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# SJWRI Sir Thomas Kay Sidey Postdoctoral Fellowship

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## Apply now for 2019

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The SJWRI Sir Thomas Kay Sidey Postdoctoral Fellowship is intended to support outstanding recent doctoral graduates to undertake a postdoctoral fellowship in the Sir John Walsh Research Institute, Faculty of Dentistry, to gain further experience in their chosen fields and to become established as independent researchers. The Fellowship award consists of one or two years' salary, plus up to NZ\$12,000 per year in working expenses.

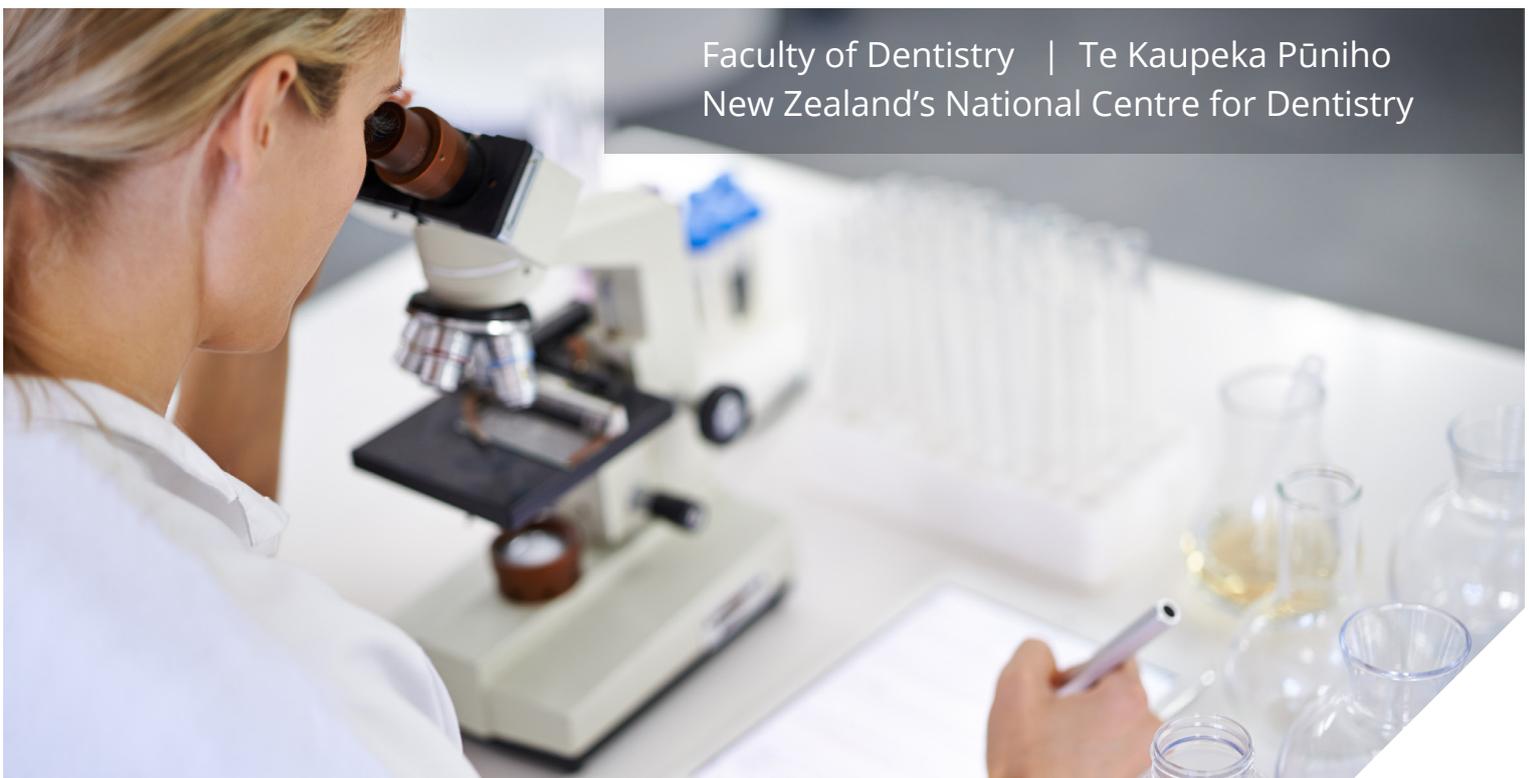
Our areas of research include:

- Biomechanics and oral implantology
- Clinical and translational research
- Craniofacial research
- Dental education research
- Dental epidemiology and public health
- Molecular microbiology
- Oral molecular and immunopathology

The Faculty of Dentistry, University of Otago is ranked amongst the top Dental Schools worldwide. We advance oral health through excellence in research, teaching and clinical practice.

