. The scholarship will be awarded annually to one female undergraduate Geography student who, without the benefit of an entrance scholarship, would find it too difficult to afford to (return to) study.

Eligibility

Applicants must be:

- a New Zealand citizen or New Zealand Residence Class Visa Holder;
- enrolled as female at the University of Otago;
- enrolled (or planning to enrol) in a major or minor in Geography in any undergraduate programme in the intended year of tenure;
- enrolled (or planning to enrol) in two or more 200- or 300-level papers in Geography in the intended year of tenure; and
- disadvantaged in the pursuit of their studies by their financial or personal circumstances, and, in the year of proposed tenure, not be in receipt of an entrance scholarship.

Application Process

Every application for the Scholarship must be submitted to Student Administration (Scholarships) at the University of Otago by the specified closing date.

Every applicant must submit:

- a completed application form, including a personal statement demonstrating financial or other need;
- an academic reference letter; and
- a copy of their academic transcript if not an Otago student or graduate.

Selection Process

The selection panel will consist of the Head of the School of Geography, the Director of Development and Alumni Relations, and the Manager, Postgraduate Scholarships, Prizes and Awards (or their nominees).

The selection panel may consider the following in awarding the scholarship:

- the degree of financial disadvantage or need evidenced by the applicant;
- previous academic achievement and potential for academic success;
- the extent of financial support the applicant will (likely) receive from other scholarships or awards;
- preference will be given to applicants returning to study after a break of at least one year prior to the first year of their current programme of study.

The Donor will be given the opportunity to review shortlisted applications and provide feedback to the selection panel for consideration.

The panel may require an interview with short-listed applicants for the scholarship.

Financial

- The scholarship will have a total value of \$5,000.
- There will normally be one scholarship offered each year.
- The number and value of scholarships available each year will be determined by the selection panel.

Tenure

- The scholarship may be held with full-time or part-time tenure.
- The scholarship must be taken up within one year of being awarded.

- The scholarship may be held concurrently with any other University of Otago (or external) award where its regulations also allow co-tenure.

Other Requirements

- Award of the scholarship is dependent on the recipient being admitted to the University of Otago.
- The University of Otago reserves the right to use the names, photographs, and details of successful applicants for advertising and publicity. Successful applicants must agree to be reasonably available to participate in interviews, promotional and stewardship activities if requested by the University.
- Upon receipt of the scholarship, the successful applicant shall provide the Stewardship Officer, Development and Alumni Relations, with a thank you letter addressed to the Donor.
- The successful applicant shall also provide an end-of-year report to the Stewardship Officer, Development and Alumni Relations, no later than 1 December in the year of tenure.

2. DISESTABLISHED PRIZES

a) J Cowie Nichols Prize in Clothing and Textile Sciences

- **Department:** CMAST – Division of Sciences
- **Value:** \$300
- **Background:** This is one of five prizes created in 2013 from the Colonel J Cowie Nichols Prize, following the merger of the Bachelor of Consumer and Applied Sciences and Applied Sciences programmes. It was awarded to the student with the highest level of attainment (at 200/300 level) in a Bachelor's degree with a major in Clothing and Textile Sciences. However, in April 2020, University Council approved the deletion of all Clothing and Textile Sciences specialisations and papers, rendering the prize obsolete. The prize should now therefore be formally disestablished.
- **Recommended by:**
 - Professor Richard Barker, Pro-Vice-Chancellor, Division of Sciences (Responsible for CMAST)

Current Regulations

J Cowie Nichols Prize in Clothing and Textile Sciences

Founded in 1943 by Colonel J Cowie Nichols, who in that year gave £500 to the Council of the University of Otago for the establishment of a prize in the Home Science Faculty, to mark his appreciation of the value of the services rendered to the Home Science School by Professor A G Strong OBE. An essay prize was offered annually until 1984. From 2013 five separate named prizes were offered, one to each of the principal disciplines of Home Science/Consumer and Applied Science.

The prize is awarded annually by the University Council on the recommendation of the Pro-Vice-Chancellor (Sciences) to the student with the highest level of attainment (based on 200- and 300-level papers for the major) for a Bachelor's degree majoring in Clothing and Textile Sciences.

The value of the prize will be as set down in the current prize schedule.

b) J Cowie Nichols Prize in Design for Technology

- **Department:** CMAST – Division of Sciences
- **Value:** \$300
- **Background:** This is one of five prizes created in 2013 from the Colonel J Cowie Nichols Prize, following the merger of the Bachelor of Consumer and Applied Sciences and Applied Sciences programmes. It was awarded to the student with the highest level of attainment (at 200/300 level) in a Bachelor's degree with a major in Design for Technology. However, in 2017, Design for Technology was deleted altogether as a BAppSc major subject, and Design was deleted as a minor subject, rendering the prize obsolete. The prize should now therefore be formally disestablished.
- **Recommended by:**
 - Professor Richard Barker, Pro-Vice-Chancellor, Division of Sciences (Responsible for CMAST)

Current Regulations

J Cowie Nichols Prize in Design for Technology

Founded in 1943 by Colonel J Cowie Nichols, who in that year gave £500 to the Council of the University of Otago for the establishment of a prize in the Home Science Faculty, to mark his appreciation of the value of the services rendered to the Home Science School by Professor A G Strong OBE. An essay prize was offered annually until 1984. From 2013 five separate named prizes were offered, one to each of the principal disciplines of Home Science/Consumer and Applied Science.

The prize is awarded annually by the University Council on the recommendation of the Pro-Vice-Chancellor (Sciences) to the student with the highest level of attainment (based on 200- and 300-level papers for the major) for a Bachelor's degree majoring in Design for Technology.

The value of the prize will be as set down in the current prize schedule.

3. AMENDED SCHOLARSHIPS

a) The Professor John Steele Doctoral Scholarship in Musicology

- **Department:** Music Programme, School of Performing Arts
- **Value:** \$5,000
- **Background:** Established in 2023 with funding from the John Steele Memorial Trust, this scholarship supports academic research into music by students undertaking a PhD or DMA thesis at the University of Otago. This amendment addresses two concerns raised by the School of Performing Arts. The first is that international candidates should be eligible to apply. Under the current regulations, eligibility is limited to NZ citizens and residence class visa holders. The second concern is that it be made clear that applicants should not be more than one year into their PhD or DMA programme, to give full effect to the intention of the award.

- **Recommended by:**
 - Professor Anthony Ritchie, Head of School of Performing Arts, Division of Humanities
 - Professor Jessica Palmer, Pro-Vice-Chancellor, Division of Humanities

Current Regulations

Professor John Steele Doctoral Scholarship in Musicology

Established by the University of Otago in 2023, from the John Steele Bequest. Professor John Steele was a long serving member of the Music Department, and world-renowned for his research on early Western art music. The scholarship aims to provide financial support for students of musicology, and supports the academic research of music in preparation for the writing of a PhD or DMA thesis.

Eligibility

Applicants must:

- be a New Zealand citizen or New Zealand Residence Class Visa Holder;
- demonstrate proof of potential academic research ability through (i) successful completion of a research Honours or Master's degree in music, or (ii) appropriate and equivalent prior research experience;
- be enrolled (or intend enrolling) in a PhD or Doctor of Musical Arts (DMA) degree at the University of Otago.

Application Process

Every application for this scholarship must be submitted to Student Administration (Scholarships) by the specified closing date.

Every applicant must submit:

- a certified copy of their academic record;
- evidence of their eligibility to enrol in postgraduate study;
- a short Curriculum Vitae, including information on any current awards;
- a statement (maximum two pages) outlining their intended area of study, potential supervisors, study timeframe and future plans; and
- a statement of support from the School of Performing Arts confirming their ability to host the student and their ability to provide supervisory support.

Selection Process

The selection panel, comprising the Head of the School of Performing Arts, the Head of the Music Programme, and the Chair of the Postgraduate Committee (or their nominees), shall consider the following factors in selecting the scholarship recipient:

- the applicant's overall academic ability, including their GPA;
- the calibre of the applicant's track record in research;
- the applicant's proposed research programme, including;
 - the value or significance of the research, and
 - whether it features an achievable goal or aim;
- the applicant's career goals and plans; and

- the applicant's personal qualities.

Preference will be given to a student studying on the Dunedin campus.

Shortlisted applicants may be required to attend an interview with the selection panel, either in person or by video-conference.

Funds permitting, more than one scholarship per year may be awarded at the discretion of the School of Performing Arts.

Financial

The scholarship is valued at \$5,000 per year for up to one year of full-time study, or \$2,500 per year for up to two years of part-time study.

Eighty percent (80%) of the payment will be made at the commencement of the research, with the remaining twenty percent (20%) to be paid upon receipt of a progress report to the chair of the selection panel, within one year of the award being made, indicating how the scholarship funding has been used.

The value of the scholarship may be reviewed periodically.

Tenure

The scholarship may be held with full-time or part-time tenure.

The scholarship must be taken up within one year of being awarded.

The University reserves the right to terminate the scholarship if the required progress report is not received, or progress is deemed to be unsatisfactory.

The scholarship may be held concurrently with other awards, provided current awards are declared in the application for this scholarship, and the regulations of the other awards allow co-tenure.

Other Requirements

The scholarship recipient's research is expected to produce publications for academic journals and presentations for national and/or international academic meeting(s). All publications and presentations arising from the work must acknowledge the scholarship.

Proposed Regulations

The Professor John Steele Doctoral Scholarship in Musicology

Established by the University of Otago in 2023, from the John Steele Bequest. Professor John Steele was a long serving member of the Music Department, and world-renowned for his research on early Western art music. The scholarship aims to provide financial support for students of musicology, and supports the academic research of music in preparation for the writing of a PhD or DMA thesis.

Eligibility

Applicants must:

- ~~be a New Zealand citizen or New Zealand Residence Class Visa Holder;~~

- demonstrate proof of their potential academic research ability through (i) successful completion of a research Honours or Master's degree in music, or (ii) appropriate and equivalent prior research experience.
- be admitted to a PhD or Doctor of Musical Arts (DMA) degree at the University of Otago, and enrolled (or intending to enrol) in the first year of that programme in the intended year of tenure.

