**University of Otago**

**Research Committee**

**Application for University of Otago**

**Research Network 2022**

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| ***Delete and type* Name of Network** |

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| ***Delete and type* (if applicable) Entity/group Submitting Application** |
| ***Delete and type* Director/Principal applicant’s name and title** |
| ***Delete and type* Host Department** |
| ***Delete and type* Other Departments involved** |

**Closing Date**

**Midday, 17th March 2022**

***[Application should be emailed to the Mrs Fiona Seaton, Research and Enterprise Office (fiona.seaton@otago.ac.nz).]***

**SECTION ONE APPLICANT DETAILS**

**1.1 APPLICANT DETAILS**

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| --- | --- | --- | --- |
| Principal applicant’s name and title |  | | |
| Principal applicant’s position |  | Department/Programme/School |  |

**1.2 SUMMARY OF THE NETWORK’S GOALS (100 WORDS MAXIMUM)**

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**1.3 SIGNATURES/DECLARATIONS**

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| **Signatory** | **Electronic Signature** | **Date** |
| **Principal applicant (Director)** |  |  |
| **Head of Department/School/Programme**  (name)­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **I confirm** that if this application is approved the basic resources to support the Network will be available, and that relevant University professional services units have been consulted and are able to provide support to the Network (e.g. finance, client services, IT, communications and marketing, etc.), should funding be awarded. |  |  |
| **Funding contribution from Department/School (if any)** should the application be approved. | **$**­­­­­­­­­­­­ | |
| **Comments by** **Head of Department/School/Programme (if any)** | | |
| **Pro-Vice-Chancellor** (name)­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **I confirm** that if this application is approved the basic resources required will be made available and/or supported at divisional level. |  |  |
| **Funding contribution from the Division (if any)** should the application be approved. | **$**­­­­­­­­­­­­ | |
| **Comments by Pro-Vice-Chancellor (if any)** | | |

**1.4 Is this application a renewal or extension of an existing or previous University of Otago Research grouping (formal or informal)? Yes/No**

*If Yes, please give a short explanation (100 words maximum):*

**SECTION TWO OUTLINE OF PROPOSED NETWORK**

* *This section should be no more than four pages long, excluding references. References should be on a separate page.*
* *The answer to each question must be a* ***minimum of 100 words*** *long.*
* *Font size should be no smaller than Arial 11pt.*

*The application form should be completed with reference to the relevant parts of the following documents:*

* *University of Otago Research Centres, Themes & Networks Policy*

[*https://www.otago.ac.nz/administration/policies/otago833795.html*](https://www.otago.ac.nz/administration/policies/otago833795.html)

* *University of Otago Research Centres, Themes & Networks Procedures* [*https://www.otago.ac.nz/administration/policies/otago833796.html*](https://www.otago.ac.nz/administration/policies/otago833796.html)

1. Describe the area of research that will form the core of the Research Network’s activities. Explain its importance/significance in relation to its inter-disciplinary field(s) and the extent to which it has relevance beyond its academic field (eg. to policy, business, health, cultural, economic, environmental etc users).
2. Describe the research strengths that the University has in the Research Network’s area. Which researchers/research areas will contribute to the Network, what are their strengths and how will they contribute?
3. Explain how a Research Network approach will incubate, progress or extend Otago’s research strength beyond what is occurring already through existing collaborations, workshops, co-publications etc. Draw attention to the cross-discipline collaboration aspect of the Network.
4. Explain how the Network will incorporate non-University members and share its research with their communities – what knowledge-sharing and training opportunities will be provided for all the Network’s members?” Draw attention to the cross-discipline collaboration aspect of the Network.
5. Describe how the Network’s activities will align and engage with the University of Otago Māori Strategic Framework and MBIE’s Vision Māutauranga.
6. What is the overarching goal, outcome or endpoint of the Research Network? Describe the proposed set of activities that will help you achieve this goal/outcome/endpoint. This might be presented as a timeline or in table form. How will progress be monitored, communicated, and promoted?
7. What is your plan for the future of the Research Network beyond the funded period? How do you intend it to be sustainable (including, but not limited to, financially)?

**SECTION THREE NETWORK MANAGEMENT AND RESEARCHERS**

1. **PRINCIPAL NETWORK MEMBERS**

*Include key University staff and contributing participants from external organisations.*

*Add additional lines if required.*

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| **Title** | **First Name** | **Surname** | **Department/**  **Programme** | **Expertise** | **Research Role** |
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1. **OTHER NETWORK MEMBERS**

*Include others from the University and external organisations who may be engaged in the Network but not as principal contributing participants. This could include students or practitioners from external organisations. Add additional lines if required.*

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| **Title** | **First Name** | **Surname** | **University Dept, Employer or Organisation** | **Expertise** | **Research Role** |
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1. **STEERING COMMITTEE**

*Network Director(s) should consider ethnic, gender, academic, organisation, and career stage diversity when determining Steering Committee membership.*

*Add additional lines if required.*

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| **Title** | **First Name** | **Surname** | **University Dept, Employer or Organisation** | **Role** (Eg Director, administrator, communications) |
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**SECTION FOUR KEY MEMBERS’ CVs**

*Please attach CVs for* ***Principal Network members only*** (excluding those who are Steering Committee members only)*. Use the standard MBIE CV format for university staff and a summary of skills and experience (limited to two pages per person) for external members.*

**SECTION FIVE BUDGET**

**1. Projected Network Expenditure**

*Based on $10,000 per annum for four years from Research Committee*

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| --- | --- | --- | --- | --- | --- |
| **Item** | **Yr 1** | **Yr 2** | **Yr 3** | **Yr 4** | **Total** |
| *e.g. Event* | *$5,000* | *$5,000* | *$5,000* | *$1,000* | *$16,000* |
| *e.g. General Expenses* | *$1,500* | *$1,000* | *$2,000* | *$500* | *$5,000* |
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**Details**

*Please provide any details to explain/justify the items and their costs*

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**2. Other Funding**

*Please identify any other sources of funding (internal or external) that the Network has secured or hopes to receive.*

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| **Funding** | **Yr 1** | **Yr 2** | **Yr 3** | **Yr 4** | **Total** |
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**Details**

*Please provide any details to explain/justify the items and their costs*

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