



**Minutes of the Canterbury Comprehensive Cancer Centre Meeting
held on Friday 14 March 2014, 4.00pm in the Oncology Tutorial Room, Ground
Floor, Parkside West, Christchurch Hospital**

Present:

Bridget Robinson, Elisabeth Phillips, Ants Parder, Ruth Gerring, Logan Walker Maree Johnson, Mark Hampton, Matthew Strother, Amanda Landers and Alice Milnes.

1. Welcome and Apologies

Bridget welcomed everyone to the meeting.

Apologies received from: Ruth Spearing, John Evans, Gabi Dachs, Margaret Currie, Jinny Willis, Glynis Cumming, Wendy Davie, Michelle Driffill, Sarah Apiata, Helen Morrin and Jeff Upton.

2. Minutes of the previous meeting

Minutes from the meeting held on 30 October 2013 were approved.

3. Matters arising from the minutes

Matters arising will be discussed under various agenda items.

4. Plan for C4 moving ahead

a. *Administrative matters: Website; Branding, labelling; Directory*

- Logan, Wendy and Alice met before Christmas to draft up a links page for the website for patients and/or their families. Please direct any suggestions to Alice.
- Bridget and Alice are yet to set up a core group to develop C4 branding for laboratory doors, etc.
- There was a short discussion about the merits of creating a Facebook page. It was decided to hold off for now.
- The directory is slowly growing. Alice has contacted a couple of people on the list to update their details as they have changed positions.

b. *Involvement in planning for re-development of CDHB and UOC campuses*

- The Dean, Peter Joyce and Ian Town recently spoke to UOC staff about the Health Precinct. Bridget noted that keywords used included cancer and aging.
- Bridget noted there is potential to feed through our philosophies for new buildings, making research more accessible.
- Another meeting is to be held by the Dean on 19 March for selected UOC staff. No one present at the meeting has been invited.
- Amanda reported that Nurse Maude is building a new Hospice across the road from the current one in Merivale.
- Addendum: Bridget will meet Ian Town on 26 March.

c. *C4 Newsletter*

- Suggestions were made for the Autumn newsletter including a review of the next C4 Cancer Research Workshop, the new Oncology walking group, Relay for Life, a profile of Ruth and Maree, Amanda Landers' possible collaboration with Montreal.
- Further suggestions are welcome and can be directed to Alice

d. *Grant/Research Support*

- Professor Christine Winterbourn recently spoke at the UOC Research Seminar Series on how to write a successful grant application. Christine has shared the slides with some UOC staff since. Alice will find out if we can put them on our website.

e. *Nursing involvement*

- Bridget noted that it is a matter of identifying those who are interested.
- It was noted that a number of nurses regularly attend our Cancer Research Workshops.
- Amanda reported that she has made 2014 the year of the Audit at Nurse Maude.

5. Opportunities to involve community

a. *Hui*

- The local Cancer Network were to organise this, but currently held over.

b. *Exercise Project*

- Ruth reported that Green Prescription presented at the Oncology Education session about their service and how to refer people.
- A weekly walking group has started in Oncology, led by the Medical Radiation Technologists (MRTs).
- There is Physiotherapy PhD student planning a pilot study on cancer patients and exercise - perhaps with prostate patients coming off treatment and colorectal patients beginning treatment.
- The Cancer Society has a new walking group underway in Rangiora.

c. *C4 Outreach Seminars*

- Bridget will talk to Jane Wright more about these seminars
- It might be possible to do in collaboration with the Cancer Society.

6. Cancer Research

a. *C4 Seminars*

- Currently part of the UOC Research Seminars on Monday's. Alice emails any cancer related talks to the C4 list.
- Alice will look at creating a Powerpoint slide to put at the start of these C4 seminars.

b. *Cancer Research Workshops*

- The next one will be on Tuesday, 25 March from 2.00-5.00pm.
- Plans are underway for a public one near Daffodil Day in August.

c. *Cancer Research Canterbury Seminars*

- After short discussion it was agreed to put these on hold.

7. Reports from members

a. Cancer Society Tissue Bank

- The number of donations for 2013 exceeded that of any previous year to date with 816 consented and received.
- Blood donations were processed into 627 sets of serum, 625 sets of plasma and 646 sets blood (DNA).
- Surgical tissues were processed into 327 frozen tissue sets (normal, tumour and tumour interface) and 245 paraffin blocks.
- The CSTB has received a total of 7642 donations from which multiple samples have been banked.
- During 2013 498 samples were released for 11 projects.
- 143 donations have been received in the first two months of 2014.

b. Prostate Cancer Foundation

- Ants noted that there is funding available for prostate related research.
- Plans are underway for fundraising during Blue September.

8. Email List

- Please email additions to the C4 email list to c4.uoc@otago.ac.nz.

9. Next Meeting

- Next meeting will be held at the Wednesday, 11.30am timeslot in 2-3 months.

Meeting closed at 4.55pm