MINUTES OF A MEETING OF THE BOARD OF GRADUATE STUDIES

5 August 2010

Present: Professor V.A. Squire (in the Chair), Dr W.G. Anderson, Associate Professor M.A. Baird, Associate Professor P.A. Cragg, Professor V.H. Hayne, Professor K.A. Hunter, Professor S.J. Jackson, Mr T.E. Monk, Associate Professor R.A. Spronken-Smith, Dr M.A. Thyne, Associate Professor A. Trapeznik, and Dr C.M. Tustin.

In attendance: Dr O. Bork and Dr S.J. Sowerby (for item 6), Professor H.M. Johnson and Dr S.R. Little (for item 7(a)(ii)), Mr G.A. Macaulay, and Mr G.K. Witte.

Apologies for absence were received from Professor D.M. Roberton and Professor S.J. Todd.

1. Minutes The minutes of a meeting of the Board held on 8 July 2010 were taken as read and confirmed.

2. Intimations from the Senate

The Board noted that the meeting of the Senate set down for 28 July 2010 had been cancelled but that in the absence of any objections it had been deemed that the Senate had recommended that the following proposals from the Board (8 July 2010) be approved: to establish guidelines for proof-reading of theses; to introduce a Postgraduate Certificate in Technology and Entrepreneurship (including TENT 401); to introduce Reproductive Mental Health as an endorsement for PGCertHealSc (including PSMX 438); and to delete Electronics as a subject for MAppSc; to change the teaching period of PEAC 490.

3. Matters Still to Be Finalised

The Board noted that matters previously considered by the Board and which had still to be finalised were as follows:

(a) Proposals for New and Amended Programmes

(i) March 2009: proposal for an endorsement in Health Psychology for MHealSc to proceed to full development (Department of Psychology to be fully consulted; sufficiency of staff resources to be addressed).

(ii) February 2010: proposals for endorsement in Clinical Research and Pain and Pain Management for MHealSc, PGDipHealSc, and PGCertHealSc to proceed to full development (see items 7(b)(ii) and 7(b)(iii)).

(iii) May 2010: proposals for Master of Fine Arts and Doctor of Fine Arts degrees in Theatre Studies to proceed to full development (several concerns about viability of programmes to be addressed) (see item 7(a)(iii)).

(iv) May 2010: proposal for endorsements in Radiation Therapy Advanced Practice for PGCertHealSc to proceed to full development.
(v) May 2010: proposal to introduce *Indigenous Development* as a subject for MA to proceed to full development (see item 7(a)(i)).

(vi) May 2010: proposal to introduce a *Postgraduate Diploma in Bioethics and Health Law* to proceed to full development (see item 7(b)(iv)).

(b) Other Matters

(i) April and May 2010: *Payment of PhD Tuition Fees after Expiry of Scholarship Support* – proposal referred to DVCs/PVCs’ Group and Vice-Chancellor’s Advisory Group for consideration.

(ii) April 2010: proposal to clarify *circumstances in which a person may graduate again in the same degree* deferred pending further information.

(iii) June 2010: *Honours Degrees* – working party set up with Board of Undergraduate Studies to explore relative merits of four-year and one-year Honours degrees.

4. Report of Graduate Research Committee and Other Graduate Research Matters

The Board received a report concerning candidates for higher degrees for July 2010.

5. Scholarships Committee

The Board received minutes of a meeting of the Scholarships Committee held on 20 July 2010 and

RECOMMENDED that a separately detailed recommendation from the Scholarships Committee to amend the regulations and notes for University of Otago Postgraduate Scholarships, Awards, and Divisional Awards be approved.

6. Preliminary Notice of Proposals for New Programmes

The Board

AGREED that the following separately detailed preliminary proposals from the Sciences Academic Board (19 July 2010) should proceed to full development in the prescribed format:

(a) to introduce a Postgraduate Diploma in Applied Science.

(b) to introduce Bioengineering as a subject for the degree of Master of Applied Science (full proposal to be submitted to Health sciences Divisional board as well as Sciences Academic Board).
7. Proposals for New and Renamed Programmes

The Board

RECOMMENDED that the following separately detailed proposals be approved:

(a) from the Humanities Divisional Board (21 June 2010):

(i) to introduce Indigenous Development as a subject for the degree of Master of Arts (evidence of demand to be included; uniqueness of programme to be checked; paragraph 3 on page 2 to be recast or deleted; differences from MA and MIndSt to be clarified; way name of subject expressed to be clarified). **CUAP approval required**

(ii) to introduce a Master of Fine Arts degree in Theatre Studies (regulations to be recast to provide for potential future endorsements in other subjects; justification of name of degree to be included; letters of support to be supplied; additional information about status of MA in theatre studies to be included; mention of possible DFA degree to be deleted; limitation on numbers to be ‘nil’; duplicate paragraph in resources section to be deleted; Teaching/Delivery methods section to be recast and strengthened). **CUAP approval required**

(b) from the Health Sciences Divisional Board (15 July 2010):

(i) to change the name of the degree of Bachelor of Health Sciences with Honours (available only in Medical Radiation Therapy) to Bachelor of Radiation Therapy with Honours (subject of study clause to be deleted; transitional arrangements to be recast in line with those for ordinary bachelor’s degree). **CUAP approval required**

(ii) to introduce Clinical Research as an endorsement for MHealSc, PGDipHealSc, and PGCertHealSc (involving new paper HEIX 708). **CUAP approval required**

(iii) to introduce Pain and Pain Management as an endorsement for MHealSc, PGDipHealSc, and PGCertHealSc (involving new papers PAIX 701 and 702) (information about external examiners or assessors to be included). **CUAP approval required**

(iv) to introduce a Postgraduate Diploma in Bioethics and Health Law (letters of support to be provided). **CUAP approval required**
8. Proposals for Deletion of Programmes

The Board

RECOMMENDED that the following separately detailed proposals be approved:

(a) from the Sciences Academic Board (19 July 2010) to delete Clinical Biochemistry as a subject for the degree of Master of Science.

**CUAP notification required**

(b) from the Division of Health Sciences to delete Child Psychotherapy as an endorsement for the degree of Master of Health Sciences (only remaining CHIL paper, CHIL 726, also to be deleted).

**CUAP notification required**

9. Proposals for Amendments to Regulations and Prescriptions

The Board

RECOMMENDED that separately detailed proposals from the Humanities Divisional Board (21 July 2010) to introduce EDUX 450, and to make it an alternative required paper for the degree of Master of Teaching and for the Postgraduate Diploma and Postgraduate Certificate in Teaching, be approved.

10. CUAP Meeting – July 2010

The Board received

(a) a summary of resolutions on proposals from Otago (all approved).

(b) a summary of the CUAP Round 1 peer review process.

(c) a verbal report from Associate Professor Cragg, noting in particular that the Auditor-General would be conducting a review of CUAP operations, and that the robustness of peer-reviews of proposals and the quality of proposals were likely to be areas of interest.

11. Date of Next Meeting

The Board noted that the next meeting of the Board had been set down for Thursday 2 September 2010 at 2 p.m.