Application Process

Every application for this scholarship must be submitted to Student Administration (Scholarships) by the specified closing date.

Every applicant must submit:

- a certified copy of their academic record;
- evidence of their eligibility to enrol in postgraduate study;
- a short Curriculum Vitae, including information on any current awards;
- a statement (maximum two pages) outlining their intended area of study, potential supervisors, study timeframe and future plans; and
- a statement of support from the School of Performing Arts confirming their ability to host the student and their ability to provide supervisory support.

Selection Process

The selection panel, comprising the Head of the School of Performing Arts, the Head of the Music Programme, and the Chair of the Postgraduate Committee (or their nominees), shall consider the following factors in selecting the scholarship recipient:

- the applicant's overall academic ability, including their GPA;
- the calibre of the applicant's track record in research;
- the applicant's proposed research programme, including;
 - the value or significance of the research, and
 - whether it features an achievable goal or aim;
- the applicant's career goals and plans; and
- the applicant's personal qualities.

Preference will be given to a student studying on the Dunedin campus.

Shortlisted applicants may be required to attend an interview with the selection panel, either in person or by video-conference.

Funds permitting, more than one scholarship per year may be awarded at the discretion of the School of Performing Arts.

Financial

The scholarship is valued at \$5,000 per year for up to one year of full-time study, or \$2,500 per year for up to two years of part-time study.

Eighty percent (80%) of the payment will be made at the commencement of the research, with the remaining twenty percent (20%) to be paid upon receipt of a progress report to the chair of the selection panel, within one year of the award being made, indicating how the scholarship funding has been used.

The value of the scholarship may be reviewed periodically.

Tenure

The scholarship may be held with full-time or part-time tenure.

The scholarship must be taken up within one year of being awarded.

The University reserves the right to terminate the scholarship if the required progress report is not received, or progress is deemed to be unsatisfactory.

The scholarship may be held concurrently with other awards, provided current awards are declared in the application for this scholarship, and the regulations of the other awards allow co-tenure.

Other Requirements

The scholarship recipient's research is expected to produce publications for academic journals and presentations for national and/or international academic meeting(s). All publications and presentations arising from the work must acknowledge the scholarship.

b) The Professor John Steele Master's Scholarship in Musicology

- **Department:** Music Programme, School of Performing Arts
- **Value:** \$5,000
- **Background:** Established in 2023 with funding from the John Steele Memorial Trust, this scholarship supports academic research into music by students undertaking a Master of Arts degree (by thesis or coursework) or a Master of Music degree at the University of Otago. This amendment addresses two concerns raised by the School of Performing Arts. The first is that suitable international candidates should also be eligible to apply. The second is that the regulations should be clear that applicants must be close to commencing their Master's programme when applying for the scholarship, in keeping with the intent of the award.
- **Recommended by:**
 - Professor Anthony Ritchie, Head of School of Performing Arts, Division of Humanities
 - Professor Jessica Palmer, Pro-Vice-Chancellor, Division of Humanities

Current Regulations

The Professor John Steele Master's Scholarship in Musicology

Established by the University of Otago in 2023, from the John Steele Bequest. Professor John Steele was a long serving member of the Music Department, and world-renowned for his research on early Western art music. The scholarship aims to provide financial support for students of musicology, and supports the academic research of music in preparation for completing either a Master of Arts degree (by thesis or coursework) or a Master of Music degree.

Eligibility

Applicants must:

- be a New Zealand citizen or New Zealand Residence Class Visa Holder;
- demonstrate proof of potential academic research ability through (i) successful completion of a Bachelor of Music with Honours degree, or (ii) appropriate and equivalent prior research experience;
- be enrolled (or intend enrolling) in a Master of Arts degree or Master of Music degree at the University of Otago.

Application Process

Every application for this scholarship must be submitted to Student Administration (Scholarships) by the specified closing date.

Every applicant must submit:

- a certified copy of their academic record;
- evidence of their eligibility to enrol in postgraduate study;
- a short Curriculum Vitae, including information on any current awards;
- a statement (maximum two pages) outlining their intended area of study, potential supervisors, study timeframe and future plans; and
- a statement of support from the School of Performing Arts confirming their ability to host the student and their ability to provide supervisory support.

Selection Process

The selection panel, comprising the Head of the School of Performing Arts, the Head of the Music Programme, and the Chair of the Postgraduate Committee (or their nominees), shall consider the following factors in selecting the scholarship recipient:

- the applicant's overall academic ability, including their GPA;
- the calibre of the applicant's track record in research;
- the applicant's proposed research programme, including:
 - the value or significance of the research, and
 - whether it features an achievable goal or aim;
- the applicant's career goals and plans; and
- the applicant's personal qualities.

Preference will be given to a student studying on the Dunedin campus.

Shortlisted applicants may be required to attend an interview with the selection panel, either in person or by video-conference.

Funds permitting, more than one scholarship per year may be awarded at the discretion of the School of Performing Arts.

Financial

The scholarship is valued at \$5,000 per year for up to one year of full-time study or \$2,500 per year for up to two years of part-time study.

Eighty percent (80%) of the payment will be made at the commencement of the research, with the remaining twenty percent (20%) to be paid upon receipt of a progress report to the chair of the selection panel, within one year of the award being made, indicating how the scholarship funding has been used.

The value of the scholarship may be reviewed periodically.

Tenure

The scholarship may be held with full-time or part-time tenure.

The scholarship must be taken up within one year of being awarded.

The University reserves the right to terminate the scholarship if the required progress report is not received, or progress is deemed to be unsatisfactory.

The scholarship may be held concurrently with other awards, provided current awards are declared in the application for this scholarship, and the regulations of the other awards allow co-tenure.

Other Requirements

The scholarship recipient's research is expected to produce publications for academic journals and presentations for national and/or international academic meeting(s). All publications and presentations arising from the work must acknowledge the scholarship.

Proposed Regulations

The Professor John Steele Master's Scholarship in Musicology

Established by the University of Otago in 2023, from the John Steele Bequest. Professor John Steele was a long serving member of the Music Department, and world-renowned for his research on early Western art music. The scholarship aims to provide financial support for students of musicology, and supports the academic research of music in preparation for completing either a Master of Arts degree (by thesis or coursework) or a Master of Music degree.

Eligibility

Applicants must:

- ~~be a New Zealand citizen or New Zealand Residence Class Visa Holder;~~
- be able to demonstrate their academic research potential through (i) successful completion of a Bachelor of Music with Honours degree, or (ii) appropriate and equivalent prior research experience; and
- be enrolled (or intending to enrol) in a Master of Arts degree or Master of Music degree at the University of Otago, and about to commence their programme.

Application Process

Every application for this scholarship must be submitted to Student Administration (Scholarships) by the specified closing date.

Every applicant must submit:

- a certified copy of their academic record;
- evidence of their eligibility to enrol in postgraduate study;
- a short Curriculum Vitae, including information on any current awards;
- a statement (maximum two pages) outlining their intended area of study, potential supervisors, study timeframe and future plans; and
- a statement of support from the School of Performing Arts confirming their ability to host the student and their ability to provide supervisory support.

Selection Process

The selection panel, comprising the Head of the School of Performing Arts, the Head of the Music Programme, and the Chair of the Postgraduate Committee (or their nominees), shall consider the following factors in selecting the scholarship recipient:

- the applicant's overall academic ability, including their GPA;
- the calibre of the applicant's track record in research;
- the applicant's proposed research programme, including;
 - the value or significance of the research, and
 - whether it features an achievable goal or aim;
- the applicant's career goals and plans; and
- the applicant's personal qualities.

Preference will be given to a student studying on the Dunedin campus.

Shortlisted applicants may be required to attend an interview with the selection panel, either in person or by video-conference.

Funds permitting, more than one scholarship per year may be awarded at the discretion of the School of Performing Arts.

Financial

The scholarship is valued at \$5,000 per year for up to one year of full-time study or \$2,500 per year for up to two years of part-time study.

Eighty percent (80%) of the payment will be made at the commencement of the research, with the remaining twenty percent (20%) to be paid upon receipt of a progress report to the chair of the selection panel, within one year of the award being made, indicating how the scholarship funding has been used.

The value of the scholarship may be reviewed periodically.

Tenure

The scholarship may be held with full-time or part-time tenure.

The scholarship must be taken up within one year of being awarded.

The University reserves the right to terminate the scholarship if the required progress report is not received, or progress is deemed to be unsatisfactory.

The scholarship may be held concurrently with other awards, provided current awards are declared in the application for this scholarship, and the regulations of the other awards allow co-tenure.

Other Requirements

The scholarship recipient's research is expected to produce publications for academic journals and presentations for national and/or international academic meeting(s). All publications and presentations arising from the work must acknowledge the scholarship.

c) The Professor John Steele Honours Scholarship in Musicology

- **Department:** Music Programme, School of Performing Arts
- **Value:** \$3,000

- **Background:** Established in 2023 with funding from the John Steele Memorial Trust, this award supports the academic research of music by students preparing to write a MUSI490 dissertation at the University of Otago. This amendment addresses two concerns raised by the School of Performing Arts. The first is that suitable international candidates should also be eligible to apply for the scholarship. The second is that the regulations should be clear that applicants must be close to commencing their Honours programme when applying for the scholarship, in keeping with the intent of the award.
- **Recommended by:**
 - Professor Anthony Ritchie, Head of School of Performing Arts, Division of Humanities
 - Professor Jessica Palmer, Pro-Vice-Chancellor, Division of Humanities

Current Regulations

The Professor John Steele Honours Scholarship in Musicology

Established by the University of Otago in 2023, from the John Steele Bequest. Professor John Steele was a long serving member of the Music Department, and world-renowned for his research on early Western art music. The scholarship aims to provide financial support for students of musicology, and supports the academic research of music in preparation for the writing of a MUSI490 dissertation.

