

Support for Postgraduate Students at Otago - 2017

At Otago we have a wealth of support available to graduate research candidates. The tables below give some details of core activities available and links to the web pages where registrations and/or further detail are provided.

Support for **doctoral candidates** (note WS is workshop; C is course; 1 is one to one consultancy; OL is online; and PG is peer group)

Graduate Research School GRS Events	Student Learning Development SLC support	Library Support for PGs	Information Technology Services ITS Training	Career Development Centre CDC Home	International Office Student support
<p>Early candidature:</p> <ul style="list-style-type: none"> • Dean’s welcome (every 2-3 months for new candidates) • DCLin Dent orientation (WS) • EdD Orientation • Embarking on your Doctoral Journey (WS, OL) <p>Mid candidature:</p> <ul style="list-style-type: none"> • Keep Calm and Carry On <p>Late candidature:</p> <ul style="list-style-type: none"> • Hitting the home stretch (WS, OL) • What do examiner’s get asked (OL) • What are the key regulations I should know as I finish? (OL) • Resources to support writing and publishing (OL) <p>At any stage:</p> <ul style="list-style-type: none"> • Including publications in your thesis (WS, OL) • 1:1 advice about supervision or aspects of the research journey 	<p>Early candidature:</p> <ul style="list-style-type: none"> • Managing the research journey (WS, OL, 1) • Engaging with the literature and doing a literature review (WS, OL, 1) • Assisting students with writing (WS, OL, 1) • How to structure your thesis (1 OL) • Critical thinking in your thesis (1, OL) • International students thriving in a new context (WS, 1) • International students returning ‘home’. <p>Mid candidature:</p> <ul style="list-style-type: none"> • Publishing for PGs (WS, OL, 1) • Promoting research at conference (WS, PG, 1) • Assisting students with writing (WS, OL, 1) • Thesis writing (WS, OL, 1) • Presenting research at conferences (WS, 1) 	<p>Early candidature:</p> <p>Library workshops are available to groups (eg. EdD, DCLinDent) –please contact your Subject Librarian (WS)</p> <p>At any stage:</p> <p>The Library offers face-to-face appointments with Subject Librarians at any time during the students’ candidature, and as often as is needed (within reason) 1). The Postgraduate Workshop programme is held in April, August & sometimes November, and is aimed at anyone doing Postgraduate research. Topics may include</p> <ul style="list-style-type: none"> • Intro to Library services & support (WS); • Managing your references (Endnote and citation advice) (WS); • The Thesis Guide (WS); • The Networked Researcher (WS). • Bibliometrics- measuring research impact factor (WS) 	<p>At any stage:</p> <p>Thesis videos (OL) Endnote videos (OL) Subsidised student training courses (C) Students will be able to sign up for these courses online from 2015.</p> <p>Contact IT Training to organise the following</p> <ul style="list-style-type: none"> • Individual tuition - \$125 per hour + GST (1) • Departmental group courses - \$250 per hour for up to 10 students (\$300 per hour for 11-15 students) (C) <p>Goskills (OL) Wide range of computer applications and some professional skills.</p>	<p>Early candidature:</p> <p>1. Strategic Career Planning (WS)</p> <ul style="list-style-type: none"> • Getting started • What I need to know on the way • Values, Interests, Personality, Skills (VIPS). • Goal setting (with Brian) <p>Mid candidature:</p> <ul style="list-style-type: none"> • Now you’re a candidate and confirmed on your path – are you needing a plan B? (WS) (with Brian) • Sustainable Job Search. Networking skills and revisit goal setting to develop the way forward and make some specific plans for the next year. (WS) (With Brian) <p>Late candidature:</p> <p>Marketing yourself: A skill for the future. Practical strategy to move on.</p>	<p>Early candidature:</p> <ul style="list-style-type: none"> • When international PhD or Master’s by thesis students arrive on campus, International Student Support copies Visa/Passport, conducts brief session to answer any immediate questions and books student into the next PhD Orientation/ welcome session. • International PhD Orientation/Welcome session is held on first and last Thursday of the month throughout the year at 2 pm. The Orientation/Welcome covers International Office support services (ISA’s, visa, & insurance), complaints process, culture shock, Campus Watch, Student Health, GRS, Library, SLC and OUSA/Unipol services.