Applications must be submitted to the SJWRI Administrator by **1pm, Thursday 28 February, 2019.**

For more information, contact: [sjwri.admin@otago.ac.nz](mailto:sjwri.admin@otago.ac.nz) | [otago.ac.nz/sjwri](http://otago.ac.nz/sjwri)



Faculty of Dentistry | Te Kaupeka Pūniho  
New Zealand's National Centre for Dentistry

# Sir Thomas Kay Sidey Postdoctoral Fellowships

## GUIDELINES FOR APPLICANTS

### Objectives

These Postdoctoral Fellowships are intended to support outstanding graduates who have recently completed a degree at doctoral level to undertake a postdoctoral fellowship within the Sir John Walsh Research Institute, Faculty of Dentistry. The purpose of the Postdoctoral Fellowship is to provide support for one or two years for researchers to gain further experience in their chosen fields and for them to become established as independent researchers.

### Eligibility

- Applicants must hold the degree of Doctor of Philosophy or an equivalent degree. Although applications will be received from persons who have not received results of their thesis examination at the time of application, the award and commencement of the fellowship would be conditional on awarding of the degree. The thesis must have been submitted for examination at the time of application (i.e. by **28 February 2019**). There will be no exceptions to this rule.
- **Applicants should not normally have had more than three years postdoctoral experience** (from the date of completion of the academic requirements for a PhD - not the date of actual graduation which can be up to 6 months later than this).
- These Postdoctoral Fellowships are usually restricted to New Zealand permanent residents or citizens. **Exceptions may be made** for outstanding overseas candidates, but in a tie-breaking situation a New Zealand citizen or permanent resident will be preferred.
- The successful applicant will be expected to have, in addition to their PhD, at least two research-based journal articles (or equivalent) either already published, or accepted for publication and due to be published, by **28 February 2019**.

### Mentor

Applicants must have only one principal mentor, who will take management responsibility for the applicant. Each application should have a unique mentor, e.g. **the staff member**

**may not be named as a mentor on competing applications.** As part of the application, the Mentor is asked to submit a signed **Letter of Support** for the candidate and their proposed research.

## Value

The annual salary paid to Postdoctoral Fellows will be commensurate with the University's pay scales for postdoctoral fellowships (or any future equivalent to PDF), currently \$75,896 (PD01) per annum, and is not subject to annual increment. In addition, up to NZ\$12,000 per year will be available as working expenses to support the Fellow's research. The Fellow will also be eligible to apply for conference and research travel funding, in line with Faculty and Divisional policies on conference leave for academic and research staff.

## Vision Mātauranga (VM)

Applicants should outline how the research gives effect to Vision Mātauranga, including benefits to New Zealand and to Māori (iwi, communities/groups and/or businesses). For more information, please refer to the VM policy and booklet on the Ministry of Business, Innovation and Employment (MBIE) website: <https://www.mbie.govt.nz/info-services/science-innovation/agencies-policies-budget-initiatives/vm-booklet.pdf>

## Duration of tenure

- The Postdoctoral Fellowships are awarded for a period of **one** or **two years**.
- Part-time (i.e. FTE < 1) applications are permitted, however the above duration limits still apply.
- For two-year awards, the Fellowship will be reviewed annually and will be renewed subject to provision of satisfactory annual progress reports. Extension of the award beyond 12 months will be dependent on an acceptable level of progress of the research and on the basis of confidential reports from the Fellow's mentors.
- It is expected that start-dates will be **no later than 1 July 2019**. Deferral of take-up of the Fellowship beyond this date will not be possible.