Eligibility

Applicants must:

- be a New Zealand citizen or New Zealand Residence Class Visa Holder;
- hold a Bachelor of Music degree, and be qualified to enter the Honours programme;
- demonstrate proof of potential academic research ability through prior research experience at undergraduate level;
- be enrolled (or intend enrolling) in an Honours degree in music at the University of Otago.

Application Process

Every application for this scholarship must be submitted to Student Administration (Scholarships) by the specified closing date.

Every applicant must submit:

- a certified copy of their academic record;
- evidence of their eligibility to enrol in postgraduate study;
- a short Curriculum Vitae, including information on any current awards held;
- a statement (maximum two pages) outlining their intended area of study, potential supervisors, study timeframe and future plans; and
- a statement of support from the School of Performing Arts confirming their ability to host the student and their ability to provide supervisory support.

Selection Process

The selection panel, comprising the Head of the School of Performing Arts, the Head of the Music Programme, and the Chair of the Postgraduate Committee (or their nominees), shall consider the following factors in selecting the scholarship recipient:

- the applicant's overall academic ability, including their GPA;
- the applicant's proposed research programme, including whether it features an achievable goal or aim;
- the applicant's career goals and plans; and
- the applicant's personal qualities.

Preference will be given to a student studying on the Dunedin campus.

Shortlisted applicants may be required to attend an interview with the selection panel, either in person or by video-conference.

Funds permitting, more than one scholarship per year may be awarded at the discretion of the School of Performing Arts.

Financial

The scholarship is valued at \$3,000 per year for full-time study.

Eighty percent (80%) of the payment will be made at the commencement of the research, with the remaining twenty percent (20%) to be paid upon receipt of a progress report to the chair of the selection panel, within one year of the award being made, indicating how the scholarship funding has been used.

The value of the scholarship may be reviewed periodically.

Tenure

The scholarship may be held with full-time or part-time tenure.

The scholarship must be taken up within one year of being awarded.

The University reserves the right to terminate the scholarship if the required progress report is not received, or progress is deemed to be unsatisfactory.

The scholarship may be held concurrently with other awards, provided current awards are declared in the application for this scholarship, and the regulations of the other awards allow co-tenure.

Other Requirements

None.

Proposed Regulations

The Professor John Steele Honours Scholarship in Musicology

Established by the University of Otago in 2023, from the John Steele Bequest. Professor John Steele was a long serving member of the Music Department, and world-renowned for his research on early Western art music. The scholarship aims to provide financial support for students of musicology, and supports the academic research of music in preparation for the writing of a MUSI490 dissertation.

Eligibility

Applicants must:

- ~~be a New Zealand citizen or New Zealand Residence Class Visa Holder;~~
- hold a Bachelor of Music degree, and be qualified to enter the Honours programme;

- be able to demonstrate their academic research potential through prior research experience at undergraduate level; and
- be enrolled (or intending to enrol) in an Honours degree in music at the University of Otago, and about to commence their programme.

Application Process

Every application for this scholarship must be submitted to Student Administration (Scholarships) by the specified closing date.

Every applicant must submit:

- a certified copy of their academic record;
- evidence of their eligibility to enrol in postgraduate study;
- a short Curriculum Vitae, including information on any current awards held;
- a statement (maximum two pages) outlining their intended area of study, potential supervisors, study timeframe and future plans; and
- a statement of support from the School of Performing Arts confirming their ability to host the student and their ability to provide supervisory support.

Selection Process

The selection panel, comprising the Head of the School of Performing Arts, the Head of the Music Programme, and the Chair of the Postgraduate Committee (or their nominees), shall consider the following factors in selecting the scholarship recipient:

- the applicant's overall academic ability, including their GPA;
- the applicant's proposed research programme, including whether it features an achievable goal or aim;
- the applicant's career goals and plans; and
- the applicant's personal qualities.

Preference will be given to a student studying on the Dunedin campus.

Shortlisted applicants may be required to attend an interview with the selection panel, either in person or by video-conference.

Funds permitting, more than one scholarship per year may be awarded at the discretion of the School of Performing Arts.

Financial

The scholarship is valued at \$3,000 per year for full-time study.

Eighty percent (80%) of the payment will be made at the commencement of the research, with the remaining twenty percent (20%) to be paid upon receipt of a progress report to the chair of the selection panel, within one year of the award being made, indicating how the scholarship funding has been used.

The value of the scholarship may be reviewed periodically.

Tenure

The scholarship may be held with full-time or part-time tenure.

The scholarship must be taken up within one year of being awarded.

The University reserves the right to terminate the scholarship if the required progress report is not received, or progress is deemed to be unsatisfactory.

The scholarship may be held concurrently with other awards, provided current awards are declared in the application for this scholarship, and the regulations of the other awards allow co-tenure.

Other Requirements

None.

Recommendation

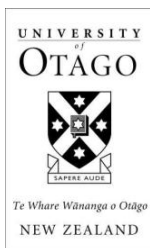
That the following new scholarships and disestablished prizes proceed to the University Council for its approval:

- a. New Scholarships
 - i. Dr Judith Johnston Scholarship for Women
 - ii. Dr Judith Johnston Scholarship in Geography
- b. Disestablished Prizes
 - i. J Cowie Nichols Prize in Clothing and Textile Sciences
 - ii. J Cowie Nichols Prize in Design for Technology

To note

That the Scholarships and Prizes Committee has approved the following amended scholarships:

- a. Amended Scholarships
 - i. The Professor John Steele Doctoral Scholarship in Musicology
 - ii. The Professor John Steele Master's Scholarship in Musicology
 - iii. The Professor John Steele Honours Scholarship in Musicology



Memorandum

To/Ki a: Professor Helen Nicholson, Acting Vice-Chancellor

From/Nā: Professor Neil Gemmell, Deputy Pro-Vice-Chancellor,
Division of Health Sciences

Date/Te rā: 1st March 2024

Re/Te Kaupapa: **Moving of Centre for Biostatistics to Department of Preventive and Social Medicine**

Kia ora,

We are requesting approval to move the Centre for Biostatistics from its current location within the Divisional Office of the Division of Health Sciences to the Department of Preventive and Social Medicine (PSM) within the Dunedin School of Medicine.

Professor Robin Turner is currently the Director of the Centre for Biostatistics which is administratively situated within the Divisional Office of the Division of Health Sciences. Professor Turner has recently been appointed as the Head of Department for the Department of Preventive and Social Medicine (PSM) within the Dunedin School of Medicine.

The Centre for Biostatistics is currently geographically housed in PSM and there are ongoing professional and collegial relationships between the two.

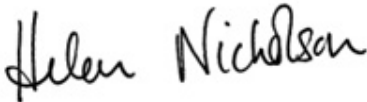
We believe there would be considerable advantages for the Centre for Biostatistics being transferred into the PSM and this would aid in the arrangements surrounding Robin becoming HoD of PSM. The benefits include:

- It would provide an invaluable opportunity for strengthening Biostatistics as an academic discipline through bringing together teaching, research and service components that are currently split between PSM and the Centre for Biostatistics
- The staff of the Centre for Biostatistics would feel supported at a time of change, with Professor Turner as HoD of PSM
- The Centre is running effectively and can continue to do this within PSM and thus there will be minimal if any disruption to the approach to service delivery and activity that is currently being undertaken.
- The Centre would continue to be a separate cost centre and receive subventions from other parts of the Division to support its cross-Divisional role, this will enable ease of accounting and transparency of how Divisional investments are used.

Professor Neil Gemmell,
Deputy Pro-Vice-Chancellor, Division of Health Sciences

Endorsed for consideration by Senate

7 March 2024



Professor Helen Nicholson

Acting Vice-Chancellor

To / Ki a Council
Date / Te rā 14 March 2024
From / Nā Kari Schmidt, Senior Solicitor, Office of the Registrar
Subject / Te Kaupapa **Amendment to Schedule of Financial Delegations**

Submission Type	Pathway	Additional Documents
<input type="checkbox"/> For Decision	<input type="checkbox"/> SLT	<input type="checkbox"/> Appendices
<input type="checkbox"/> For Discussion	<input type="checkbox"/> CDC	<input type="checkbox"/> Diligent Resource Centre
<input type="checkbox"/> For Information	<input type="checkbox"/> F&B	
<input checked="" type="checkbox"/> For Action	<input checked="" type="checkbox"/> Council	

Purpose

The purpose of this memo is to seek Council’s approval for a revision to the Schedule of Financial Delegations.

Background

At its meeting on 29 November 2022 Council approved a recommendation to confirm that all deeds and contracts over \$7.5 million (or as per the Schedule of Financial Delegations in force at the time) be able to be signed by two members of the University Council.

However, while convention has dictated a process aligned with Council’s decision for signing deeds and contracts over \$7.5 million, the process has not explicitly been incorporated into the University’s Schedule of Financial Delegations.

Recommendation:

It is recommended that the University Council confirm an amendment that mirrors Council’s decision of 29 November 2022 to the Schedule of Financial Delegations as follows:

All deeds and contracts over \$7.5 million are able to be signed by two members of the University Council.



Schedule of Financial Delegations

The following Schedule of Financial Delegations has been approved by University Council (12 July meeting).

The schedule provides delegated authority and expenditure limits (where applicable) for:

- Capital expenditure (including Finance Leases)
- Operating Expenditure
- Transferring budget between operating and capital expenditure
- Expenditure of Carry Forward Balances
- Establishment and Approval of Contracts

All Authority Values are GST Exclusive

University Council to Vice-Chancellor

Contracts	Capital	Operating	Carry Forwards
All Contracts to \$7.5 million*	Within Approved Budget	Within Approved Budget	Expenditure of Carry Forwards subject to positive net University carry forwards within the current financial year
Establish finance leases with whole of life cost up to \$2.5 million	Discretionary approval of additional expenditure up to \$2.5 million above the annual budget	Discretionary approval of additional expenditure of up to \$2.5 million above the annual budget subject to a positive variance against the	

		budgeted operating surplus to cover the proposal expenditure.	
	Approval to transfer up to \$2.5 million from operating budget subject to a positive variance against budget to cover the proposed expenditure		
	Disposal of assets with an original cost of up to \$2.5 million		

*All deeds and contracts over \$7.5 million are able to be signed by two members of the University Council.

