



## Elman Poole Travelling Scholarship

*Dr Elman Poole graduated with the degree of Bachelor of Medicine and Bachelor of Surgery from the University of Otago in 1950. Dr Poole was born in Invercargill, Southland, New Zealand in 1925, and most recently lived in Oxford, UK, where he retired from the Radcliffe Infirmary. Dr Poole passed away on 25 June 2019 aged 93 years.*

*Dr Elman Poole and the University of Otago are pleased to be able to offer this award to promote, encourage and facilitate research by providing grants to PhD students of the University of Otago to study overseas during their PhD, for a period normally not less than three months and not more than six months to gain experience or to use facilities not normally available at Otago and to further their subsequent work or career at Otago.*

### **Eligibility**

Candidates must be:

- enrolled full-time for a Doctor of Philosophy (PhD) at the University of Otago
- majoring in one of following areas: Physical or Biological Sciences, Health Sciences or music
- intending to engage in study in the second or third year of his/her PhD outside of New Zealand
- a New Zealand citizen or New Zealand permanent resident
- under 35 years of age on the first day of February in the year of application
- resident in New Zealand at the time of application

Preference will be given to candidates who were born in Otago or Southland (defined for the purposes of this award as the areas administered by the Otago and Southland Regional Councils). The candidate's academic record, the proposed subject to be studied and the candidate's general ability to undertake the proposed study will be the primary criteria by which recipients are selected.

### **Selection**

One or more fellowships will be offered each year if there are suitable candidates.

The selection panel is made up of the following members or their nominees:

- Deputy Vice-Chancellor, Research and Enterprise (Chair)
- Pro-Vice-Chancellor, Health Sciences
- Pro-Vice-Chancellor, Sciences
- Director of Development
- Appointee of the Elman Poole Trust

Selection of the recipient will be made on the basis of the eligibility criteria laid out under Eligibility above. In addition, the selection panel will attempt to ensure an even mix of recipients between Physical and Biological Sciences, Health Sciences and Music, or to promote study in particular

areas. This may entail preference being shown to applicants intending study in particular fields in particular years. Such preference may be notified with these criteria.

### ***Value***

The value of the award is decided upon by the selection panel from time to time. The value of the award is currently set at a maximum of \$20,000. In addition, approved expenses (e.g. for travel) of up to \$5000 will be reimbursed.

### ***Payment***

Travel expenses will be paid direct. Ninety percent (90%) of the remainder of the award will be paid out following the announcement of the Fellowship award and prior to the departure date of the Fellow, and the balance of 10% on receipt of the written report one month from completion of the Fellowship.

### ***Tenure***

The Elman Poole Travelling Scholarship may be held for a period not normally less than three or more than six months. The selection panel may, in exceptional circumstances, consider an extension of the award to more than six months provided that the scholar continues to make satisfactory progress in all respects.

Each award must be taken up within two years from the date of the award.

The award may be held concurrently with, or following, any another award, grant or financial assistance, or limited relevant paid employment, with the approval of the selection panel.

### ***Requirements***

The recipient must:

- confirm the general support of the institution to be attended prior to leaving New Zealand
- confirm the support of their PhD supervisor(s) for the planned study and advise how contact will be maintained during the study award.
- submit a written report on the completion of research or other activity undertaken with the support of the award to Student Administration (Scholarships). The report must be submitted within one month of completion of the Fellowship. The form and content of this report may be prescribed by the selection panel.

### ***Publishing***

Holders of the Fellowship must acknowledge support of the Fellowship in any publication resulting from the Fellowship either during or following its tenure.

### ***Publicity***

The University of Otago reserves the right to use the names, photographs, and details of successful applicants for advertising and publicity. The award holders must agree to be reasonably available to participate in interviews and promotional activities if requested by the University of Otago.

### ***Application***

The applicant must submit:

- a curriculum vitae (including dates and locations of residency in Otago and Southland, and

- full contact details including postal and email addresses, telephone and fax numbers)
- a copy of passport details page including residency
  - a complete detailed academic record
  - a description including location, dates and the proposed course of study or research to be undertaken with the assistance of the Fellowship (no more than 500 words)
  - a budget which includes all relevant costs including tuition and/or bench fees of the host institution and travel costs
  - the names and contact details of two academic referees
  - a letter of support from your PhD Supervisor(s)
  - a letter of support from the proposed host institution

Application documents must be sent to the Student Administration (Scholarships), St David II Building, University of Otago, PO Box 56, Dunedin 9054, New Zealand no later than **1 June**. Candidates may be required to present for an interview with the selection panel, either in person or by telephone or videoconference, and the University will meet reasonable expenses associated with participation.

# Elman Poole Travelling Scholarship Application



By 5:30pm on the 1<sup>st</sup> of June 2022, applicants must email their application to Student Administration (Scholarships): [scholarships@otago.ac.nz](mailto:scholarships@otago.ac.nz)

**The application must include the following:**

- Completed Application Form
- CV (including dates and locations of residency in Otago/Southland)
- Copy of Passport details page including residency
- A complete detailed academic record
- A description of the location, dates, and the proposed course of study/research to be undertaken (500 words max)
- The names and contact details of two academic referees
- A letter of support from your PhD Supervisor(s)
- A letter of support from your proposed host institution

**Student ID Number**

**Full Name**

**ELIGIBILITY CHECKLIST**

**Enrolled full-time in a PhD at Otago**

**Majoring in one of the following areas: Physical or Biological Science, Health Sciences, or Music**

**Intending to engage in study in the second or third year of your PhD outside of New Zealand**

**NZ Citizen or NZ Permanent Resident**

**Under 35 years of age on the first day of February in year of application**

**Resident in New Zealand at time of application (preference will be given to candidates born in Otago/Southland)**

**PRIVACY STATEMENT**

- The information provided in your application and your academic record will be used for the purposes of assessing your application for the scholarship for which you have applied.
- The Scholarships Administrator may obtain, for purposes related to your application any personal information about you held by the Academic or Finance Sections of the University (including academic records, enrolment information and scholarship information).
- Applicants shall agree to co-operate with any publicity of the scholarship for which they have applied. Such publicity may include material provided with your application, photographs and interviews with scholarship recipients.

**DECLARATION**

- I have read and understood the privacy statement above and agree to its conditions.
- I have read the regulations for the Scholarship and agree to abide by them.
- I declare that, to the best of my knowledge, all the information supplied in and attached to this form is true and correct.
- I accept that providing false and incomplete information may result in facing penalties including, but not limited to, the loss of any scholarship awarded.

APPLICANT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_