

ITS Service Request/Application Form

**Post Grad Student SPSS Licence Request Form**

Department:..... Department Contact Name:.....

Email Address:..... Phone:.....

Internal Order Number: ..... New Licence  **OR** Renewal of Licence

Licence Requested (Including Version if known)	Cost	General or Project	Account Code	Dissection	Sub Dis
SPSS licence for PostGrad Student	POA			3316	00

SPSS is an Annual licence. The licence period runs from the 1 February and expires 31 January.

**This licence is valid until 31<sup>st</sup> January 2020.**

The Department retains responsibility for licence compliancy. The Department agrees the licence will be used for University of Otago related work only.

\*\*\***IMPORTANT:** SPSS is being installed on a Unviversity owned computer  OR a personal computer

Authorised Signatory:.....

On completion of this form please return by

Post: Procurement and Licensing Office  
 ITS, University of Otago  
 P O Box 56, Dunedin 9054

Scan/Email: its.software@otago.ac.nz  
 Fax: (03) 479 8577

Student Name: ..... Student ID Number:.....

Address:..... Phone:.....

Email: ..... @student.otago.ac.nz Date:.....

I am using: Macintosh  **OR** Windows 32bit  Windows 64bit

**Terms & Conditions:**

Upon loading the software you agree:

- To the terms & conditions of the software licence
- The licence will only be used for University of Otago related work
- I will NOT install the SPSS Application on a machine owned by another organisation
- To advise ITS if I cease to be a student of the University of Otago, and to remove SPSS from my computer
- To advise ITS of any change in contact details

I have read the above and agree to abide by the terms & conditions of this licence

Signature:..... Date:.....

**Installation Options:** Please specify if you require an earlier version other than the latest.

Yes, please send me a download link to install the Application

**OR**

My Departmental IT Support have installed SPSS for me on a University owned machine only.

**ITS USE ONLY:**

Date:.....

Licence Reference:.....