

PAYROLL SERVICES FORTNIGHTLY DEADLINES 2018

The following are the deadline dates for **requests for payment**, for **casual and variable hours staff** and **any other changes** to Payroll Services in 2018

Pay Period	Cut Off Date		Paid to Employee
1 Jan 2018 – 14 Jan 2018	12 Noon Thursday	11 Jan 2018	17 January 2018
15 January – 28 January	12 Noon Thursday	25 January	31 January
29 January – 11 February	12 Noon Thursday	8 February	14 February
12 February – 25 February	12 Noon Thursday	22 February	28 February
26 February – 11 March	12 Noon Thursday	8 March	14 March
12 March – 25 March	12 Noon Thursday	22 March	28 March
26 March – 8 April	12 Noon Thursday	5 April	11 April
9 April – 22 April	12 Noon Thursday	19 April	24 April
23 April – 6 May	12 Noon Thursday	3 May	9 May
7 May – 20 May	12 Noon Thursday	17 May	23 May
21 May – 3 June	12 Noon Wednesday	30 May	6 June
4 June – 17 June	12 Noon Thursday	14 June	20 June
18 June – 1 July	12 Noon Thursday	28 June	4 July
2 July – 15 July	12 Noon Thursday	12 July	18 July
16 July – 29 July	12 Noon Thursday	26 July	1 August
30 July – 12 August	12 Noon Thursday	9 August	15 August
13 August – 26 August	12 Noon Thursday	23 August	29 August
27 August – 9 September	12 Noon Thursday	6 September	12 September
10 September – 23 September	12 Noon Thursday	20 September	26 September
24 September – 7 October	12 Noon Thursday	4 October	10 October
8 October – 21 October	12 Noon Wednesday	17 October	24 October
22 October – 4 November	12 Noon Thursday	1 November	7 November
5 November – 18 November	12 Noon Thursday	15 November	21 November
19 November – 2 December	12 Noon Thursday	29 November	5 December
3 December – 16 December	This one to be advised		19 December
17 December – 30 December	This one to be advised		To be advised
31 December – 13 Jan 2019	12 Noon Thursday	10 Jan 2019	16 January 2019

Please note 2018 deadline changes:

- * **Wednesday cut offs are highlighted in bold type and are due to a forthcoming Public Holiday Monday.**
- * **In November we will issue an email to confirm the dates for the December deadlines & pays.**