

Dunedin School of Medicine
Te Kura Whaiora o Ōtepoti

New Researcher Start-up Award
First and second year applications



OTAGO MEDICAL SCHOOL
Te Kura Hauora o Ōtākou

This award provides start-up funds of up to \$20,000 per annum to help new academic staff of the Dunedin School of Medicine (DSM) to establish their own research programme as part of their career development. A second year of funding may be available upon request.

The awards are for staff, appointed to the DSM, whose employment requirements include research outputs and participation in PBRF assessment.

The award of this grant is **subject to availability** of funds and is **not** an automatic entitlement as part of an appointment as a new staff member.*

Clinical academics who are eligible for the Health Research South Joint Clinical Academic Start-up Award are **not** eligible for this award.

Applications (for both year 1 and year 2) must be submitted electronically to hurs@otago.ac.nz by: Wednesday 10th August 2022 at 5pm.

Eligibility – Confirmation path appointments

- Staff who have been appointed at least 0.4 FTE and are on a Confirmation Path.
(*Confirmation Path for the purpose of this award includes permanent appointments to Lecturer, Senior Lecturer, and Associate Professor - see Confirmation Path Policy, September 2010*)

Eligibility –Research-only appointments must meet all the following criteria:

- Senior Research Fellows or Research Associate Professors who are at least 0.5 FTE.
- Have been appointed to pursue an autonomous career pathway in research.
- Have funding at the University for at least 4 future years at the time of applying.
- Sufficient funded salaried time to carry out the research proposal.

** Heads of Department recruiting new staff who may be eligible for this award should discuss the likelihood of the availability of an award with the DSM Associate Dean of Research.*

The award must be applied for within **3 years of starting employment** and will be assessed at the annual funding round. **Funds will be allocated by 1st January 2023 and must be spent by 31st December 2023.**

Award-holders with overdue final reports for this award will not be eligible for other DSM administered funding opportunities until satisfactory reports are submitted.

How to apply for first year

Submit the completed application form and CV electronically in PDF format to the Health Research South Office – hrs@otago.ac.nz.

The deadline for submission is **5pm Wednesday 10th August 2022**.

How to apply for a second year

An application for a second year of funding will be considered if there is satisfactory progress during the first year and sufficient funding is available.

Application for a second year of funding should include a satisfactory progress report [<https://www.otago.ac.nz/oms/otago829754.docx>] and one page briefly justifying the application and a budget for the second year of funding.

This application will be assessed in conjunction with your initial application for the grant.

Please send your application electronically in PDF format to the Health Research South Office – hrs@otago.ac.nz.

The deadline for submission is **5pm Wednesday 10th August 2022**.

Application assessment

Applications will be assessed by a panel for scientific quality, career development prospects and strategic long-term benefit. This panel will include non-specialists and you are advised to write to this audience. Recommendations for an award will be made to the Health Research South Board who will make the final decision in conjunction with the Dean of the DSM.

This is a competitive funding round. When there are more applications than funding allows, decisions will be based on the quality of the applications and the overall research priorities within the DSM.

Budget preparation

It is strongly recommended that applicants contact their Research Advisor prior to the submission date for advice and support in preparing an application.

For further information or assistance, please contact Health Research South.

hrs@otago.ac.nz

Application Form for Year 1 Applicants follows. Please delete the information above. Note the page limit for Section 2. Late or non-compliant applications will be deemed ineligible.

Dunedin School of Medicine
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New Researcher Start-up Award
(First year applications only)

Applications must be submitted in PDF format and emailed to:

hrs@otago.ac.nz



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Any application that does not comply with the stated page limit and NZ RS&T CV template will be withdrawn from the funding round.

Closing date: 5pm Wednesday 10th August 2022

SECTION 1: Overview and Principal Investigator

Proposal title	
Applicant (Principal Investigator) details	[Title] [Name] [Current position and FTE employed for duration of proposal] [Department, Institution] [Email address] [Phone number]
Proposal Timeframe	12 months (from 1 st January to 31 st December 2023)
Total funds requested ex. GST	
Lay Summary of Research (150 words in language comprehensible to the non-specialist)	
[type here]	

SECTION 2: Description of proposal

Maximum 3 x A4 pages, including references

In this section you should consider the assessment criteria and address:

- the gap in the evidence and why is it strategically important to address it (brief);
- the overall design of the study and methods to be used;
- facilities available and where the proposal is to take place;
- how the proposal will launch a programme of ongoing and sustainable research;
- how the proposal will build to a more substantial research endeavour;
- how the proposal meets the priorities of external funders, including Impact & Māori Advancement;
- how you plan to support your future research strategy with further funding; and
- the support and mentorship available to you

(Delete notes above)

1. Background & significance

[type here]

2. Methods, activities, experimental design, facilities available

[type here]

3. Timelines (including start and end dates)

[type here]

4. Strategic alignment

[type here]

5. References

[type here]

SECTION 3: Budget

Project Budget - Details of Financial Support Requested (ex. GST; delete examples provided; add or delete rows as needed)

Item Requested	Detailed Justification	Year 1	Year 2	Total Cost
Salaries (for support staff, including associated costs)				
Research Assistant	RAN03 - 3 hrs p/w for 2 months, including ACC & superannuation	4000	2200	\$6,200
Working Expenses				
Photocopying	Info and Consent forms 100 participants	200		\$200
Laboratory Consumables	Reagents and test tubes based on past experience of similar projects	1000	1000	\$2,000
Transcription	20 Interview @ 1.5 hrs = 30hrs x \$40 p/hr	1200		\$1,200
Equipment (Minor equipment only)				
Dictaphone	We will need to record interviews for transcription. (DS240 Digital Voice Recorder or similar)	500		\$500
Total Requested (ex. GST)		6900	3200	\$10,100

Details of other applications under consideration of funders led by the applicant on this application. Describe any overlap. Include financial support from Departments.

[type here]

SECTION 4: Investigator team and track record

1. Roles and time commitment for the proposal, and relevant experience of the PI, all AIs and other named or unnamed personnel (up to one page).

[type here]

2. Previous grants. Please list previous grants awarded to the PI over the last 3 years, and grants provided to any member of the team to support this research proposal (including from DSM or other local funders e.g. HCO Trust, OMRF, UORG, Anderson Trust, Dean's Bequest, James Hume Bequest). Please include the project title, funding body, dates & \$ amount, and date the final report was / will be submitted to funder. Briefly describe the relevant outputs for any projects (e.g., papers published or accepted; policy documents; external grant applications). Provide a short update on progress of current projects.

[type here]

3. CVs

Please provide a copy of your standard NZ RS&T CV (link below).

http://www.otago.ac.nz/research/forms/5_NZ%20RS&T%20CV%20Template/

Send with the application as separate PDFs.

SECTION 5: Head of Department Endorsement

- Statement of support and an indication of specific strategic value to the Department
- Statement confirming your eligibility.
- Declaration that the HoD undertakes that, to the best of their knowledge, their Department is able to secure sufficient funding for the applicant to meet the eligibility criteria of this award.

HoD name		
HoD signature		Date: