



William Evans Fellowship Nomination Form

HR Office use only

Instructions

- **Each round considers nominations for visits that fall within a specific timeframe.**
Round one: semester two of same year, and summer school and semester one of the following year.
Round two: summer school and semesters one & two of the following year.
- **Compile the nomination in this order:**
 1. Nomination form
 2. Letters of support from Departments
 3. Curriculum Vitae
- **Deliver 8 double-sided, b/w copies to:**
EA to the Director, Human Resources, Room 127, 1st floor, Clock tower Building.
(by hand or via internal mail)

Name	
Home Institution	
Address	
Individual's experience and expertise	
Clear statement of goals and objectives for the visit <i>(e.g. lectures, research, new developments)</i>	
Value to Department	



Human Resources Division

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Value to wider University (including other Departments)		
Proposed dates of visit <i>(if dates do not largely fall within standard semester time or summer school please explain why)</i>		
Anticipated Funding	William Evans (max \$7,500)	\$
	Other funding	\$
Host within Department		
Administrator responsible for administering grant		

APPROVAL

Head of Department Name		
Head of Department Signature		Date: