



Brooker Travel and helloworld Doctoral Travel Scholarships

Established by the University of Otago Council and Brooker Travel in 2013 to provide doctoral candidates with support towards travel to an international conference. One scholarship per Division will be offered each year.

Eligibility

Applications are open to current University of Otago doctoral candidates who are yet to submit their thesis for examination and who have had a paper, presentation or poster arising from their doctoral studies accepted at an international conference.

Application Process

Every applicant must submit an application to the University of Otago Scholarships Office by the specified closing date. This should comprise:

- ♦ A 250-500 word covering letter addressing how attendance and presentation of the applicant's work at the chosen conference will benefit their doctoral research. The letter should clearly state the name, location and dates of the chosen conference and information on the conference's reputation within the candidate's discipline (if available).
- ♦ A letter of support from the candidate's supervisor(s) addressing the candidate's work to date and the value of the chosen conference to the candidate.
- ♦ A brief Curriculum Vitae.
- ♦ Evidence of acceptance of a paper, presentation or poster at the chosen conference.

Selection Process

An awarding committee consisting of the four Pro-Vice-Chancellors from each of the academic Divisions, or their nominees, shall consider the following factors in recommending the award of the scholarships:

- ♦ Value of attendance at the chosen conference to the doctoral research and career of the applicant.
- ♦ The significance of the accepted paper, presentation or poster.
- ♦ Progress in the applicant's doctoral studies to date.

Normally one award will be made annually for each Division on the recommendation of that Division's Pro-Vice-Chancellor (for the purposes of the scholarship, the candidate's Division shall be deemed to be the Division of their primary department). Assuming sufficient applications of quality, four awards will be made annually.

Financial Arrangements

- ♦ Each scholarship will provide up to \$1250 towards airfares purchased through Brooker Travel and helloworld for attendance at the recipient's chosen conference.

The funding shall be received through a direct discount from Brooker Travel and helloworld when the recipient (or their agent) books/makes payment for the relevant conference travel.

Tenure

- ♦ The scholarship must be taken up within twelve months of the date of award, and must be used to fund travel for the conference for which it is given.
- ♦ No candidate may receive the scholarship more than once.
- ♦ The scholarship may be held concurrently with other awards.

Other Requirements

- ♦ By accepting the scholarship, recipients agree to reasonable requests from the University of Otago and/or Brooker Travel and helloworld to appropriately represent the scholarship (for example through agreeing to be photographed and appearing in media stories about the scholarship).
- ♦ If travel to a recipient's chosen conference is not direct (i.e. if it is part of a more extensive travel itinerary), the recipient must seek approval to use the scholarship funds towards the planned travel from the Manager, Postgraduate Scholarships, Prizes and Awards, Graduate Research School.
- ♦ Where appropriate, recipients are required to acknowledge the Brooker Travel and helloworld Doctoral Travel Scholarship in publications, presentations or posters supported by the award.
- ♦ Recipients are required to provide a one page written report to the Scholarships Office within one month of return from the conference. Brooker Travel and helloworld may use all or parts this report to promote the travel destination.