## LAY REPORT

(*Insert photo here*)



**Student Author**

**Project Title**

Supervised by: (details of Supervisor to be filled in)

 (details of Supervisor to be filled in)

Sponsor: (details of Sponsor to be filled in)

Lay Report instructions

* Report word count - Maximum of 250 words (1-page)
* There should be no headings, graphs, tables or pictures.
* Font size to be used – no smaller than 10 point
* All work should be checked for spelling and grammatical errors

Save the report along the lines of the following format 19-XX FirstnameSurname-LayReport.docx

This template was developed in MS Office 2013.

Form fields have Arial 10-point font as default.

The lay reports of all Summer Studentship projects will be included in a publication to be used for future advertising.