University Council to Vice-Chancellor

Liabilities, Funds Transfers and Debt Write-Offs
<ol style="list-style-type: none"> 1. Discharge of payment of liabilities 2. Payment of consolidated approved liabilities 3. Transfer of amounts between approved University bank accounts 4. Write off debts owing to the University in aggregate up to \$250k

University Council to Committee of Council

Committee	Staff	Contracts	Capital	Operating
Capital Development Committee	n/a	n/a	Within Approved Budget with individual projects to be approved by Council	Within Approved Budget
Audit and Risk Committee	n/a	n/a	Within Approved Budget	Within Approved Budget

Vice-Chancellor to Committees

Committee	Staff	Contracts	Capital	Operating
Internationalisation Committee	n/a	n/a	Within Approved Budget	Within Approved Budget
Audit and Risk Committee	n/a	n/a	Within Approved Budget	Within Approved Budget
Research Committee	n/a	n/a	Within Approved Budget	Within Approved Budget
Scholarships Committee	n/a	n/a	Within Approved Budget	Within Approved Budget
Committee for the Advancement of Teaching and Learning	n/a	n/a	Within Approved Budget	Within Approved Budget

Committees to Specific Staff

Committee	Staff Member	Staff	Contracts	Capital	Operating
Capital Development Committee	Chief Operating Officer Director of Campus Development Director Property Services Director ITS Director Transformation and Improvement	n/a	n/a	Within Approved Project Budget	Within Approved Project Budget
Research Committee	DVC Research and Enterprise	n/a	n/a	Within Approved Budget	Within Approved Budget
Internationalisation Committee	DVC External Engagement	n/a	n/a	Within Approved Budget	Within Approved Budget
Committee for the Advancement of Teaching and Learning	DVC Academic	n/a	n/a	Within Approved Budget	Within Approved Budget

Equipment Committee	DVC Research and Enterprise	n/a	n/a	Within Approved Budget	Within Approved Budget
Scholarships Committee	Scholarships Officer	n/a	n/a	n/a	Within Approved Budget

Vice-Chancellor to Deputy Vice-Chancellor Academic, Deputy Vice-Chancellor Research and Enterprise, Deputy Vice-Chancellor External Engagement and Chief Operating Officer

Staff	Contracts	Capital	Operating	Carry Forwards
Replacement of existing professional staff Subject to HR Policies for academic staff New professional staff appointments where budgetary approval is obtained	All contracts to \$2.5 million Second signature on all contracts	Within Approved Budget limited to individual transactions under \$1million Land:- Nil Buildings:- \$250k per annum subject to approval from Director Property Services Transfer up to \$500k from operating budget Disposal of assets other than land and buildings with an original cost of up to \$1 million	Within Approved Budget limited to individual transactions under \$1 million	Limited to individual transactions under \$1 million subject to a positive net Division carry forward within the current financial year Land:- Nil Buildings:- \$250k per annum subject to approval from Director Property Services

Vice-Chancellor to Pro-Vice-Chancellors

Staff	Contracts	Capital	Operating	Carry Forwards
Subject to HR Policies for academic staff	All category 1 contracts subject to limits under	Within Approved Budget	Within Approved Budget limited to	Limited to individual transactions under \$500k subject to a positive net Division

<p>New professional staff appointments where budgetary approval is obtained</p>	<p>“Capital” and “Operating”</p>	<p>Limited to individual transactions under \$500k Land:- Nil Buildings:- \$250k per annum subject to approval from Director Property Services Transfer up to \$500k from operating budget Disposal of assets other than land and buildings with an original cost of up to \$500k</p>	<p>individual transactions under \$500k</p>	<p>carry forward within the current financial year Land:- Nil Buildings:- \$250k per annum subject to approval from Director Property Services</p>
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Vice-Chancellor to Chief Operating Officer and Chief Financial Officer

<p>Contracts, Liabilities and Funds Transfers</p> <ol style="list-style-type: none"> 1. Discharge or payment of liabilities 2. Payment of consolidated approved liabilities 3. Transfer of amounts between approved University bank accounts 4. Write off debts owing to the University 5. Establish finance leases with whole of life costs under \$250k <p>Limited to individual transactions under \$10 million for items 1 and 2. For item 4, limited to aggregated transactions under \$25k. With the approval of the Vice Chancellor these authorities may be delegated to other staff to maintain operational efficiency.</p>
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Pro-Vice-Chancellors to Academic Cost Centre Heads

Staff	Contracts	Capital	Operating	Carry Forwards
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Nil	All Category 1 contracts subject to limits under “Capital” and “Operating”	Within Approved Budget limited to individual transactions under \$75k Land And Buildings:- Nil Transfer up to \$75k from operating budget	Within Approved Budget limited to individual transactions under \$75k	Limited to individual transactions under \$75k subject to a positive net Cost Centre carry forward within the current financial year Land:- Nil Excludes land and buildings
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Deputy Vice-Chancellors and Pro-Vice-Chancellors to Researchers

Staff	Contracts	Capital	Operating	Carry Forwards
Subject to HR Policies for Academic staff	All Category 1 contracts subject to terms of existing approved research contracts	Within terms of existing approved research contracts	Within terms of existing approved research contracts	Within terms of existing approved research contracts

Vice Chancellor, Deputy Vice-Chancellors and Chief Operating Officer to Service Division Heads, Chief Financial Officer and Registrar and Secretary to Council

Staff	Contracts	Capital	Operating	Carry Forwards
Subject to HR policies	All Category 1 contracts subject to limits under “Capital” and “Operating” Deputy Vice-Chancellor (Research) to Director Research, Director Enterprise, Deputy Director Research, and Deputy Director Enterprise – All Category 2 contracts up to \$50k (Research and Commercial only)	Within Approved Budget limited to individual transactions under \$250k Land & buildings:- Nil Transfer up to \$250k from operating budget	Within Approved Budget limited to individual transactions under \$250k	Limited to individual transactions under \$250k subject to a positive net Division carry forward within the current financial year Excludes land and buildings

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Vice Chancellor, Deputy Vice-Chancellors and Chief Operating Officer to Service Division Heads to Service Division Const Centre Heads

Staff	Contracts	Capital	Operating	Carry Forwards
Nil	All Category 1 contracts subject to limits under “Capital” and “Operating”	Within Approved Budget limited to individual transactions under \$75k Land & buildings:- Nil	Within Approved Budget limited to individual transactions under \$75k	Limited to individual transactions under \$75k subject to a positive net Cost Centre carry forward within the current financial year Excludes land and buildings

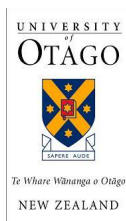
Vice Chancellor to Shared Service Division – Client Services staff

Staff	Contracts	Capital	Operating	Carry Forwards
Nil	Nil	Within Approved Budget limited to individual transactions under \$5k within assigned Division/School Land And Buildings:- Nil	Within Approved Budget limited to individual transactions under \$5k within assigned Divisional/School	Nil

Further Information about the Schedule of Financial Delegations

- [Financial Delegations Policy](#)

- [Financial Delegations Procedure](#)



FINANCIAL REVIEW – PART I

For the Period Ended 29 February 2024

Executive Summary

Council approved the 2024 budget at their November 2023 Council meeting. A full year budgeted deficit of \$28.9 million was approved.

The operating surplus for the period ended 29 February was \$7.7 million, which was \$4.7 million higher than the budgeted surplus of \$3.1 million. This favourable variance was largely related to lower than budgeted spend on consumables, scholarships and depreciation, favourable annual leave movement and higher than budgeted consulting and commercial revenue, offset in part by unfavourable variances on PBRF and investment income and higher than budgeted finance costs.

Liquidity continues to be strong and cash reserves are currently sufficient to meet the significant expenditure on major projects. It is expected that borrowing will recommence in May 2024.



Tuition-related income is largely recognised in March and July at the time of first and second semester enrolments, rather than evenly throughout the year. This shows the impact of enrolment numbers as early as possible, allowing time for decisions to be made about the consequences of variances against income budgets. This phases the University surplus as shown in the graph above, with income being recognised early in the year.

Year to date surplus/(deficit) by function (\$ million):

Full Year			Year to Date			
Last Year	Budget		Actual	Budget	Variance	Last Year
\$ m	\$ m		\$ m	\$ m	\$ m	\$ m
209.7	227.2	Teaching	59.0	55.7	3.3	54.8
6.7	3.7	Research	(0.9)	(1.0)	0.1	1.5
(2.2)	0.3	Commercial	(3.9)	(4.1)	0.2	(4.3)
5.3	1.1	Treasury	(0.0)	0.1	(0.2)	1.8
(241.2)	(261.2)	Administration	(46.4)	(47.7)	1.3	(43.5)
(21.6)	(28.9)		7.7	3.1	4.7	10.3

Divisional Operating Contribution Summary

	Year to date (\$ millions)			Commentary
	Actual	Budget	Variance	
Academic Divisions				
Commerce	(2.3)	(2.2)	(0.1)	
Health Sciences	21.6	22.1	(0.5)	Unfavourable variance in consumables and general expenditure and lower than budgeted PBRF funding received.
Humanities	(2.2)	(1.8)	(0.4)	Unfavourable variance in salary related expenditure.
Sciences	0.7	1.2	(0.5)	Largely related to lower than budgeted overhead recoveries and unfavourable University of Otago Research grants.
Total Academic Divisions	17.9	19.3	(1.5)	
Other Divisions				
Academic & Student Services	3.5	2.7	0.8	Favourable contract income (which will be offset with expenditure during the year) and salary related costs due to vacant positions.
Campus & Collegiate Life Services	(1.9)	(1.7)	(0.2)	
Committees	(5.3)	(7.9)	2.6	Favourable variances on doctoral scholarships.
External Engagement	1.5	0.7	0.7	Additional outreach activity income received offset, in part, with related unbudgeted expenditure
Corporate	(2.0)	(2.8)	0.8	Favourable consumables related largely to a software uplift project budgeted from Strategic funds but not yet approved.
Financial Services	0.1	0.1	0.0	
Human Resources	0.2	0.1	0.1	
Information Technology Services	(11.3)	(10.9)	(0.4)	Unfavourable timing related variances on software renewals and grant income received.
Operations	2.5	2.5	0.0	
Capital Projects	(1.3)	(2.5)	1.2	Favourable timing related variances on IT related projects.
Property Services	1.0	0.9	0.1	
Research	(0.0)	(0.0)	0.0	
Shared Services	2.7	2.9	(0.2)	
Vice Chancellor's Office	0.0	(0.5)	0.5	Favourable timing related variance of internal grants paid.
Total Other Divisions	(10.1)	(16.3)	6.2	
Grand Total Surplus / (Deficit)	7.7	3.1	4.7	

Treasury

Investment Income

Investment income was \$0.2 million lower than budget related largely to unrealized losses on investments and forex offset in part by higher than budgeted interest received.

