

UNIVERSITY OF OTAGO
Ōtākou Whakaihu Waka

JOB DESCRIPTION

ROLE TITLE:	Clinical Veterinarian
DEPARTMENT:	Animal Welfare Office
SCHOOL / DIVISION:	Operations Division
REPORTS TO:	Animal Welfare Officer
DIRECT REPORTS (FTE):	Nil
INDIRECT REPORTS (FTE):	Nil

1. PRIMARY PURPOSE OF THE ROLE:

This is a position, accountable for development and delivery of high-quality veterinarian support and clinical services to ensure high standards pertaining to all aspects of the care, supply, housing, welfare and ethical treatments of all animals used for research, testing and teaching at the University of Otago.

2. ACCOUNTABILITIES:

- To assist the Animal Welfare Officer to ensure the maintenance of the appropriate health status, care and welfare of all animals, and provide an on-call service providing 7-day coverage.
- To provide the appropriate specialist expertise (for example, surgery and clinical support) when required by researchers.
- Preparing and assisting with the implementation of animal welfare systems and services across the University as and when required.
- To provide veterinary clinical guidance on protocols, and to support research staff and animal technicians with animal care and welfare.
- To prescribe veterinary medicines for research and welfare, in compliance with the ACVM act 1997.
- To assist the Animal Welfare Officer with the delivery of clinical training.
- To provide workshops and one-on-one training as required ensuring that all staff and students reach the identified level of competence to work with research animals.
- To participate in the regular site visit programme to ensure compliance with research animal handling and facilities.
- To provide guidance and support for the Drug Control officer, researchers and technical staff in the use of veterinary medicines.
- Monitoring and improving systems, methods, efficiency, and quality of services provided.

3. KEY RELATIONSHIPS:

Internal

- Animal Ethics Committee.
- Researchers, students and academic staff involved in animal welfare.

- HTRU staff.
- Directors of all University Divisions.
- Senior University Management.
- Divisional staff.
- Students.
- Risk, Assurance and Compliance Office.
- Project Management Office.
- Office of Sustainability.
- Health and Safety.
- Human Resources.

External

- MPI, National Animal Ethics Advisory Committee (NAEAC).
- Otago University Students' Association.
- Local and Regional Authorities.

4. QUALIFICATIONS & EXPERIENCE:

Essential

- Registered veterinary qualification with the Veterinary Council of New Zealand.
- Recent clinical experience with small animals.
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- Experience using Microsoft word, Excel, outlook.

Preferred

- Excellent understanding of animal ethics legislation, policies, procedures, codes and issues.
- Experience with animal ethics and research in a tertiary education setting.
- Experience working in the tertiary sector.
- Experience with development and implementation of animal welfare related systems, frameworks and associated policies and procedures.

5. TECHNICAL SKILLS & KNOWLEDGE:

Essential

- Recent clinical experience with small animals.
- Experience using Microsoft word, Excel, outlook.
- Ability to deliver training to academics and students.
- Client centred with a strong service ethic.
- Collaborative, with the ability to develop and maintain effective professional relationships with colleagues.
- Critical thinking and problem-solving skills relevant to position.
- Results focussed with the ability to effectively manage multiple deadlines and priorities.
- Effective communicator with the ability to write clear, user friendly documentation for business purposes.
- Flexible, adaptable and professional during uncertainty and ambiguity.
- Highly competent in using technical business software, ability to easily grasp new processes and technologies.

Preferred

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6. SPECIAL REQUIREMENTS:

Ability to work on call during weekends and public holidays.

7. DIRECT BUDGET ACCOUNTABILITY:

Nil

8. MĀORI STRATEGIC FRAMEWORK:

Act in a manner consistent with the principles and implications, as well as the University's commitment to the Treaty as articulated in the Māori Strategic Framework.

9. PACIFIC STRATEGIC FRAMEWORK:

Act in a manner consistent with the strategies and goals contained in the University's Pacific Strategic Framework, role-modelling and promoting Pacific values, equity and diversity principles and cultural safety practices.

10. HEALTH & SAFETY:

Act and work in a manner compliant with current health and safety at work legislation and University procedures, frameworks and guidelines. Role model safe behaviour and practices, share the responsibility to prevent harm and contribute to a safe campus and work environment, including raising workplace health and safety concerns for self, students, visitors and other staff.

11. SUSTAINABILITY:

Act in a manner consistent with the University's sustainability commitments; role-modelling sustainable practices, with a particular emphasis on minimising the environmental impact of day-to-day activities.

12. EQUITY AND DIVERSITY:

Act in a manner consistent with the University's commitment to anti-racism and the co-creation of accessible, safe, respectful, and welcoming environments where all students and staff are supported to achieve their full potential.