

MINUTES OF THE CANTERBURY MEDICAL LIBRARY COMMITTEE HELD IN MEETING ROOM 712,  
UNIVERSITY OF OTAGO, CHRISTCHURCH, ON TUESDAY 2<sup>nd</sup> FEBRUARY 2016, AT 1PM.

**Present:** P Joyce (Chair), F Moore, M Walker (Librarian) and M McIlhone  
Minutes taken by: Hy Thiele

1. **Apologies:** B Burrell and M Currie

2. **Minutes of Meeting held on 1<sup>st</sup> December 2015**

Passed without corrections.

3. **Matters Arising**

Peter welcomed Michael as this was his first meeting.

Peter gave background information of what was happening with the Library Committee and the challenges we are having in moving forward. He mentioned that we have not had any communication from David Meates or Warren Holm.

Support Services Review on library services – Peter confirmed that John Adam will be conducting Christchurch consultations on 29 February to ascertain the views on what staff and students wanted from a library service.

Michael commented that access to information resources was important as CDHB clinical care is based on evidence and best practice however costs and priorities need to be determined.

4. **Report from librarian**

Marg provided information on Reference Desk Queries and **Statistics** for 2015.

These covered:

- Orientation
- Training Sessions
- Reference Queries

The statistics included a draft breakdown of the broad subject areas. Committee members were asked whether this provided the type of analysis that had been requested at the December meeting. The committee indicated that this was helpful but they would like a key to what was covered by each subject area.

Statistics of internet logins on the CML's four public computers were also provided. Statistics were partitioned by user group - UOC, CDHB, or External member.

5. **General Business**

Next Library committee meeting will be on 1 March 2016.

It was agreed that there should be representation from CDHB for the Health Science Committee Meeting on 29 February.

Meeting closed at 2.06pm