Cash balance

Cash on hand was \$0.5 million lower than budget.

Operating cash flows were \$11.7m lower than budget, largely due to lower income from student and service fees, higher than budgeted payments to employees, offset in part by lower-than-expected payments to suppliers.

Net cash outflow from investing was \$21.8 million year to date. This was \$16.7 million lower than budget due to delayed expenditure on capital projects.

Net cash flows from financing activities was \$0.0 million year to date and \$26.4 million lower than budget as a drawdown was not required.

Capital

Total capital expenditure year to date was \$15.5 million. This was \$18.2 million less than budget.

Capital Projects

Major (project budget \$10 million plus) capital project variances were:

Project	Year to Date			Project Life to Date				
	Actual	Budget	Variance	Actual	Budget	% spent	Estimate at Completion	% complete
	\$ m	\$ m	\$ m	\$ m	\$ m		\$ m	
Christchurch Campus Redevelopment	3.8	13.7	9.9	75.4	240.8	31%	252.4	30%
CAPSc Building Refurbishment	0.5	1.5	1.0	14.2	21.8	65%	21.8	65%
Aquinas Extension	0.5	0.7	0.2	21.7	23.3	93%	23.6	92%
Arana Seismic and Fire	0.0	0.5	0.5	1.8	14.9	12%	14.9	12%
Strategic Space – Plaza and Otago Business School Buildings	1.1	1.9	0.9	5.2	10.4	50%	10.4	50%
Other projects	3.5	6.2	2.7					
Total Major Projects	9.4	24.5	15.2					
Total Divisional Capital	6.1	9.2	3.0					
TOTAL CAPITAL	15.5	33.7	18.2					

Christchurch Campus Redevelopment

- Significant ongoing cost pressures, resulting in increased cost risk profile and estimate at completion, continues to be key focus for the project and steering committee.
- Forecast completion Q1 2026.

CAPSc Building Refurbishment

- Forecast completion of current seismic works, Q4 2024.
- Tender for internal fit-out in the market at present closing mid-March.

Aquinas Extension

- Building works broadly complete (excluding landscaping) with PC anticipated for mid-March.
- Staff have moved into new link building. Student will move into new wing following PC.

Arana Seismic and Fire

- Main Contractors have established site and commenced works.
- Forecast completion Q4 2024.

Strategic Space – Plaza and Otago Business School Buildings

- Pathway and English Language Centre (PELC) construction progressing in line with programme and budget.
- PELC forecast completion April 2024 with staff and students moving in April / May
- Plaza Construction works in procurement with staff move in due July 2024.

Monthly Accounts

For the period ended 29 February 2024



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UNIVERSITY OF OTAGO

Statement of Financial Performance

For the period ended 29 February 2024

FULL YEAR		YEAR TO DATE			
PRIOR YEAR	BUDGET	ACTUAL	BUDGET	VARIANCE	PRIOR YEAR
\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
Income					
269,900	293,258	60,996	60,999	(3)	56,193
63,683	62,816	10,232	10,469	(237)	10,469
3,072	3,216	-	-	-	-
128,622	132,025	26,513	26,521	(8)	26,776
45,120	49,332	6,854	6,285	569	7,206
5,343	1,125	(49)	146	(195)	1,812
28,272	28,985	5,448	5,306	142	6,129
168,302	163,443	26,412	23,789	2,623	25,197
11,051	12,074	2,238	2,267	(29)	1,970
88,824	94,735	11,331	10,906	425	9,166
(305)	349	75	35	40	25
811,884	841,358	150,050	146,723	3,327	144,943
Expenditure					
241,618	248,435	35,415	36,495	1,080	34,777
197,020	199,578	31,946	31,776	(170)	29,254
28,947	27,316	4,597	4,721	124	4,304
45,048	44,760	5,748	4,347	(1,401)	5,586
120,597	133,622	23,464	25,209	1,745	21,137
52,370	57,449	9,163	8,725	(438)	8,513
87,786	98,069	15,315	15,746	431	13,489
55,646	57,620	15,942	16,137	195	17,088
4,455	3,429	709	516	(193)	475
833,487	870,278	142,299	143,672	1,373	134,623
(21,602)	(28,921)	7,749	3,051	4,698	10,319

UNIVERSITY OF OTAGO

Analysis of Consumables and General

For the period ended 29 February 2024

FULL YEAR		YEAR TO DATE			
PRIOR YEAR	BUDGET	ACTUAL	BUDGET	VARIANCE	PRIOR YEAR
\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
3,351	3,571	472	374	(98)	381
2,324	2,329	432	389	(43)	473
6,827	7,379	2,122	2,557	435	2,075
17,244	16,855	2,299	2,200	(99)	2,304
20,907	32,741	10,491	12,075	1,584	9,113
15,087	13,175	347	612	265	713
14,268	12,642	2,096	1,219	(877)	1,196
4,679	5,280	506	447	(59)	502
11,586	10,383	2,006	1,393	(613)	1,678
4,542	4,910	379	361	(18)	322
2,672	1,654	56	159	103	180
10,326	10,164	1,059	1,035	(24)	982
6,783	12,538	1,199	2,387	1,188	1,219
120,597	133,622	23,464	25,209	1,745	21,137
					Total Consumables and General

UNIVERSITY OF OTAGO

Statement of Financial Position

As at 29 February 2024

FULL YEAR		YEAR TO DATE			
PRIOR YEAR	BUDGET	ACTUAL	BUDGET	VARIANCE	PRIOR YEAR
\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
Assets					
CURRENT ASSETS					
14,893	6,512	5,981	6,512	(531)	72,627
48,928	54,456	96,425	102,103	(5,678)	103,250
20,950	20,025	11,073	11,189	(116)	11,254
1,428	1,634	1,581	1,700	(119)	1,691
86,199	82,627	115,060	121,504	(6,444)	188,822
INVESTMENTS					
4,379	3,827	4,313	4,225	88	4,572
35,474	36,497	34,951	36,497	(1,546)	36,855
39,853	40,324	39,264	40,722	(1,458)	41,427
2,589,005	2,613,252	2,589,144	2,568,717	20,427	2,328,729
2,715,058	2,736,204	2,743,468	2,730,943	12,525	2,558,979
Liabilities					
CURRENT LIABILITIES					
105,000	80,000	-	-	-	-
22,151	26,001	18,307	18,934	(627)	20,159
44,120	38,531	39,116	50,102	(10,986)	34,189
57,115	61,236	54,349	56,884	(2,535)	57,049
35,920	33,504	143,521	148,035	(4,514)	138,987
81,039	80,488	83,342	88,534	(5,192)	86,489
3,308	-	(12,031)	(12,123)	92	(12,458)
7,157	11,124	50,213	51,874	(1,661)	47,342
355,810	330,884	376,817	402,240	(25,423)	371,757
TERM LIABILITIES					
28,155	27,811	27,811	27,811	-	27,811
41,750	41,940	41,750	41,940	(190)	40,348
-	123,380	-	26,420	(26,420)	-
69,905	193,131	69,561	96,171	(26,610)	68,159
Equity					
620,328	572,075	596,379	572,075	24,304	616,484
34,354	34,354	34,354	34,354	-	34,354
113,553	136,445	115,900	124,816	(8,916)	117,405
1,542,709	1,498,234	1,542,709	1,498,234	44,475	1,340,500
(21,602)	(28,921)	7,749	3,051	4,698	10,319
2,289,342	2,212,187	2,297,091	2,232,530	64,561	2,119,062
2,715,058	2,736,204	2,743,468	2,730,943	12,525	2,558,979

UNIVERSITY OF OTAGO

Statement of Cashflows

For the period ended 29 February 2024

FULL YEAR		YEAR TO DATE			
PRIOR YEAR	BUDGET	ACTUAL	BUDGET	VARIANCE	PRIOR YEAR
\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
Operating Activities					
CASH WAS PROVIDED FROM					
339,016	359,290	58,946	59,346	(400)	56,314
194,851	199,985	129,187	133,539	(4,352)	124,330
281,708	281,553	48,019	56,008	(7,989)	49,656
5,343	1,125	267	146	121	2,943
820,918	841,953	236,419	249,039	(12,620)	233,243
CASH WAS APPLIED TO					
442,062	440,938	64,904	61,356	(3,548)	67,488
310,290	328,755	53,612	58,124	4,512	55,835
752,352	769,693	118,516	119,480	(964)	123,323
68,566	72,260	117,903	129,559	(11,656)	109,920
Net Cash Flows from Operating Activities					
Investing Activities					
CASH WAS PROVIDED FROM					
1,698	465	169	66	103	(9)
131	17,471	26	14	12	21
1,829	17,936	195	80	115	12
CASH WAS APPLIED TO					
140,776	176,078	22,009	38,561	16,552	17,579
140,776	176,078	22,009	38,561	(16,552)	17,579
(138,947)	(158,142)	(21,814)	(38,481)	16,667	(17,567)
Net Cash Flows from Investing Activities					
Financing Activities					
CASH WAS APPLIED TO					
(105,000)	(203,380)	-	(26,420)	(26,420)	-
(105,000)	(203,380)	-	(26,420)	26,420	-
105,000	203,380	-	26,420	(26,420)	-
Net Cash Flows from Financing Activities					
34,619	117,498	96,089	117,498	(21,409)	92,353
Total Cash Flows					
(19,726)	(110,984)	(90,107)	(110,984)	20,877	(19,726)
14,893	6,514	5,982	6,514	(532)	72,627
Closing Balance					
REPRESENTED BY					
14,893	6,512	5,981	6,512	(531)	72,627
-	-	-	-	-	-
14,893	6,514	5,982	6,514	(532)	72,627