<ul style="list-style-type: none"> • Healthy Campus (WS) • Postgraduate Maori Hui run by the Postgraduate Maori Support Adviser • Postgraduate Maori Writing Days run monthly by the PG Maori Support Adviser • Postgraduate Maori Writing Retreats run twice yearly by the PG Maori Support Adviser • How to communicate effectively with your supervisor(s) (WS) run by Personal Performance Coach • Switching On to Switching Off (WS) run by the Personal Performance Coach • Resilience and how to stay motivated throughout your postgraduate journey (WS) run by the Personal Performance Coach • The Pathway from Procrastination to Productivity (WS) run by the Personal Performance Coach. 	<p>Late candidature:</p> <ul style="list-style-type: none"> • Assisting students with writing (WS, OL, 1) • Preparing for the oral examination (WS, OL, 1) • Preparing for academic careers (OL, 1) • Expectations of examiners (WS, 1) • International students returning home (WS, 1) <p>At any stage: One on one advice about aspects of the research journey (1)</p>	<p>Subject Guides are a good starting point for subject-specific research resources.(OL)</p> <p>At any stage: Library help sites (OL):</p> <ul style="list-style-type: none"> • Managing your References • Managing your Research Data • Research Publishing and Impact • Self-help Guide • The Research Lifecycle • The Thesis Guide is a source of University-wide information and advice. <p>The Distance Library service is available to any student who doesn't live in Dunedin, including those who have to travel for data collection or illness (1).</p>		<p>Career planning plus Q & A sessions</p> <ul style="list-style-type: none"> • Peer Coaching using strengths • Hunting for Post Doc opportunities • Social Media job search • Immigration, Work Ready Programme and settling in NZ • Walk the talk – confidence building • Transferrable skills – establishing evidence • Entrepreneurship, crowdfunding and creating a consultancy <p>At any stage: Drop in sessions are available for one on one advice each weekday during the semester. A limited range of bookable appointments are also available. Contact: careers@otago.ac.nz for further details.</p> <p>Job vacancies and employer events are advertised on OtagoCareerHub.</p>	<ul style="list-style-type: none"> • International Student Support, Team Leader visits Christchurch and Wellington campus twice yearly in March and July shortly after semester start. • International Student Support works with SLC to conduct workshops for postgraduate international students <p>At any stage: International Orientation/Welcome (before semester 1 and semester 2)</p> <p>International Division Support (1) (International Student Advisers/visa support/insurance support/Otago International Friendship Network)</p>
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Support for Master's research candidates (note WS is workshop; C is course; 1 is one to one consultancy; OL is online; and PG is peer group)

