

# THEOLOGY PROGRAMME

## APPLICATION FOR AN EXTENSION

- Please complete and email this form to Theology ([theology@otago.ac.nz](mailto:theology@otago.ac.nz)) **in advance** of the set deadline. Do not contact the course coordinator to apply for an extension.
- **Documentary evidence may be required for an extension to be granted.** Please be prepared to supply this evidence if requested.
- Applications for extension will only be considered for the reasons listed below.
- You will be notified to your University email address of the outcome within two working days after we receive your application.

Name	
Student ID	
Email address	
Course Code (e.g. BIBSXXX/CHTHXXX)	
Essay due Date	
Length of extension requested	5 working days maximum unless exceptional circumstances apply
Reason for Extension (please tick one):	
<input type="checkbox"/>	Ill-health
<input type="checkbox"/>	Job interview
<input type="checkbox"/>	Provincial or national representative activities
<input type="checkbox"/>	Personal difficulties of a serious nature
<input type="checkbox"/>	Bereavement

Please provide additional detail in support of your application:

*Office Use Only*

Extension Approved: \_\_\_\_\_

New Due Date: \_\_\_\_\_