

ITS Service Request/Application Form

Post Grad Student Nvivo Licence Request Form

Department:..... Department Contact Name:.....

Email Address:..... Phone:.....

Internal Order Number: New Licence **OR** Renewal of Licence

Licence Requested (Including Version if known)	Cost	General or Project	Account Code	Dissection	Sub Dis
Nvivo licence for PostGrad Student	POA			3316	00

Nvivo is an Annual licence. The licence period runs from the 1 January and expires 31 December.

This licence is valid until 31st December 2019.

The Department retains responsibility for licence compliancy. The Department agrees the licence will be used for University of Otago related work only.

Authorised Signatory:.....

On completion of this form please return by

Post: Procurement and Licensing Office
 ITS, University of Otago
 P O Box 56, Dunedin 9054
 Scan/Email: its.software@otago.ac.nz
 Fax: (03) 479 8577

Student Name: Student ID Number:.....

Address:..... Phone:.....

Email:@student.otago.ac.nz Date:.....

I am using: Windows 32bit Windows 64bit Mac (for Nvivo 10 only)

Terms & Conditions:

Upon loading the software you agree:

- To the terms & conditions of the software licence
- The licence will only be used for University of Otago related work
- I will NOT install the Nvivo Application on a machine owned by another organisation
- To advise ITS if I cease to be a student of the University of Otago, and to remove Nvivo from my computer
- To advise ITS of any change in contact details

I have read the above and agree to abide by the terms & conditions of this licence

Signature: Date:.....

Installation Options: Please specify if you require an earlier version other than the latest.

Yes, please send me a Media kit to install the Application

OR

My Departmental IT Support have installed Nvivo for me

ITS USE ONLY:

Date:.....

Licence Reference:.....