Graduate Research School GRS Events	Student Learning Development SLC support	Library Support for PGs	Information Technology Services IT Training website	Career Development Centre CDC Home	International Office Student support
<ul style="list-style-type: none"> • Embarking on your Master's Thesis Journey (WS) • 1:1 advice about supervision or aspects of the research journey • Healthy Campus (WS) • Postgraduate Maori Hui run by the Postgraduate Maori Support Adviser • Postgraduate Maori Writing Days run monthly by the PG Maori Support Adviser • Postgraduate Maori Writing Retreats run twice yearly by the PG Maori Support Adviser • How to communicate effectively with your supervisor(s) (WS) run by Personal Performance Coach • Switching On to Switching Off (WS) run by the Personal Performance Coach • Resilience and how to stay motivated throughout your postgraduate journey (WS) run by the Personal Performance Coach • The Pathway from Procrastination to Productivity (WS) run by the Personal Performance Coach. 	<ul style="list-style-type: none"> • Managing the research journey (OL, 1) • Engaging with the literature and doing a literature review (WS, 1) • How to structure your thesis (1) • Critical thinking in your thesis (1) • Publishing for postgrads (1) • Assisting students with writing (1) • Thesis writing (WS, OL) 	<p>The Library offers face-to face appointments with Subject Librarians at any time during the students' candidature, and as often as is needed (within reason) (1). Library workshops are available to groups in their block courses or residential weeks, contact your Subject Librarian (1)</p> <p>The Postgraduate Workshop programme is held in April, August & sometimes November, and is aimed at anyone doing Postgraduate research. Topics may include</p> <ul style="list-style-type: none"> • Intro to Library services & support (WS); • Managing your references (Endnote and citation advice) (WS); • The Thesis Guide (WS); • The Networked Researcher (WS). • Bibliometrics- measuring research impact factor (WS) <p>Subject Guides are a good starting point for subject-specific research resources.(OL)</p>	<p>Thesis videos (OL)</p> <p>Endnote videos (OL)</p> <p>Subsidised student training courses (C) Students will be able to sign up for these courses online from 2015.</p> <p>Contact IT Training to organise the following –</p> <ul style="list-style-type: none"> • Individual tuition - \$125 per hour + GST (1) • Departmental group courses - \$250 per hour for up to 10 students (\$300 per hour for 11-15 students) (C) <p>Goskills (OL) Wide range of computer applications and some professional skills.</p>	<p>Drop in sessions are available for one on one advice each weekday during the semester. A limited range of bookable appointments are also available. Contact: careers@otago.ac.nz for further details.</p> <p>CDC runs a variety of workshops and seminars on career related topics. Check out our Employability Programme on our home page.</p> <p>Job vacancies and employer events are advertised on OtagoCareerHub.</p>	<p>International Orientation/Welcome - either main orientation for students that start at the beginning of a semester, or students included in PhD fortnightly welcomes International Division Support (1) (International Student Advisers/visa support/insurance support/Otago International Friendship Network)</p> <p>Early candidature:</p> <ul style="list-style-type: none"> • When international PhD or Master's by thesis students arrive on campus, International Student Support copies Visa/Passport, conducts brief session to answer any immediate questions and books student into the next PhD Orientation/ welcome session. • International PhD Orientation/Welcome session is held on first and last Thursday of the month throughout the year at 2 pm. The Orientation/Welcome covers International Office support services (ISA's, visa, & insurance), complaints

		<p>Library help sites (OL):</p> <ul style="list-style-type: none"> • Managing your References • Managing your Research Data • Research Publishing and Impact • Self-help Guide • The Research Lifecycle 			<p>process, culture shock, Campus Watch, Student Health, GRS, Library, SLC and OUSA/Unipol services.</p> <ul style="list-style-type: none"> • International Student Support, Team Leader visits Christchurch and Wellington campus twice yearly in March and July shortly after semester start. • International Student Support works with SLC to conduct workshops for postgraduate international students <p>At any stage: International Orientation/Welcome (before semester 1 and semester 2)</p> <p>International Division Support (1) (International Student Advisers/visa support/insurance support/Otago International Friendship Network)</p>
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General support for postgraduates (for doctoral and master’s research candidates see above; note WS is workshop; C is course; 1 is one to one consultancy; OL is online; and PG is peer group)

Student Learning Centre SLC support	Library Support for PGs	Career Development Centre CDC Home	International Office Student support
<ul style="list-style-type: none"> • Engaging with the literature and doing a literature review (WS, 1) • Publishing for postgrads (WS, 1) • Assisting students with writing (WS, 1) • Supporting interdisciplinary research (OL, 1) 	<p>The Library offers face-to face appointments with Subject Librarians at any time during the students’ candidature, and as often as is needed (within reason) (1).</p> <p>The Postgraduate Workshop programme is run in April, August & sometimes November, and is aimed at anyone doing postgraduate research. Topics may include:</p> <ul style="list-style-type: none"> • Intro to Library services & support (WS); • Managing your references (Endnote and citation advice) (WS); • The Thesis Guide (WS); • Bibliometrics- measuring research impact factor (WS) • The Networked Researcher (WS). <p>Subject Guides are a good starting point for subject-specific research resources.(OL)</p> <p>Other Library help sites (OL):</p> <ul style="list-style-type: none"> • Managing your References • Managing your Research Data • Research Publishing and Impact • Self-help Guide <p>The Distance Library service is available to any student who doesn’t live in Dunedin, including those who have to travel for data collection or illness (1).</p>	<p>Each year we also host:</p> <ul style="list-style-type: none"> • Accounting, Law & Finance Expo in March • General Career Fair in May • IT Expo in May • Teaching Expo in July • An array of employer presentations throughout the year 	<p>International Orientation/Welcome(before semester 1 and semester 2)</p> <p>International Office Support (1) (International Student Advisers/visa support/insurance support/International Mentor Programme)</p>