



**Call for Nominations**  
**The Rowheath Trust Award and Carl Smith Medal – 2013**  
**DEADLINE : Friday 15 March 2013**

**Purpose:**

To recognise the outstanding research performance of early career staff, and promote research at the University of Otago.

**Eligibility:**

- Awarded to current University of Otago staff members only
- Nominees must have:
  - worked at the University of Otago for a period of at least two years
  - held a research career appointment (at the University of Otago and/or other research institutes) for less than a combined total of ten years
- The Medal may not be awarded to any individual on more than one occasion.

**How to Nominate:**

HODs should submit nominations to their relevant Pro-Vice-Chancellor for approval. Nominations need to include:

- A letter of support from the HODs (including a justification that the nominee's work meets the selection criteria\*)
- The nominee's current curriculum vitae (in the standard University of Otago format)
- One written reference from an internal source
- One written reference from an external source.

Following approval, the PVC should forward nominations to the Deputy-Vice-Chancellor (Research and Enterprise), no later than **15 March 2013**. Nominees are expected to consent to their nomination.

**How the recipient is chosen:**

A special Research Committee panel selects the recipient for the Vice-Chancellor's approval.

**The Award:**

The successful recipient will:

- be awarded a grant of \$5,000. This can be used at the discretion of the recipient for personal scholarly development (within University regulations and guidelines)
- give a public lecture, when they will be presented with the Carl Smith Medal
- become a member of the O-Zone Group. The aims of the group are to promote research and facilitate networking and collaborations among early to mid-career researchers.

**Selection Criteria\*:**

The successful recipient will be chosen for their outstanding scholarly achievements during their appointment at the University of Otago. The panel will consider the nominee's discovery and dissemination of new knowledge, and their development of innovative technology or scholarship.