

DRAFT MINUTES OF THE CANTERBURY MEDICAL LIBRARY COMMITTEE HELD IN MEETING ROOM 712, UNIVERSITY OF OTAGO, CHRISTCHURCH, ON TUESDAY 3<sup>rd</sup> MAY 2016, AT 1PM.

**Present:** P Joyce (Chair), F Moore, Jenny Jordan, Bev Burrell,  
M Walker (Librarian) and Chris Drennan  
Minutes taken by: Hy Thiele

1. **Apologies:** Michael McIlhone.

2. **Minutes of Meeting held on 1<sup>st</sup> March 2016**  
Passed with correction.

3. **Matters Arising**

Peter distributed copies of consultation document of the Divisional Review on Health Sciences Library Services Review. Consultation meeting date is 1 June 2016. John Adams and Howard Amos will be conducting the consultation meetings.

The Dean's Office will schedule meetings for Library consultation.

The time schedule discussed were:

- 9:00am to 10:00am Library Staff
- 10:30am to 1:00pm DHB
- 1:30pm to 2:30pm UOC Staff
- 2:30pm to 3:30pm Students
- 3:30pm to 4:30pm Open session

Peter to discuss with Warren to organise different groups to represent CDHB. Michael has already made a submission.

Consultation meeting has already taken place in Wellington and Dunedin.

Jenny asked if we should include PMH and Hillmorton Library Committees in this meeting. Peter said that it was up to Warren to do that.

Marg will forward a copy of the Health Sciences Library Services Review to PMH and Hillmorton Libraries. Marg suggested that information about the Consultation Meetings could be put onto on Library Committee webpage.

University needs to come with a model campus by campus to address –

1. Print collection to be kept where , how to access and space
2. Study space
3. Library staff skill for training for resourcing and access in IT
4. Access to Librarians and DHB

4. **General Business**

It was discussed that ScienceDirect access for DHB staff through the University of Otago subscription may cease and the Canterbury Medical Library need a contingency plan in place. If CDHB does not have a subscription to ScienceDirect then, only CDHB staff with access would be the clinical lecturers with University of Otago user name. House Surgeons will not have access and very few allied health will have access.

Peter has highlighted these issues to Warren. Chris mentioned that no one had come to him. Marg suggested that Chris could discuss the matter with Warren.

5. **Report from librarian**

Library staff member Trish Burnett retired last week after 13 years of service to the Library. Recruitment is currently taking place for her replacement. Marg appreciated and thanked Trish for her excellent service to the library and to library service users.

Marg said that the library has now moved to a new software VDX for interloans that Dunedin use. This new system has the ability to auto communicate to and the requests are placed on line making the process very streamlined. VDX is an extended version of the software that all NZ libraries use in order to share material. All interloans are not included in this system.

Stephen Riddell of Elsevier will be visiting CML on Friday, 17 June 2016 to provide training on Scival. Scival is only available to University and DCHB staff with a University username. The session will be 1.5 hours and then 30 minutes to open questions.

Marg provided data on general enquiries and individual or small group training.

Meeting closed at 2.05pm