UNIVERSITY OF OTAGO

Division of Commerce

For the period ended 29 February 2024

FULL YEAR		YEAR TO DATE			
PRIOR YEAR	BUDGET	ACTUAL	BUDGET	VARIANCE	PRIOR YEAR
\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
Income					
18,053	19,425	1,759	1,759	-	1,493
2,021	1,938	316	323	(7)	332
14,271	14,586	1,295	1,295	-	860
6,938	6,907	1,007	1,068	(61)	1,375
166	33	71	1	70	2
1,219	938	215	205	10	258
245	278	33	34	(1)	29
352	469	(71)	35	(106)	-
1,857	1,383	362	504	(142)	489
45,122	45,957	4,987	5,224	(237)	4,838
Total Income					
Expenditure					
14,316	14,901	2,036	2,279	243	2,099
1,544	1,461	237	197	(40)	197
1,002	1,052	152	179	27	153
3	7	-	1	1	10
2,810	2,483	527	373	(154)	484
13	12	2	2	-	3
1,965	2,163	359	361	2	328
148	134	23	22	(1)	24
409	336	80	157	77	141
22,210	22,549	3,416	3,571	155	3,439
22,910	23,407	1,571	1,652	(81)	1,399
Contribution Margin					
Central Costs					
23,991	25,409	4,177	4,177	-	3,999
1,342	1,327	221	221	-	224
(1,390)	(3,329)	(555)	(555)	-	(232)
23,943	23,407	3,843	3,843	-	3,991
(748)	-	(2,272)	(2,191)	(81)	(2,544)
Net Surplus / (Deficit)					

UNIVERSITY OF OTAGO

Division of Health Sciences

For the period ended 29 February 2024

FULL YEAR		YEAR TO DATE			
PRIOR YEAR	BUDGET	ACTUAL	BUDGET	VARIANCE	PRIOR YEAR
\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
Income					
144,330	158,169	39,494	39,494	-	35,008
37,454	37,361	6,107	6,227	(120)	6,179
3,072	3,216	-	-	-	-
55,859	57,912	16,362	16,362	-	15,873
20,794	24,703	3,080	3,080	-	2,200
6,087	6,754	1,238	1,118	120	1,689
113,281	108,800	18,319	16,843	1,476	17,453
4,966	5,195	1,287	1,122	165	1,015
15,881	16,504	2,262	1,928	334	1,826
369	198	44	-	44	1
129,327	121,532	33,376	34,858	(1,482)	39,150
531,420	540,344	121,569	121,032	537	120,394
Expenditure					
139,813	140,829	20,890	21,779	889	20,187
29,451	25,936	4,430	4,038	(392)	4,111
11,251	11,008	1,846	1,726	(120)	1,687
26,002	25,279	3,368	2,973	(395)	3,577
151,349	144,638	35,682	35,711	29	40,001
1,129	372	169	(101)	(270)	111
35,380	36,222	6,169	6,207	38	5,959
10,344	9,646	1,652	1,621	(31)	1,681
7,542	6,226	2,436	1,638	(798)	2,219
412,261	400,156	76,642	75,592	(1,050)	79,533
119,160	140,187	44,927	45,439	(512)	40,863
Central Costs					
130,697	136,986	22,762	22,762	-	21,783
12,159	12,537	2,090	2,090	-	2,026
(14,959)	(9,336)	(1,556)	(1,556)	-	(2,493)
127,897	140,187	23,296	23,296	-	21,316
(8,736)	-	21,632	22,143	(511)	19,547

UNIVERSITY OF OTAGO

Division of Humanities

For the period ended 29 February 2024

FULL YEAR		YEAR TO DATE			
PRIOR YEAR	BUDGET	ACTUAL	BUDGET	VARIANCE	PRIOR YEAR
\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
Income					
40,240	42,276	6,267	6,267	-	6,549
6,907	6,679	1,084	1,113	(29)	1,131
27,806	27,908	3,565	3,565	-	3,994
6,648	7,903	638	638	-	693
648	391	119	107	12	190
12,507	12,800	1,599	1,820	(221)	1,135
2,609	3,305	400	461	(61)	367
3,736	3,901	184	308	(124)	195
7	8	-	-	-	-
7,027	6,145	1,838	1,579	259	1,913
108,135	111,316	15,694	15,858	(164)	16,167
Total Income					
Expenditure					
42,642	41,307	6,228	5,954	(274)	6,277
2,378	2,845	344	419	75	351
3,011	2,812	463	556	93	557
4,294	3,974	275	492	217	86
8,624	8,412	1,752	1,373	(379)	1,629
177	184	15	32	17	23
6,514	6,936	1,155	1,156	1	1,097
668	637	102	105	3	107
1,286	1,417	336	341	5	389
69,594	68,524	10,670	10,428	(242)	10,516
38,541	42,792	5,023	5,430	(407)	5,651
Contribution Margin					
Central Costs					
52,667	54,233	9,152	9,152	-	8,778
3,122	3,143	524	524	-	520
(9,452)	(14,584)	(2,431)	(2,431)	-	(1,575)
46,337	42,792	7,245	7,245	-	7,723
(7,796)	-	(2,222)	(1,815)	(407)	(2,072)
Net Surplus / (Deficit)					

UNIVERSITY OF OTAGO

Division of Sciences

For the period ended 29 February 2024

FULL YEAR		YEAR TO DATE			
PRIOR YEAR	BUDGET	ACTUAL	BUDGET	VARIANCE	PRIOR YEAR
\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
Income					
64,418	69,853	12,477	12,477	-	12,334
16,971	16,535	2,675	2,756	(81)	2,775
29,772	30,659	4,852	4,861	(9)	5,412
8,966	10,320	1,412	1,418	(6)	1,187
532	181	28	18	10	63
40,723	40,492	6,178	4,878	1,300	6,242
557	669	15	79	(64)	57
1,220	755	136	59	77	162
41	143	37	35	2	-
33,746	33,239	7,279	7,975	(696)	8,135
196,946	202,846	35,089	34,556	533	36,367
Total Income					
Expenditure					
49,310	48,248	7,142	7,440	298	7,325
7,446	6,424	1,164	1,010	(154)	1,154
3,822	3,379	595	611	16	581
10,310	10,931	1,355	102	(1,253)	1,189
39,411	40,558	7,830	8,144	314	7,739
444	213	56	31	(25)	39
15,427	17,413	2,896	2,902	6	2,567
3,579	3,309	577	543	(34)	556
4,183	4,685	1,224	1,039	(185)	1,173
133,932	135,160	22,839	21,822	(1,017)	22,323
63,015	67,685	12,250	12,734	(484)	14,042
Contribution Margin					
Central Costs					
61,845	64,301	10,966	10,966	-	10,307
5,009	5,066	844	844	-	835
2,181	(1,682)	(280)	(280)	-	364
69,035	67,685	11,530	11,530	-	11,506
(6,306)	-	720	1,205	(485)	2,488
Net Surplus / (Deficit)					

UNIVERSITY OF OTAGO

Statement of Cost of Service Divisions

For the period ended 29 February 2024

FULL YEAR		YEAR TO DATE			
PRIOR YEAR	BUDGET	ACTUAL	BUDGET	VARIANCE	PRIOR YEAR
\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
Income					
2,859	3,535	1,000	1,003	(3)	808
329	303	49	50	(1)	53
915	960	439	439	-	637
1,775	(500)	716	80	636	1,750
5,343	1,125	(49)	146	(195)	1,812
20,840	21,626	3,992	4,062	(70)	4,185
572	412	100	43	57	109
2,674	2,627	502	571	(69)	502
67,635	73,106	8,819	8,576	243	6,982
(721)	-	(7)	-	(7)	24
160,223	174,862	27,261	28,816	(1,555)	25,114
262,444	278,056	42,822	43,786	(964)	41,976
Expenditure					
7,503	15,118	1,078	1,128	50	924
159,799	166,613	25,866	26,722	856	23,828
10,729	9,790	1,683	1,778	95	1,473
4,439	4,569	750	779	29	724
103,161	115,622	21,813	26,604	4,791	21,946
60,842	67,694	10,619	10,562	(57)	10,025
61,470	68,913	11,502	11,486	(16)	9,931
73,047	84,343	12,960	13,454	494	11,121
42,226	44,956	11,866	12,963	1,097	13,166
4,455	3,429	709	516	(193)	475
527,671	581,047	98,846	105,992	7,146	93,613
(265,227)	(302,992)	(56,022)	(62,204)	6,182	(51,637)
Central Costs					
(269,200)	(280,929)	(47,057)	(47,057)	-	(44,867)
(21,631)	(22,073)	(3,679)	(3,679)	-	(3,605)
23,620	28,931	4,822	4,822	-	3,937
(267,211)	(274,071)	(45,914)	(45,914)	-	(44,535)
1,984	(28,921)	(10,108)	(16,290)	6,182	(7,101)
Division Breakdown					
(2,149)	974	(1,926)	(1,746)	(180)	(2,695)
(5,353)	(4,539)	3,541	2,713	828	5,086
6,674	-	(5,264)	(7,854)	2,590	(8,469)
(1,254)	(23,254)	(1,975)	(2,783)	808	1,520
309	-	1,476	745	731	1,121
(129)	-	117	80	37	127
161	-	201	96	105	185
(17,292)	(18,078)	(11,262)	(10,911)	(351)	(9,603)
15,704	14,702	2,530	2,522	8	2,733
3,413	-	971	907	64	799
(572)	(452)	(31)	(41)	10	62
14,700	18,078	2,749	2,929	(180)	2,882
(1,544)	(1,650)	28	(497)	525	239
(10,684)	(14,702)	(1,264)	(2,450)	1,186	(1,089)
1,984	(28,921)	(10,108)	(16,290)	6,182	(7,101)