## Conditions of tenure

- These Postdoctoral Fellowships are tenable within the Sir John Walsh Research Institute, Faculty of Dentistry, University of Otago.
- The Fellow is an employee of the University of Otago, and the University of Otago Terms and Conditions of Employment for Postdoctoral Fellowships will apply. The general conditions of the appointment are outlined in the accompanying Human Resources document, available on the University of Otago website: <https://www.otago.ac.nz/humanresources/otago062186.pdf>
- Beyond the support offered for the project by the Fellowship (up to \$12,000 per year in working expenses), the costs of the research undertaken by the Fellow will be

borne by the Fellow's Mentor and/or the Research Programme to which they belong. If additional funding is required to complete the proposed research, **Applicants and Mentors must confirm that resources are in place before submitting their application to ensure the successful completion of their award.** If funds from Research Programmes are to be used to support the research of the Fellow, this will require the approval of the Director of the Research Programme involved.

- The Fellows may undertake limited clinical and teaching duties relevant to their research to a maximum of 200 hours in a calendar year. They may accept remuneration for such duties. Except in relation to approved limited clinical and teaching duties, the Postdoctoral Fellows may not receive remuneration for other work without the permission of the University. **Fellows are encouraged to apply for external research grants, and successful proposals may be accommodated by an agreed reduction in their FTE on their Fellowship.**
- A Fellow shall not accept any other fellowship, scholarship, award or grant except with the permission of the University of Otago which may impose conditions such as reducing the emolument of the Fellowship.

## Applications

Applications must be made to the Sir John Walsh Research Institute, Faculty of Dentistry. **One signed electronic copy** of the application should be submitted, as outlined below. Please download an application form here: <https://www.otago.ac.nz/sjwri/otago700672>.

## Approvals

Candidates should be aware of any ethics or regulatory consents or approvals that are required to undertake the proposed research and list them as per the application format. Approvals do not need to be in place at the time of application, but will need to be obtained before the research can commence.

## Reporting

The recipients are required to submit an annual report on the approved research report form. These reports are due on the anniversary of commencement of the award in each year of the award. The award recipients are also required to submit a final report on the same form within 28 days of completion of their Fellowship. Reports should be sent to the SJWRI Administrator.

## Publications

Publications that result from research undertaken during the tenure of a Sir Thomas Kay Sidey Postdoctoral Fellowship should acknowledge the assistance of the Fellowship by stating that: "This research was conducted during tenure of a Sir Thomas Kay Sidey Postdoctoral Fellowship of the Sir John Walsh Research Institute, University of Otago".

## **Suspension or withdrawal of Fellowship**

The University may, at its discretion for what is considered grave cause, suspend the tenure of a Sir Thomas Kay Sidey Postdoctoral Fellowship for such time as is thought fit, or deprive a Fellow of his/her Fellowship, and from that date the emoluments or other payments due shall cease.

## **Intellectual Property rights and commercial considerations**

The University has a policy on intellectual property which will apply to the Fellows (as University employees) and the applicant should familiarise themselves with this policy.

## **Guide to completing the application**

Please download the SJWRI Sir Thomas Kay Sidey Postdoctoral Fellowship application form (<https://www.otago.ac.nz/sjwri/otago700672>), complete your application in accordance with the instructions provided in the Form and these Guidelines, and print it out for signing. The form is designed in a way that you will need to click into the box “click here to enter text” or select the information required from the drop-down box. If you paste text into a free-text field, please ensure the font size is no smaller than 11 point. We recommend using Calibri, Arial or Times New Roman. Please do not change the margins.

## **Assessment criteria**

Applications will be assessed on the following criteria (equal weighting for each):

- Academic and research record
- Excellence of research proposal and experimental/study design
- Independence and skills enhancement that the candidate will gain, and development of a pathway towards independent research

## **Submitting your application**

Once your application is complete, including Curriculum Vitae and Letter of Support, please email a signed electronic copy (preferably in PDF format) to the SJWRI Administrator, Nicole Summerfield: [sjwri.admin@otago.ac.nz](mailto:sjwri.admin@otago.ac.nz)

**All applications must be received no later than 1.00pm, Thursday 28 February, 2019.**

For further information please contact the SJWRI Administrator at the above address, or Dr James Smith, SJWRI Research Manager:

Phone: +64 3 479 5662

Email: [james.smith@otago.ac.nz](mailto:james.smith@otago.ac.nz)