|  |  |
| --- | --- |
|  | Politics Application for Fieldwork Funding  (PhD students only) |

|  |  |
| --- | --- |
| Name: |  |
| Supervisor: |
| Travel dates: |  |
| Location: |  |
| *(City)* | *(Country)* |

Reason for fieldwork / *in situ* research:

Costs:

|  |  |  |
| --- | --- | --- |
|  |  | NZ$ |
| Airfare: |  | $ |
| *(Attach quotation from travel agent or online estimate. The University’s preferred suppliers are* | | |
| *Orbit or Brooker but it is* ***not*** *mandatory to use these agents).* | | |
| Accommodation: | No. of days: | $ |
| *(Attach evidence of accommodation costs)* |  |  |
| Travel insurance | No. of days: | $ |
| *(Must be purchased through University for international travel - $5.00 per day)* | | |
| Other costs: |  | $ |
| *(Please specify e.g. shuttle, local transport, sustenance etc)* | | |
|  | Total costs: | $ |

|  |  |
| --- | --- |
| Applicant’s signature: | Date: |

Maximum funding amounts:

* Up to $2,000 per PhD student who is required to travel presenting a paper at an international conference. (This $2,000 may be split over two applications per student within a three year enrolment period – conference and fieldwork). This application must be supported by your primary supervisor.

**Please DO NOT pay for any travel-related expenditure until after you**

**have been advised that your funding has been approved.**

|  |
| --- |
| Statement of support from supervisor: |
| *(With relevance to thesis topic and student progress)* |

Office use only

Application for fieldwork funding has been approved / declined

|  |  |
| --- | --- |
| HOD signature: | Date: |
| Amount: | $ |
| Account code: |  |