UNIVERSITY OF OTAGO

Statement of Capital Expenditure

For the period ended 29 February 2024

FULL YEAR			YEAR TO DATE			
PRIOR YEAR	BUDGET		ACTUAL	BUDGET	VARIANCE	PRIOR YEAR
\$000s	\$000s		\$000s	\$000s	\$000s	\$000s
		Land & Buildings				
100,186	135,135	Capital Works Programme	9,040	23,910	14,870	7,231
		DIVISIONAL LAND & BUILDINGS				
575	1,866	Service Divisions	14	1,845	1,831	77
613	500	Campus & Collegiate Life Services	42	40	(2)	8
-	-	Division of Commerce	-	-	-	1
-	(1,000)	Corporate	-	-	-	-
1	-	Division of Health Sciences	-	-	-	-
25	-	Division of Sciences	-	-	-	-
1,214	1,366	Total Divisional Land & Buildings	56	1,885	1,829	86
101,400	136,501	Total Land & Buildings	9,096	25,795	16,699	7,317
		Furniture & Equipment				
781	-	Equipment Committee	-	-	-	(2)
2,838	1,617	Capital Works Programme	237	270	33	213
		DIVISIONAL FURNITURE & EQUIPMENT				
13,730	16,692	Service Divisions	2,957	5,177	2,220	1,968
1,056	1,995	Campus & Collegiate Life Services	125	553	428	153
1	-	Committees	-	-	-	1
25	15	Division of Commerce	3	2	(1)	6
-	(7,000)	Corporate	-	-	-	-
5,299	8,358	Division of Health Sciences	799	490	(309)	659
357	495	Division of Humanities	78	16	(62)	43
3,849	3,041	Division of Sciences	207	492	285	399
24,317	23,596	Total Divisional Furniture & Equipment	4,169	6,730	2,561	3,229
27,936	25,213	Total Furniture & Equipment	4,406	7,000	2,594	3,440
		Software & Systems				
2,508	2,150	Capital Works Programme	107	358	251	135
		DIVISIONAL SOFTWARE & SYSTEMS				
10,437	13,589	Service Divisions	1,513	15	(1,498)	764
-	(2,000)	Corporate	-	-	-	-
49	48	Division of Health Sciences	-	-	-	21
10,486	11,637	Total Divisional Software & Systems	1,513	15	(1,498)	785
12,994	13,787	Total Software & Systems	1,620	373	(1,247)	920
		Library Books & Periodicals				
-	-	Capital Works Programme	-	-	-	-
2,441	2,506	Academic	389	536	147	372
2,441	2,506	Total Library Books & Periodicals	389	536	147	372
144,771	178,007	Total Capital Expenditure	15,511	33,704	18,193	12,049

UNIVERSITY OF OTAGO

Statement of Capital Works

For the period ended 29 February 2024

FULL YEAR		YEAR TO DATE			
PRIOR YEAR	BUDGET	ACTUAL	BUDGET	VARIANCE	PRIOR YEAR
\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
CDC Capex					
APPROVED BUILDING PROJECTS					
17	-	-	-	-	17
14,590	994	517	731	214	740
1,388	11,981	19	507	488	47
(2)	-	-	-	-	-
33,379	80,012	3,781	13,673	9,892	1,436
673	-	-	-	-	61
5,696	7,968	471	1,502	1,031	153
271	-	-	-	-	40
1	-	-	-	-	-
5	-	-	-	-	-
79	500	17	83	66	-
20,698	363	302	25	(277)	2,512
6	-	-	-	-	2
283	-	5	-	(5)	12
285	-	2	-	(2)	93
-	400	-	67	67	-
4	-	-	-	-	-
3,893	6,230	1,084	1,936	852	13
292	-	-	-	-	96
309	83	8	83	75	9
-	3,300	-	550	550	-
138	-	-	-	-	-
38	-	-	-	-	(7)
5,128	5,407	1,246	734	(512)	239
1,643	1,672	1,175	497	(678)	(26)
(10)	-	-	-	-	(10)
88,804	118,910	8,627	20,388	11,761	5,427
NEW BUILDINGS					
-	-	-	-	-	-
APPROVED IT PROJECTS					
-	1,117	-	186	186	-
7	-	-	-	-	-
-	-	-	-	-	6
6	-	-	-	-	11
-	-	-	-	-	13
220	-	-	-	-	-

UNIVERSITY OF OTAGO

Statement of Capital Works

For the period ended 29 February 2024

FULL YEAR			YEAR TO DATE			
PRIOR YEAR	BUDGET		ACTUAL	BUDGET	VARIANCE	PRIOR YEAR
\$000s	\$000s		\$000s	\$000s	\$000s	\$000s
26	-	Purchasing System Enhancement	-	-	-	7
457	506	Standard University Desktop Image (SUDI)	-	187	187	-
-	-	Student Management System Enhancements	-	-	-	93
2	-	Web Refresh	-	-	-	-
718	1,623		-	373	373	130
89,522	120,533	Total CDC Capex	8,627	20,761	12,134	5,557
		Capital Portion of R&M Budgets				
2,282	2,000	Statutory Projects	(63)	338	401	23
179	-	Adaption Projects	3	-	(3)	23
13,549	15,126	Preventative Maintenance	814	3,334	2,520	1,978
16,010	17,126	Total Capital Portion of R&M Budgets	754	3,672	2,918	2,024
		Available Funding for Unapproved Projects				
-	1,244	CDC - ICT Projects available funds	-	105	105	-
-	1,244	Total Available Funding for Unapproved Projects	-	105	105	-
105,532	138,903	Capital Works Additions to Fixed Assets	9,381	24,538	15,157	7,581



Vice-Chancellor's Report to the University Council

Part 1

3 April 2024

Topical Issues

Senior Staff Appointments

- **Pro-Vice-Chancellor Health Sciences**
Associate Professor Megan Gibbons has been appointed to the position of Pro-Vice-Chancellor, Health Sciences, and will start at Otago on 29 April 2024.
- **Interim Deputy Vice-Chancellor, External Engagement**
Pending the appointment of our new Deputy Vice-Chancellor, External Engagement, Megan McPherson (Director of Communications) and Hone Paul (Director of Marketing) will take on the role of Interim DVC External Engagement from 1 April – 19 May and 20 May – 15 June respectively.
- **University Provost**
Professor Rachel Zajac, Department of Psychology has commenced as the new University Provost from 1 April 2024.

Delegation to Samoa

A University delegation including myself, the Deputy Vice-Chancellor, External Engagement, the Chief Operating Officer, the Head of Pacific Community Engagement, the Head of the Department of Psychology and the new Pacific Professor of Psychology travelled to Samoa at the end of March to host a Treaty of Friendship Symposium, met with the National University of Samoa leadership, and the University of the South Pacific leadership. The symposium was opened by the Samoan Prime Minister and attended by the New Zealand High Commissioner to Samoa.

Volunteer Services Abroad MOU

A second memorandum of understanding (MOU) between the University of Otago and Volunteer Service Abroad (VSA) was signed recently and aims to expand new horizons of service in the Pacific region by facilitating close collaboration between the University of Otago and VSA, providing opportunities for students, staff and alumni from the University to connect and engage meaningfully with organisations and communities in the Pacific as VSA volunteers. This agreement builds on a 2018 MOU between the University and VSA, and will create further opportunities for the University to directly respond to emerging aspirations and needs in the Pacific region by attracting volunteers with skills in a variety of fields, including business and economic development, environmental sciences, health and education.

Sustainability Neighbourhood

A second sustainability neighbourhood has started at our University in Dunedin, with 14 flats housing about 60 students. The students will have the opportunity to live sustainably and learn more skills for their future lives in the University-owned flats. The flats will be 'grouped' in threes and fours, each with their own raised vegetable garden beds, picnic tables, and worm farms. The area is bordered by no-mow zones aimed at increasing biodiversity and sustaining bees. The aim is for students flowing through the neighbourhoods to

Page 1 of 4



Vice-Chancellor's Report to the University Council

Part 1

share their experiences with their friends and take their sustainability skills with them when they finish university.

Divisional Updates

Health Sciences

- The School of Physiotherapy welcomed two Stanley Paris Visiting Fellows to the Dunedin campus in March. Professor Chad Cook, from Duke University in the United States, and Professor Nadine Foster, from the University of Queensland, Australia, held in-person and online workshops over four days for practising physiotherapists, physiotherapy researchers, graduate students and health sector clinicians.
- A public talk showcasing research of interest to the rainbow community was held at the Wellington campus in March in conjunction with the Wellington Pride Festival to demonstrate the Wellington Campus's commitment to being a place where all rainbow community people, staff and students are welcomed, valued and supported.

Sciences

- The Dunedin Study is set to launch its age 52 assessments on 8 April, delving into an understudied but important period of life and time of change, to provide further understanding of health and wellbeing.
- Te Kura Kairūri, the School of Surveying celebrated Global Surveyors' Day on 21 March by hearing from some of its talented taura, with presentations from three honours candidates.

Humanities

- Otago's archaeology field school has been held in Moeraki, at the invitation of Te Rūnanga o Moeraki. Students, staff, and community members worked together to investigate an important ancestral site affected by coastal erosion. This represents a deepening relationship between the Archaeology Programme and the Rūnanga, who previously worked together on community research projects.
- Otago's English and Linguistics Programme has become the first academic unit at the University of Otago to have its entire staff certified as part of the Queer Friendly Staff Network.

Commerce

- The Otago Business School's Department of Tourism hosted the sixth annual Policy School in Queenstown on 21 and 22 March. Guest speakers included the Minister of Tourism Hon Matt Doocoy, and Regional Tourism New Zealand's Kiri Goulter.
- Fourteen senior accountancy students from the Otago Business School recently joined the Dunedin Community Accounting (DCA) programme, providing treasurers and administrators of not-for-profit organisations practical help with monetary duties such as budgets, record keeping, reporting to the board, end-of-year accounts, preparing funding applications, and accountability reports.



Vice-Chancellor's Report to the University Council

Part 1

Alumni

- Alumni events were held in New Plymouth, Tauranga, and Napier from 5-7 March 2024. All were well attended by enthusiastic alumni. Deputy Vice-Chancellor External Engagement Professor Tony Ballantyne hosted the events, and Distinguished Professor Robert Patman (Politics programme) was the keynote speaker.
- 75 Alumni donor-funded scholarships have been awarded to first-year students including those funded through the Alumni Entrance Scholarships Appeal; Alumni in America; Elman Poole; Graeme and Mary Fogelberg; John F. Ward Southland Scholarship; R & E Seelye; Ralph Moir Surveying; Commerce and Pacific Scholarships; Yarrow South and '71- '73 Frank Leong scholarships.
- An inspiring group of Otago alumnae were announced in time for International Women's Day, in the Top 50 Women in Food & Drink Aotearoa New Zealand for 2024. They studied across Sciences, Applied Sciences, Arts, Commerce and Law.

Volunteering and Social Impact

Social Impact Studio

- 782 students volunteered in College O-Week, contributing 2,072 hours of service in the Ōtepoti community. In support of this work the Social Impact Studio sourced 37 community projects, from 34 organisations.
- Minds Together restarted for Semester 1, connecting six individuals with early-stage dementia, to student volunteers. This is in collaboration with Alzheimer's Otago.
- Planning is underway for Good Mahi, an inaugural uni-wide staff and student volunteer day on Friday 3 May 2024.

Upcoming Events

May Graduation Ceremonies:

Saturday 11 May	1.00 pm	Arts, Education, Music, Teaching, Theology and BAsc	Melissa Lama 2022 OUSA President
Saturday 11 May	4.00 pm	Applied Science, Biomedical Sciences, Health Sciences, Dentistry, Medicine, Pharmacy, Physiotherapy, Medical Laboratory Science, Radiation Therapy and Law	Professor Dato' Dr MD Amin Bin MD Taff Vice-Chancellor Universiti Pendidikan Sultan Idris Malaysia
Saturday 18 May	1.00 pm	Commerce, BComSc, BACom and Surveying	Mr Kirk Hope Chief Executive Business New Zealand
Saturday 18 May	4.00 pm	Science	Cameron Bagrie Independent Economist



Vice-Chancellor's Report to the University Council

Part 1

OUASA Anzac Day Service 1.00 pm, 25 April 2024, Dunedin Campus

Inaugural Professorial Lectures

16 April 2024	Professor Sara Walton, Management
18 April 2024	Professor Stuart Brock, Deputy Vice-Chancellor, Academic
30 April 2024	Professor Tania Cassidy, School of Physical Education, Sport and Exercise Sciences
8 May 2024	Professor Joyce Koh, Higher Education Development Centre
30 May 2024	Professor Natalie Hughes, School of Pharmacy

Awards and Recognition – Celebrating Excellence

University of Otago Excellence in Teaching Awards

Five wāhine have scooped the titles in this year's University of Otago Excellence in Teaching awards. Associate Professor Antonie Alm (Kā Reo me kā Tikaka o te Ao Whānui - Languages and Cultures programme); Dr Gillian MacKay (Genetics Mātai Ira Teaching Programme); Associate Professor Lara Friedlander (Faculty of Dentistry); Associate Professor Naomi Ingram (Te Kura Ākau Taitoka – College of Education); and Dr Mihiata Pirini (Te Kaupeka Tātai Ture - Faculty of Law) are this year's winners. The annual awards recognise the winners' unwavering dedication and innovative approaches to education.

Fulbright New Zealand Scholar Award

Dr Mei Peng, a senior lecturer in the Department of Food Science, is one of seven recipients of Fulbright New Zealand's 2024 Scholar Awards. The prestigious awards are worth up to NZ\$61,000 for academics, artists, and professionals to study and/or lecture at a US institution of their choosing.

Faculty of Dentistry Prestigious International Award

The Faculty of Dentistry has won a prestigious international award for the third consecutive year. Dean Professor Paul Cooper received the International Association for Dental, Oral and Craniofacial Research (IADR) Distinguished Scientist Award in Pulp Biology and Regeneration, at a ceremony in the United States in March.

2024 Kiwibank New Zealander of the Year Te Pou Whakarae o Aotearoa

Distinguished international climate scientist and Otago alumnus, Dr Jim Salinger has been named 2024 Kiwibank New Zealander of the Year Te Pou Whakarae o Aotearoa. A distinguished international climate scientist, Dr Salinger has dedicated almost 50 years to advancing climate science. Recognised as one of the first scientists to address global warming, his contributions include ground-breaking research on Southern Hemisphere climate change, earning him the prestigious NZ Science and Technology Medal in 1994. He has more than 190 publications to his name, and is an influential communicator on climate change, addressing audiences nationwide. He was a lead author for the Intergovernmental Panel on Climate Change, which earned the Nobel Peace Prize in 2007.



OFFICE OF THE REGISTRAR
& SECRETARY TO THE
COUNCIL

*Te Tari o Te Pouroki me
te Kaituhi ki te Kaunihera*

Submission Type

- For Decision
- For Discussion
- For Information
- For Action

Pathway

- SLT
- CDC
- F&B
- Council

MEMORANDUM/MANATU

To/Ki a: Members of Council

From/Nā: Deputy Secretary to the Council

CC/ He kapa mā:

Date/Te rā: 28 March 2024

Re/Te Kaupapa: Award of the Title – Emeritus Professor

To ratify the decision made by the University Council by email resolution in February 2024 to award the title of Emeritus Professor to Tony Dowell (Primary Health Care and General Practice, University of Otago Wellington) and Nancy Longnecker (Science Communication).

7. Exclusion of the Public

The Chancellor moves that the public be excluded from the whole of the proceeding of this meeting/the following parts of the proceedings of this meeting, namely, —

- Item 8 Pt 2 of the Minutes of the meeting of the University Council held on 12 March 2024
- Item 9 University Council Work Plan 2024 and Action Follow-Register
- Item 10 Māori Strategic Framework
- Item 11 Whakamana Pae Tata Progress Report
- Item 12 Privacy Policy
- Item 13 Vice-Chancellor’s Report
- Item 14 Finance and Budget - Financial Taskforce Reports
- Item 15 Audit and Risk – Business Continuity Management Policy and Framework and the Risk Management Policy
- Item 16 Health and Safety – Report for February 2024
- Item 17 Tuakiritaka Project Update
- Item 18 Non-Financial Report 2023
- Item 19 Council Information Pack which includes Communications from the Senate - matters for noting, the Financial Review Part 2 Report, the Treasury Report, Risk, Assurance and Compliance Report, Cyber Security Report and Council Membership 2024
- Item 20 Council Only Business

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows: -

General Subject	Reason for passing this resolution	Ground under Section 48(1)(a) for the passing of this resolution
Items 7 - 20 Confidential Minutes and Reports	Good reason for withholding information under the Official Information Act	Section 48(1)(a)(ii)

This resolution is made in reliance on Section 48(1)(a)(ii) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Sections 6,7 and/or 9 of the Official Information Act 1982 (except Section 9(2)(g)(i)) as the case may require. The interests which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows (all references are to Section 9 of the Official Information Act):

Item 8	Pt 2 of the Minutes of the meeting of the University Council held on 12 March 2024	ss 9(2)(a), (i), and (k)
Item 9	University Council Work Plan and Action Follow-Register	ss 9(2)(i) and (k)
Item 10	Māori Strategic Framework	ss 9(2)(i) and (k)
Item 11	Whakamana Pae Tata Progress Report	ss 9(2)(i) and (k)
Item 12	Privacy Policy	ss 9(2)(i) and (k)
Item 13	Vice-Chancellor’s Report	ss 9(2)(i) and (k)
Item 14	Finance and Budget – Financial Taskforce Reports	ss 9(2)(i) and (k)
Item 15	Audit and Risk – Business Continuity Management Policy and the Risk Management Policy	ss 9(2)(i) and (k)
Item 16	Health and Safety Report - February 2024	ss 9(2)(a), (ba) and (c)
Item 17	Tuakiritaka Project	ss 9(2)(i) and (k)
Item 18	Non-Financial Report 2023	ss 9(2)(i) and (k)
Item 19	Council Information Pack which includes Communications from the Senate - matters for noting, the Financial Review Part 2 Report, the Treasury Report, Risk, Assurance and Compliance Report, Cyber Security Report and Council Membership 2024	ss 9(2)(i), (j) and (k)
Item 20	Council Only Business	ss 9(2)(a), (i), (j) and (k)

AND THAT for Items 1 - 20- Professors S Brock, R Blaikie, J Ruru, Mr S Willis, Mr D Thomson, Mr B Trott, Ms M McPherson and for Item 10 – Ms R Bryant and staff from the Office of Māori Development and for Item 11 – Mr C Hale be permitted to remain at this meeting after the public has been excluded because of their knowledge of the matters to be discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because it relates to aspects of the administration and/or knowledge of specific capital projects of the University of Otago for which these people are responsible. The Registrar and Secretary to Council, the Deputy Secretary to Council and Assistant Secretary to the Council is also permitted to remain at the meeting for Items 1-24 to provide secretarial support and advice.